



Marymount College
PALOS VERDES • SAN PEDRO
CALIFORNIA

CATALOG
2012-2013



Marymount College

Palos Verdes, California

MARYMOUNT COLLEGE Palos Verdes, California is an independent, Catholic, coeducational and residential college that offers a liberal arts program that leads to Associate and Bachelor degrees.

COLLEGE CATALOG
2012-2013

In accordance with requirements of DVB Circular 20-76-84, Appendix P, this is to certify that this school catalog is true and correct in content and policy.

Revised June 2012

The Catalog is periodically updated. For the most current version, please refer to our website:
www.marymountpv.edu

MARYMOUNT COLLEGE Palos Verdes, California is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges, (985 Atlantic Avenue, Suite 100, Alameda, CA 94501, 510-748-9001), an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the United States Department of Education.

Marymount College is a member of the:

- American Association of Collegiate Registrars and Admissions Officers
- Association of American Colleges
- Association of Catholic Colleges and Universities
- Association of Independent California Colleges and Universities
- California Intersegmental Articulation Council
- Council of Independent Colleges
- Hispanic Association of Colleges and Universities
- Institute of International Education
- National Association of Colleges and Employers
- National Association of Independent Colleges and Universities
- National Association of Intercollegiate Athletics
- National Association of Student Financial Aid Administrators
- National Association of Student Personnel Administrators
- Pacific Association of Collegiate Registrars and Admissions Officers
- The College Board
- Western College Association

Catalog 2012-2013

This Catalog constitutes a statement of the College's policies, offerings and learning resources. It, along with the Student Handbook, is a definition of the agreement that exists between the individual student and the College community. The reader is directed to:

- Student Handbook issued by the Office of Student Development Services.
- Schedule of Classes and any official addenda for each term issued by the Office of the Registrar.
- Publications issued by the Admission Office.
- Publications issued by the Residential Life Office.
- www.marymountpv.edu

The provisions of this Catalog are subject to change without notice and do not constitute an irrevocable contract between any student and Marymount College, Palos Verdes, California.

Students must meet the degree requirements (general education and major/minor) of the catalog under which they matriculated or may select a later catalog for a year in which they are enrolled. *Changing to a later catalog must be requested in writing through the Office of the Registrar.* Statements in the catalog are for informational purposes and should not be considered as the basis of a contract between students and the university. Other than the degree requirements, students must adhere to the academic requirements, policies and procedures in place in the current catalog. Such requirements include but are not limited to course prerequisites, minimum grades for transfer work, tuition and fees, honors, probation and suspension requirements, etc. Information regarding any changes in degree programs, graduation requirements, or academic policies will be made available via the Marymount website.

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Family Educational Rights and Privacy Act of 1974

At Marymount College, all academic records of students who enroll are kept in accordance with the provisions of the Family Educational rights and Privacy Act of 1974, as amended. Copies of this Act are available to students in the Library and the Academic Affairs Office, Student Development Services Office, and the Registrar's Office during normal working hours.

Campus Non-Discrimination Policy

Marymount College does not discriminate on the basis of race, color, national and/or ethnic origin, sex, marital status, sexual orientation, disability, religion, veteran's status, or age in admission, employment or in any of its policies, programs or activities.

Drug-Free Campus and Workplace Policy

The unlawful possession, manufacture, distribution, use, sale or gift of alcohol or other illicit drug is prohibited in and on any Marymount College property, or as part of any College activity. This includes being under the influence of alcohol and/or any illicit drug. Illicit drugs include (but are not limited to) marijuana, cocaine, heroin, amphetamines, barbiturates, LSD, PCP and substances typically known as "designer drugs" or "club drugs." Illicit drugs also include prescription drugs, except for the use of medication in accordance with the instructions of a licensed physician. Possession of paraphernalia associated with the use, possession or manufacture of illicit drugs is also prohibited. Any employee or student who violates this policy is subject to disciplinary action up to and including termination of employment, expulsion from the College, referral for prosecution, and/or referral to an appropriate evaluation or rehabilitation program.

Information regarding the health risks associated with the use or abuse of drugs and/or alcohol, or assistance dealing with these issues is available from Counseling Services, the Human Resources Department or the Marymount College Intranet. Additionally, educational programs are offered during the academic year by Student Development Services. The full text of the Drug-Free Campus and Workplace policy is available from the above sources.



Dear Students:

We look forward to your enrollment at Marymount College, and we invite you to review this catalog as you consider the many curricular, co-curricular and extracurricular offerings that we provide for our students. We are proud of the educational opportunities we have provided to thousands of students, and we look forward to working with you to ensure that you fulfill your potential and attain your academic goals.

With our faculty, staff, alumni, and donors, I share the responsibility for sustaining an educational tradition that is inspired by the social justice mission of the Religious of the Sacred Heart of Mary and a liberal arts experience that inspires a consideration of what it means to be human.

Our faculty and staff are here to assist and mentor you throughout your Marymount journey, and I am certain they want to hear about your hopes and dreams. We need to be responsive to your individual goals and aspirations, so I encourage you to dialogue with your professors and advisors during your time at Marymount.

While this catalog contains very valuable information about Marymount, our website may provide additional up-to-date information of interest to you. Please consider these two resources as you proceed through your academic program, and know that our community is ready and able to support and challenge you as you fulfill our degree requirements. Please stop by my office if you have any questions or concerns about Marymount. We want to make sure we meet your needs and expectations.

Michael S. Brophy, Ph.D., M.F.A.
President of Marymount College



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Marymount College

Mission Statement

Mission

Marymount College is a Catholic institution that welcomes students of all faiths and backgrounds into a quality, values-based education. We foster a student-centered approach to learning that promotes the development of the whole person. In the spirit of our founders, the Religious of the Sacred Heart of Mary, we challenge our students to pursue lives of leadership and service.

Vision

Marymount College empowers its students through an educational program that develops principled thinkers in the Catholic liberal arts tradition. We promote an open and welcoming campus that builds skills for lifelong learning. We assist students to reach their goals in higher education. We strive to graduate students who embody the virtues of integrity, respect for human dignity, and commitment to justice.

Core Values

Tradition

Rooted in the Catholic intellectual and faith tradition, we educate and challenge students to think critically and to grow spiritually.

Openness

We welcome freedom of inquiry and diversity of experience within a community of educators and learners who seek truth, moral wisdom and global understanding.

Integrity

We strive for academic and professional excellence in an educational experience that builds character and values the whole person.

Service

We encourage our students to seek a more just world and to lead lives of compassionate service to others.

Institutional Student Learning Outcomes (ISLOs)

- I. Effective written, verbal, and digital presentation skills
- II. Analysis using relevant conceptual, quantitative, and technology tools
- III. Evaluation of competing options and reflection on values to support reasoned and ethical decision-making
- IV. Recognition of multiple perspectives and global awareness
- V. Experiential learning and collaborative skills for personal, social, civic, and global responsibility



The College

Catholic Heritage and History of Marymount College

Marymount College is a Catholic, coeducational college that welcomes students of all faiths and backgrounds. Founded by the Religious of the Sacred Heart of Mary, the College is part of an international system of education that presently includes several colleges in the United States and secondary schools throughout the world.

As an independent institution, Marymount is governed by a Board of Trustees comprised of religious and lay members. Founded in 1932, Marymount continues to embody the ideals of its Catholic heritage while remaining ecumenical, culturally diverse, and academically selective. The College is dedicated to the development of the whole person, and inspired by the belief that we are all united by our common heritage as children of God.

The History of the Religious of the Sacred Heart Of Mary

Father Jean Gailhac, Founder of the Religious of the Sacred Heart of Mary

Jean Gailhac was born in Béziers, France, on November 13, 1802. He was ordained a priest in the Diocese of Montpellier in 1826. Shortly after his ordination, he requested his bishop placement as chaplain of the civil and military hospital in the city of Béziers. This work, which he continued until the foundation of the Religious of the Sacred Heart of Mary in 1849, put him in contact with the most needy and marginalized of his society.

The Institute of the Religious of the Sacred Heart of Mary was founded on February 24, 1849 when a group of women, called by Father Gailhac, gathered to form a community dedicated to the works he had begun.

He outlived the first two general superiors, Mother St. Jean and Mother St. Croix. He died on January 25, 1890 at the age of 88. In the 1950s, Mother Gerard Phelan introduced his cause of beatification. In 1972 he was declared Venerable by the Church.

Mother St. Jean Cure-Pelissier, Foundress, Benefactor, Mother Superior

Appollonie Pelissier was born February 2, 1809 into a well-established family of Murviel-lès-Béziers in the south of France. Appollonie Pelissier grew up in a deeply Christian home. At age 20, she married Eugene Cure. Together they generously supported the many works of charity initiated by Eugene's lifelong friend, Father Gailhac. Eugene Cure died suddenly in November 1848. Soon after Appollonie offered herself and her considerable wealth to the founding of the religious community already envisioned by Father Gailhac for the direction and service of the Good Shepherd, which included a women's shelter and orphanage. On February 24, 1849, Appollonie moved to the Good Shepherd where she and five companions became the first members of the Religious of the Sacred Heart of Mary.

As co-foundress and first superior, Appollonie, now known as Mother St. Jean, worked closely with Father Gailhac and governed the Institute until her death. During her time as superior, the shelter for women was transformed into a preservation for young girls at risk and a boarding school for girls was begun. As

the young institute took on a variety of works, Mother St. Jean emphasized the need to strengthen unity in the midst of this diversity. An important moment for the new Institute was the granting of legal status in 1856 by decree of the Emperor Napoleon. Mother St. Jean Pelissier Cure died on March 4, 1869.

Expansion of the RSHM to the United States

In the United States, the Religious of the Sacred Heart of Mary began their work in Sag Harbor, New York. They quickly expanded into parochial and private schools primarily in the eastern United States. Marymount College in Tarrytown, New York was founded December 8, 1907. In 1923 a group of sisters were sent to California at the request of Bishop John J. Cantwell, founding Marymount School in Los Angeles. Here also the work of the RSHM quickly spread to both parochial and secondary levels and in 1948 Marymount College, Los Angeles received its charter from the State of California.

In 1968, when the four-year college moved to Loyola University, Marymount Palos Verdes College opened as a two-year co-educational Catholic college providing a unique educational opportunity for its students. In 1986 the College officially changed its name to Marymount College Palos Verdes.



Academic Calendar

FALL SEMESTER 2012

| Aug. 2012 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

-
- 27 First day of fall semester classes
 - 31 Last day to add or drop fall semester classes

| SEPT. 2012 | | | | | | |
|------------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

-
- 3 Labor Day Holiday - College is closed

| OCT. 2012 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

-
- 8-12 Midterm Exams
 - 15-16 Fall Break - no classes
 - 29 Registration begins for spring semester

| Nov. 2012 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | |

-
- 14 Last day to withdraw from a fall semester course
 - 21-23 Thanksgiving Holiday - College is closed

| DEC. 2012 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

-
- 7 Last day of fall semester classes
 - 10-14 Final Exams

SPRING SEMESTER 2013

| JAN. 2013 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

- 14 First day of spring semester classes
- 18 Last day to add or drop a spring semester class
- 21 Martin Luther King, Jr. holiday - College is closed

| FEB. 2013 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | | |

- 18 President's Day holiday - College is closed
- 19 Service Day - no classes
- 25-Mar. 1 Midterm Exams

| MAR. 2013 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

- 25-29 Spring Break
- 29 Good Friday - College is closed

| APR. 2013 | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

- 1 Easter Monday - College is closed
- 3 Registration begins for summer and fall 2013 and spring 2014
- 10 Last day to withdraw from a spring semester course

| MAY 2013 | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | Th | F | S |
| | | 1 | 2 | 3 | 4 | |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

- 3 Last day of spring semester classes
- 6-10 Final Exams
- 10 Graduation Mass
- 11 Commencement exercises and reception



Academic Degree Programs

The academic programs are a product of the Marymount College “mission, vision and values” statements and represent a belief in the value of the liberal arts and cross-disciplinary programs appropriate to our students and faculty. There are also programs and courses that emphasize learning through field work and through individual investigation and experience.

Marymount College offers the following degree programs:

- Associate in Arts
- Associate in Science
- Bachelor of Arts in Business
- Bachelor of Arts in Liberal Arts
- Bachelor of Arts in Media Studies
- Bachelor of Arts in Psychology

Degree programs are comprised of a common liberal education core plus degree-specific requirements. Each degree program also offers a choice of concentrations or emphases. (*see Academic Degree Requirements*)

All Bachelor degree programs culminate in a senior capstone project and a portfolio of work and reflection. (*See Capstone descriptions under course numbers 497-498 in corresponding disciplines*)

Degree program learning outcomes represent embedded versions of the Institutional Student Learning Outcomes (ISLOs) at the level and in the disciplines appropriate to each degree. Each degree ensures achievement of learning outcomes via a coherent curriculum, robust assessment, and student reflection that forms a foundation for lifelong learning and the creation of meaning. (*See ISLOs listed on page iii and degree specific learning outcomes and curriculum under Academic Degree Requirements*)

Degree programs are enriched and supplemented by options that include study travel, service learning, internships, field practicum, independent study, Marymount Advantage opportunities, and Honors.

Experiential Learning

Study Abroad and Faculty-Led Study Travel Programs

Studying overseas provides a unique opportunity which can open up fresh perspectives on international political, economic and social issues, interpersonal and intercultural relationships, and career choices.

Marymount’s study abroad and faculty-led study travel programs directly support our emphasis on encouraging students to recognize and develop multiple perspectives and global awareness.

Students are encouraged to participate in study abroad and faculty-led study travel programs in many academic fields in almost every part of the world. All regularly enrolled Marymount students who will be of sophomore, junior or senior standing during the time abroad with a minimum 2.8 GPA (3.0 GPA required for some programs) are eligible to apply. Some programs offered require no previous foreign language study. Students studying abroad through Marymount-approved programs are enrolled in a full course of study at the host institution, but receive Marymount credit. Financial Aid is applicable and additional scholarships are available.

- **Marymount College Partner and Affiliate Programs** are offered through links between Marymount College and overseas institutions around the world. Study Abroad Programs offer students a unique opportunity for immersion in another culture and country for a semester or an academic year. Students can take intensive language programs or classes in English taught by local professors alongside local students and fully integrate into the host-university and culture. Courses taken through these study abroad programs may fulfill degree requirements or serve as electives. Courses taken on these programs will be reflected as Marymount courses on the Marymount transcript. All students participating in a partner or affiliate program complete an experiential learning course, GS 241, while abroad. Students interested in study abroad are encouraged to plan their course of study with their academic advisor and meet with the staff in the Office of International Study.
- **The London Semester program** at Marymount College was established in 1988 as a fall semester-abroad program with Regent's College in London, England. The Regent's College Program is offered through Webster University, which is accredited by the North Central Association of Colleges and Schools. The primary aim is to provide opportunities for international education experience to students through study, research and cultural activities. Selected qualified students with a Marymount cumulative GPA of 3.0 or higher, engage in coursework for academic credit. A listing of approved courses that Marymount students may take while at Regent's College is published annually.
- **Summer Session in London** began in summer 2007 with Marymount faculty in residence at Regent's College in London, England. Marymount students earn five units while taking courses with Marymount and Regent's College faculty.
- **Faculty-led Study Travel Courses** are offered at various times throughout the year. Students study and travel with a team of faculty members on a predetermined itinerary. Tours and cultural excursions supplement faculty lectures and assignments throughout the course. Students can earn academic credit for the courses.

Independent Study (1-12 units)

INDEPENDENT STUDY (295, 395, 495 courses) An independent study answers the need for individual research and expression in special areas of interest

that are NOT included in the regular course offerings. It provides training for life-long learning by providing experience in selecting a study project, mastering the necessary library and research techniques for assembling data and devising suitable means of evaluation. In independent study the student has the responsibility for planning, implementing, and presenting the project, where applicable. The faculty sponsor approves the project, meets with the student several times in the term, and evaluates the final results.

INDEPENDENT STUDY (595 post-baccalaureate courses): Individual practice-based research under the direction of a faculty member. A written research report is required. Offered in AM, BUS, ID, GS and PSY. Program Chair approval required. Open to college seniors by petition.

Global Studies 241 (2 units)

Students studying abroad in a partner or affiliate program take this course to supplement their overseas curriculum. The course involves engagement in culturally appropriate experiences shaped by experiential learning and competency theory. See course listing section for course description.

Internships (12 units)

INTERNSHIP (391, 491 courses): Intended for students in their junior or senior year who want to immerse themselves in a *full-time work experience*. An internship is a partnership between the student, Marymount College and a company/organization. The student will work closely with a faculty mentor and the Career Services Office to develop appropriate learning outcomes and to identify an organization/company offering a comprehensive experience focused on research, analysis and specific areas of interest in a structured work environment under the supervision of a faculty mentor.

INTERNSHIP (591 course): Intensive post-baccalaureate practice-based research experience in a community or organizational setting. Program Chair approval required. Open to college seniors by petition.

Internship Participation Requirements: Junior standing or higher; in good academic standing; application through Career Center and consent from instructor of record.

Practicum (1-6 units)

PRACTICUM 296: Provides the opportunity for students to enhance their classroom experience by devoting additional time in assisting other students, such as serving as a teaching assistant or performing service with a community organization in connection with the course content in which students are currently enrolled.

PRACTICUM 396 – 496: Provides the option for students who can make a commitment to an organization/company for definite hours during the semester. 396-496 integrates school and professional learning experiences and provides the opportunity for students to experience self-directed learning, produce reflective documents, and engage in transformative learning outside the classroom while taking traditional courses.

PRACTICUM 596: Student participates in an on-campus or off-campus practice-based experience. Focus of practicum is related to Institutional Student Learning Outcomes as pre-arranged between the student and Program Chair. Open to college seniors by petition.

Practicum Participation Requirements: Available for all class levels; in good academic standing; application through Career Center and consent from instructor of record.

Internship & Senior Capstone Combination

(12 units) or (1-6 units)

INTERNSHIP & SENIOR CAPSTONE (491 and 497 or 498) Prerequisites: Senior standing; registration in 497 or 498; proposal of individual Capstone Project, with faculty mentor approval; Internship offer from a company/organization.

Students with senior standing can combine their Capstone Project with an Internship component. This option is designed to allow seniors to connect with an organization/company to apply the Capstone Project as well as commit to working at the organization. The experience is closely guided by a faculty mentor and leading to the completion of a portfolio and presentation, aligned with the institutional student learning outcomes. A satisfactory evaluation from an on-site supervisor will also be required. This combination includes research, analysis, and reflection on a topic chosen in partnership with the faculty advisor and division chair and completed under the guidance of a faculty mentor with regularly scheduled meetings with the on-site supervisor. Capstone students can choose a practicum (1-6 units) or internship (12 units) to combine with their capstone project.

Marymount Advantage

Marymount Advantage is a popular program for students as they fulfill their graduation portfolio requirements, offering both special events and classes that integrate curricular and experiential learning. Students begin their Marymount Advantage experience in First-Year Seminar within a service learning program. Further information about Marymount Advantage can be found in the Office of Student Life or at MAdvantage@marymountpv.edu.

Service Learning

Service is a key component in the College's mission statement and Institutional Student Learning Outcomes. Anchored by the core principles of our founders, the Religious of the Sacred Heart of Mary, our Marymount community makes a concerted effort to reflect the RSHM call to "respond to the needs of our time and to work with others in action for evangelical justice." Each year Marymount students, faculty and staff perform hours of service in the greater Los Angeles community in order to help others while applying what they learn to the classroom curriculum. This powerful form of education benefits all involved.

The Marymount Service Learning Program serves as a resource that assists faculty in integrating mission-related service projects into the classroom curriculum. This creates dynamic classroom communities focused on helping students apply

the core educational concepts to the real world in a meaningful way. Marymount students make a world of difference as they learn and grow.

Honors Program

The Honors Program is designed for highly motivated students with strong academic preparation who seek additional intellectual depth, challenge, and dialogue. Marymount offers a rotation of Honors classes in different disciplines. These classes are denoted by an ‘H’ in the schedule of classes and are open to students with a GPA of 3.3 or higher. Students in Honors courses can expect a stimulating blend of participation, discussion, reading, research, and presentation. Successful completion of three Honors courses is particularly noted at Graduation.

Marymount hosts the Alpha Omega Kappa chapter of the national Phi Theta Kappa (PTK) honors society, providing opportunities for service, leadership, and recognition. PTK membership requires a GPA of 3.3 or higher in college-level classes, is by application, and is coordinated by the office of Service Learning. PTK students are recognized at an Induction ceremony and at Graduation.

Marymount also hosts a chapter of the national upper division honor society Delta Epsilon Sigma (DES). Delta Epsilon Sigma is a national scholastic honor society for students, faculty and alumni of colleges and universities with a Catholic tradition. It was founded in 1939 to recognize academic accomplishments, to foster scholarly activities, and to encourage a sense of intellectual community among its members. DES requires members to have completed at least fifty percent of the credit requirements for their baccalaureate degrees and rank not lower than the highest twenty percent of their class in scholarship. DES students are recognized at an Induction ceremony and at Graduation.





Academic Degree Requirements

MARYMOUNT LIBERAL EDUCATION CORE (36-44 UNITS)

This core provides a common foundation for all Marymount degrees.

1. Skills Core (12-13 units)

Development of the reading, writing, listening, speaking and analytical thinking skills necessary to communicate with confidence, clarity, sensitivity, efficiency and precision.

One course from each of the following:

Expository Writing: 3 units

English 112

Analytical Writing: 3 units

English 114

Speech: 3 units

Communication Arts 105, 125, 130, 145, 200, 250 or
Speech 105, 125, 130, 145, 200, 250

Logical Thinking: 3-4 units

Computer Science 183 or above, Math 060, 090 (not 090I)

or above, Philosophy 130, Anthropology/Psychology/Sociology 235
or Business 220

2. Humanities Core (13-15 units)

A focus on the world condition in which the primary purpose is to assist the student with discovering and developing his/her/humanity as a person, and thus with developing the knowledge, wisdom and values that emphasize why and how this humaneness ought to be critically applied to personal, social, vocational, environmental and spiritual life.

One course from each of the following:

The Art of Being Human: 1-3 units

Interdisciplinary Studies 117, 117H or ID217 by placement

Literature: 3 units

English 120 through 260

Philosophy: 3 units

Philosophy course

Religion: 3 units

Religion course

Fine Arts: 3 units

AM 101 through 271

Art 104 through 231

Communication Arts 110, Music 100 through 116, 185

Theater 100 through 121, 185

3. **Natural Sciences Core (3-5 units)**

A focus on the world condition in which the primary purpose is to assist the student with appreciating quantitative empirical methodologies and developing skills for the systematic analysis of data, from which natural phenomena and the behavior of living organisms can be described and explained.

One course:

Natural Sciences: 3-5 units
Any Science course, Anthropology 110, Geography 108

4. **Behavioral and Social Sciences Core (6 units)**

A focus on the world condition in which the primary purpose is to assist the student with appreciating the application of both quantitative and qualitative empirical methods to the description and explanation of human behavior.

One course from each of the following:

Behavioral/Social Sciences: 3 units
Anthropology (except 235), Economics, Education 110, 140, 220,
Geography, Political Science, Psychology (except 100, 235, or 285),
Sociology (except 235)

History: 3 units
Any History course

5. **Physical Health Core (2-5 units)**

An appreciation for the knowledge and good habits associated with the development of healthful lifestyles.

One course from each of the following:

Health Education: 1-3 units
Any Health course, Physical Education 104, or Psychology 230

Physical Education: 1-2 units
Any Physical Education course

6. **Cross-Cultural/Cross-Disciplinary**

(This is a course requirement; not a unit requirement). Students must earn 2-3 units in a CC/CD course to meet graduation requirements, unless the graduation requirement was met by another course.

An appreciation for the value of understanding diverse cultures and diverse disciplinary methodologies.

One course from the designated list on page 12

Requirements for the Associate in Arts and Associate in Science Degrees

Marymount College, incorporated under the laws of the state of California and empowered by these laws to grant academic degrees, confers the Associate in Arts or Associate in Science degree upon candidates who fulfill the following conditions:

1. Earn a minimum of 60 units; no more than 3 units of developmental coursework may be applied to the 60 unit minimum.
2. Complete the Marymount liberal education core requirements as outlined in preceding pages.
3. Meet all concentration requirements if applicable. AA students may opt for a concentration. AA concentrations are comprised of a minimum of 9 units of coursework. AS students must complete a concentration. AS concentrations are comprised of a minimum of 18 units. Preparation for major concentration sheets are available in the Advising and Career Center and at www.marymountpv.edu
4. Achieve a minimum cumulative grade point average of 2.00 in all work attempted.
5. Satisfy the residency requirements.
 - a. Earn a minimum of 30 units at Marymount College; no more than 3 units of developmental coursework may be applied to the 30 unit minimum.
 - b. Once matriculated, a student may transfer in a maximum of 7 units from another institution.

Requirements for the Bachelor of Arts Degrees

Marymount College, incorporated under the laws of the state of California and empowered by these laws to grant academic degrees, confers the Bachelor of Arts degree upon candidates who fulfill the following conditions:

1. Earn a minimum of 120 units; no more than 3 units of developmental coursework may be applied to the 120 unit minimum.
2. Complete the Marymount liberal education core requirements as outlined in preceding pages.
3. Meet all program requirements including Senior Capstone and e-portfolio.
4. Achieve a minimum cumulative grade point average of 2.00 in all work attempted.

5. Satisfy the residency requirements.
 - a. Minimum of 30 units completed at Marymount. No more than 3 units of developmental coursework may be applied to the 30 unit minimum.
 - b. Once matriculated, a student may transfer in a maximum of 7 units from another institution.
 - c. Capstone successfully completed through Marymount with a grade of C or higher (497 and 498, 6 units).

Important Notes to the Student

1. Students may participate in the Associate degree commencement ceremony if they have completed a minimum of 53 units and have no more than 2 non-sequential degree requirements left to fulfill.

Students may participate in the Bachelor's degree commencement ceremony if they have completed a minimum of 113 units and have no more than 2 non-sequential degree requirements left to fulfill.

2. No course can fulfill more than one Liberal Education Core course requirement, except for the CC/CD "Themed Course" required for graduation. This course may be simultaneously used to fulfill a Liberal Education Core course requirement. **(Please see the list of CC/CD "Themed Courses" on page 12.)**
3. For any course that satisfies a specific degree requirement, the corresponding cross-listed course will also satisfy the same requirement.
4. A limit of four units from any one course numbered 279 through 299 will be counted toward the Associate degree requirements.
5. A maximum of eight total units from any combination of courses numbered 279 through 299 will be counted toward the Associate degree requirements.
6. Four or five unit courses with a compulsory, built-in lab may not be split between the general education core and concentration areas. However, a three-unit course with a one-unit optional lab (3+1) may be split between the general education core and the concentration area.

Continuous Enrollment

Students who did not file a graduation application and who did not submit an approved leave-of-absence form and did not maintain continuous enrollment at the College are bound by the graduation requirements of the current year catalog. If a student is within seven units of degree completion, they do not need to re-apply with the Office of Admission. Students who do not meet the degree requirements

and are missing more than seven units will be required to re-apply with the Office of Admission in order to return to Marymount College.



COURSES THAT SATISFY THE CROSS-DISCIPLINARY (CD)
AND CROSS-CULTURAL (CC) CORE THEME REQUIREMENT

Students must earn 2-3 units in a CC/CD course to meet the degree requirement.

Cross-Disciplinary (CD): Courses study topics that are relevant to two or more academic disciplines (fields of study)

ART 185

AM 202

AS 200

CAR 148

ECO 135

EDU 130, 140 (EDU 130 & 140 are instructor specific)

ENG 117, 140, 170

GS 135

HIS 135

ID 107, 123, 123H, 126, 133, 140, 142, 146, 147, 148, 149, 185

MUS 112, 185

PHI 150

PSY 123, 123H

REL 142, 210

SCI 170

SOC 140

THE 110, 185

Cross-Cultural (CC): Courses compare two or more distinct cultures either across nations (international) or within the United States (domestic)

AM 211 (formerly Art 107)

ANT 120, 140

ART 108

CAR 140

ECO 135

ENG 104, 250, 260

FRE 200, 201

GEO 100, 120

GS 135

HIS 135, 270

ID 180, 191

JPN 200, 201

POL 220

PSY 280

REL 130, 130H

SOC 100, 100H, 125, 175, 250

SPA 200, 201

Notes:

1. ID 117 cannot fulfill the CC/CD requirement.

BACHELOR OF ARTS IN BUSINESS DEGREE PROGRAM

Business at Marymount: “Create Value for Self and Society”

Program Mission

The Marymount College Business Program offers a flexible curriculum that emphasizes learning by doing, effective communication, decision-making through analysis, and the creation of value for self and society. True to our global perspective and our Catholic heritage, we seek to promote respectful collaboration and ethical relationships, and are committed to providing students a program that is relevant, individualized, and supportive.

Program Student Learning Outcomes

After completion of the Business Core courses, one concentration, and a capstone project, students will be able to:

1. Read financial statements, interpret business news, use appropriate business and economic terminology, prepare effective management reports, and deliver convincing verbal and digital presentations.
2. Use economic and business concepts, models, and quantitative data to interpret, analyze, and plan.
3. Evaluate competing options and reflect on ethical implications to support management decisions.
4. Recognize and articulate the perspectives of multiple constituencies in a global context with a focus on the creation of value.
5. Apply conceptual tools to management situations and collaborate to meet joint project goals.

A Solid Business Core

Core business and foundation courses in Accounting, Economics, Management, Marketing, Business Law and Finance are supplemented by distinctive Marymount classes that promote interdisciplinary approaches to Business. These include Perspectives on Global Development, Management for Sustainability, and Business Ethics.

A Choice of Concentrations and/or Minor

Entrepreneurship

The Entrepreneurship concentration allows students to learn through a case-study approach in a seminar setting, with guest speakers from both successful and struggling organizations. Students have the opportunity to critique one another’s business plans, laying the foundation for the development of their own capstone project.

Global and Community Development

The Global and Community Development concentration was developed to provide its students with a broad-based education focused on the skills and abilities to successfully engage in bringing improvements to their community, which can be defined to include everything from one's own neighborhood to the world. This program will start by understanding how one identifies the needs within the defined community. It will include understanding the role of both NGO's and social entrepreneurs as community change agents. It is our expectation that each of our students in this concentration will be involved in some form of Community Development internship or practicum during their program.

Management

The Management concentration was developed to provide our students with a solid understanding of this field of business. There are three components within this concentration. The first is focused on the traditional components of planning, organizing, staffing, controlling, and directing. The second component introduces and familiarizes our students with the field of leadership. Finally, each of our students will be exposed to some of the newest cutting-edge theories that cross the spectrum of management.

Marketing

Modern marketers are required to demonstrate robust problem solving skills and have the ability to communicate cross-functionally—whether it be in a start-up entrepreneurial environment or a large, complex organization. The Marymount marketing concentration is designed to address the needs of the modern marketplace.

The curriculum begins with a study of business and marketing principles, builds on a set of related analytical methods, and develops the students' ability to work with diverse stakeholders to create value and build strong customer relationships.

Operations & Systems Management

This concentration has been developed to meet the needs of those students who recognize the importance of an organization's effective oversight of its "value-adding" activities (the creation and delivery of the things customers pay for and the services clients rely on) and have a desire to incorporate this understanding within their professional career path. This concentration starts by establishing a solid understanding behind the creation and evolution of the more traditional planning and control tools and practices that have been used since the 1940's. Once this solid foundation has been established, the students will be introduced to the latest evolution of the tools and practices within the broad field of Operations & Systems Management. These new sets of tools and practices are based upon what is commonly referred to as systems-thinking. Within the field of Operations these new tools and practices are called the Theory of Constraints, within Human Relations they are called Requisite Organization, and within Organizational Behavior they are referred to as a Learning Organization.

Accounting Minor

This minor is only available to those students pursuing a BA in Business.

The Accounting minor has been designed to provide students with the requisite number and variety of accounting classes needed to meet the current academic requirements for the CPA examination. The required courses include:

- Financial Accounting – part of Business BA required courses
- Managerial Accounting – part of Business BA required courses
- Intermediate Accounting I & II
- Federal Income Taxation I & II
- Auditing
- CPA review course

While a large portion of these courses will be classroom based, the Taxation and Auditing will involve some exposure to the ‘real-world’ issues facing today’s accountants.

A Capstone that Opens Doors

Every BA student completes a senior capstone project through Marymount College. Capstone students are enrolled in 497-498 level courses. Enrollment in any 497-498 capstone requires senior standing and approval of the corresponding Division Chair. Satisfactory completion of the capstone is based on successfully demonstrating attainment of all institutional student learning outcomes and program student learning outcomes, as demonstrated through the project and the accompanying e-portfolio. Capstone students have multiple opportunities as detailed in the syllabus to receive guidance and feedback before final evaluation.



Marymount College Business BA Required Courses

| | |
|--|---|
| LIBERAL EDUCATION CORE REQUIREMENTS: GE (Lower Division 36 to 44 units) | |
| ANALYTICAL WRITING: ENG 114 | |
| BEHAVIORAL/SOCIAL SCIENCE: ANT (NOT 235)/ECO*/EDU (NOT 125, 130)/GEO/POL/PSY (NOT 235)/SOC (NOT 235) | |
| EXPOSITORY WRITING: ENG 112 | |
| HEALTH EDUCATION: HED 100, 130, 150, 170/PED 104/PSY 230 | |
| FINE ARTS: AM 100-271; Art 104-231; CAR 110; MUS 100-116, 185; THE 100-121, 185* | |
| HISTORY: ANY HIS* | |
| LITERATURE: ENG 120 THROUGH 260 | |
| LOGICAL THINKING: CS 183, 195, 196, 210, PHI 130, MTH 60 OR HIGHER, ANT/PSY/SOC 235 OR BUS 220* | |
| NATURAL SCIENCES: ANT 110/GEO 108/ANY SCI | |
| PHILOSOPHY* | |
| PHYSICAL EDUCATION | |
| RELIGIOUS STUDIES | |
| SPEECH | |
| THE ART OF BEING HUMAN: ID 117 OR ID 217 (by placement) | |
| CROSS-CULTURAL/CROSS DISCIPLINARY† | |
| †CROSS-CULTURAL/CROSS-DISCIPLINARY: May be double counted with one other Liberal Education Core Requirement. | |
| *Course taken for Liberal Arts Education may also be used to satisfy Business degree. | |
| ALL BUSINESS BA MAJORS: PREPARATION (6 - 7 courses: 20-23 units) | |
| BUSINESS 110: Introduction to Business (3 units) | |
| ACCOUNTING 151 (formerly BUSINESS 151): Financial Accounting I (4) or BUS 150 + BUS 200 | |
| ACCOUNTING 201 (formerly BUSINESS 201): Managerial Accounting (3 units) | |
| ECONOMICS 220: Microeconomics (3 units) | |
| ECO/GS/HIS 135: Perspectives on Global Development (3 units) | |
| ECONOMICS 221: Macroeconomics (3 units) | |
| BUSINESS 220: Statistics for Business & Economics (4) or MTH 270** | |
| **Students wanting to pursue an MBA/MA degree should also take MTH 120 | |
| REQUIRED BUSINESS CORE COURSES (9 courses: 28 units) | |
| BUS/PHI 240 | Business Ethics (3 units) |
| BUS 260 | Business Law (3 units) |
| BUS 300* | Principles of Management (3 units) |
| BUS 301* | Management for Sustainability (3 units) |
| BUS 350* | Principles of Marketing (3 units) |
| BUS 360* | Business Information Systems (3 units) |
| BUS 380* | Corporate Finance (4 units) |
| BUS 497-498 | Capstone 1 and 2 (3 each) |
| *Prerequisite = 5 courses: ACCT 151, BUS 110, BUS 240 or 260, ECO/GS/HIS 135, and ECO 220 or 221 | |
| CONCENTRATION: (3 classes) or MINOR (6 classes): CHOOSE ONE (1) OUT OF SIX (6) | |
| Concentration 1: Entrepreneurship | Concentration 4: Global and Community Development |
| Concentration 2: Management | Concentration 5: Operations & Systems Management |
| Concentration 3: Marketing | Minor 1: Accounting |
| ELECTIVES | |
| UNIT TOTALS | |
| TOTAL NUMBER OF UNITS TO GRADUATE MUST EQUAL 120+ | |

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Marymount College Business BA Required Courses

Business students are encouraged to choose more than one concentration and add business electives to their program. Two or more concentrations will be offered each year in a multi-year rotation. One concentration is required.

| | |
|--|---|
| ENTREPRENEURSHIP (3 courses = 9 units) | |
| BUS 315 | Entrepreneurship I (3) |
| BUS 316 | Entrepreneurship II (3) |
| BUS 415 | Entrepreneurship for Social Change (3) |
| MANAGEMENT (3 courses = 9 units) | |
| BUS 461 | Management & Organizational Leadership (3) |
| BUS 462 | Managerial Problem-solving (3) |
| Select your third course from the electives listed below | |
| BUS/PSY 325 | Organizational Behavior (3) |
| BUS 425 | Introduction to Requisite Organizations (3) |
| MARKETING (3 courses = 9 units) | |
| BUS 452 | Marketing Analysis and Forecasting (3) |
| BUS 454 | New Product Development (3) |
| Select your third course from the electives listed below | |
| BUS 304 | International Marketing - Webster (3) |
| BUS 456 | Integrated Marketing Communication (3) |
| GLOBAL AND COMMUNITY DEVELOPMENT (3 courses = 9 units) | |
| ECO 302 | California in the Global Economy (3) |
| Select two courses from the electives listed below | |
| ECO 400 | People, Profit, Planet (3 units) |
| ECO 410 | Economics of Population, Energy and Resources (3 units) |
| ECO 420 | Economic Systems and Innovation (3 units) |
| ECO 300 | Business, Government, and Society (3 units) |
| BUS 415 | Entrepreneurship for Social Change (3 units) |
| OPERATIONS & SYSTEMS MANAGEMENT (3 courses = 9 units) | |
| Required: | |
| BUS 401 | Operations Management (3) |
| BUS 402 | Integrative Quality Management (3) |
| Select your third course from the electives listed below | |
| BUS 403 | Theory of Constraints (3) |
| BUS 460 | Project Management (3) |
| ACCOUNTING MINOR (6 courses = 18 units) | |
| You must take all 6 courses listed | |
| ACCT 351 | Intermediate Accounting I (3) |
| ACCT 352 | Intermediate Accounting II (3) |
| ACCT 353 | Federal Income Taxation I (3) |
| ACCT 354 | Federal Income Taxation II (3) |
| ACCT 453 | Auditing (3) |
| ACCT 454 | CPA Exam Preparation and Review (3) |

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BACHELOR OF ARTS IN LIBERAL ARTS DEGREE PROGRAM

Program Mission

The Marymount College BA in Liberal Arts degree will enable students to design an interdisciplinary program in preparation for a variety of careers and graduate programs. Liberal Arts majors will work with their advisor to select courses and combine areas of emphasis from American Studies, Arts & Media, Biomedical Sciences, Business, Global Studies, and Psychology for a powerful learning experience. Research, reflection, and capstone experiences will provide students with the opportunity to earn a degree that provides a breadth of learning and the opportunity to apply critical thinking and research in different disciplines.

Program Student Learning Outcomes

After completion of the Liberal Arts core, two areas of emphasis, and an interdisciplinary capstone project, students will be able to:

1. Utilize the vocabulary and thought patterns of at least two different academic disciplines.
2. Apply the analytic methodology of at least two disciplines to an issue.
3. Select the most appropriate disciplinary approaches to the understanding of an issue.
4. Recognize and analyze the ethical implications of a given issue, and, where appropriate, articulate a personal position.
5. Engage in collaborative study of an issue with representatives of various disciplines.

Students combine two Areas of Emphasis out of the following options. The minimum upper division unit requirements are listed for each emphasis.

American Studies (24 units, at least 15 upper division)

Interdisciplinary focus on United States history and culture. Choice of courses includes US History; Race, Ethnicity and Gender; Religion in America; Music in America; American Literature; Business, Government and Society; Aging in America; Food in America.

Arts & Media (24 units, 9 units of theory, 15 units of studio courses)

Flexible exposure to the arts, with a mix of lecture and studio classes ranging from Art History to Drawing, Design, and Digital Media.

Biomedical Science (62 units- 44 lower division, 18 upper division)

This pre-professional emphasis provides students with a strong background in life sciences and physical sciences. It is intended to serve as preparation for graduate study in medical programs and related health fields. Courses include General Chemistry, Organic Chemistry, Physics, Calculus, General Biology, Biochemistry, Microbiology, Cell Biology, Genetics, and Molecular Biology.

Business (22-24 units, including at least 9 units upper division)

Strong emphasis on fundamental concepts in Accounting and Economics, grounding in ethical and global perspectives, and a flexible choice of upper division Business courses. Choices include Marketing, Entrepreneurship, Management for Sustainability, Communication and Leadership, The Art of Negotiation, California in the Global Economy, Finance, among others.

Global Studies (27 units, at least 15 upper division)

Interdisciplinary approach to develop awareness and understanding of global issues, with courses ranging across World Geography; Perspectives on Global Development, World Religions; Peace and Conflict Studies; Folk Roots and World Music; California in the Global Economy; Topics in Global Health; Water; and Energy.

Psychology (22 units, at least 9 units upper division, one unit of practicum)

Foundation in the study of human behavior, with courses in a variety of areas including General Psychology, Research Methods, Social Psychology, Psychobiology, Child and Adolescent Development, Organizational Behavior, and Intercultural Psychology.

Note: Students are encouraged to work with their academic advisor and refer to the schedule of classes for specific course selection.

A Capstone that Opens Doors

Every BA student completes a senior capstone project through Marymount College. Capstone students are enrolled in 497-498 level courses. Enrollment in any 497-498 capstone requires senior standing and approval of the corresponding Division Chair. Satisfactory completion of the capstone is based on successfully demonstrating attainment of all institutional student learning outcomes and program student learning outcomes, as demonstrated through the project and the accompanying e-portfolio. Capstone students have multiple opportunities as detailed in the syllabus to receive guidance and feedback before final evaluation.

Marymount College Liberal Arts BA Required Courses

| |
|--|
| LIBERAL EDUCATION CORE REQUIREMENTS: GE (Lower Division 36 to 44 units) |
| ANALYTICAL WRITING: ENG 114 |
| BEHAVIORAL/SOCIAL SCIENCE: ANT (NOT 235)/ ECO/ EDU (NOT 125, 130)/ GEO/ POL/ PSY (NOT 100, OR 235)/ SOC (NOT 235) |
| EXPOSITORY WRITING: ENG 112 |
| HEALTH EDUCATION: HED 100, 130, 150, 170/ PED 104/ PSY 230 |
| FINE ARTS: AM 100-271; Art 104-231; CAR 110; MUS 100-116, 185; THE 100-121, 185 |
| HISTORY* |
| LITERATURE: ENG 120 THRU 260 |
| LOGICAL THINKING: CS 183, 195, 196, 210, PHI 130, MTH 60 or higher, College Level Math, ANT/ PSY/ SOC 235 OR BUS 220 |
| NATURAL SCIENCES: ANT 110*/GEO 108/ANY SCI |
| PHILOSOPHY* |
| PHYSICAL EDUCATION |
| RELIGIOUS STUDIES* |
| SPEECH |
| THE ART OF BEING HUMAN: ID 117 OR ID 217 (by placement) |
| CROSS-CULTURAL/CROSS DISCIPLINARY† |
| †CROSS-CULTURAL/CROSS-DISCIPLINARY: May be double counted with one other Liberal Education Core Requirement. |
| REQUIRED CORE COURSES FOR ALL LIBERAL ARTS BA MAJORS (17-18 units) |
| COLLEGE LEVEL MATHEMATICS: MTH 105, 107, 109, or 115, 270, or ANT/PSY/SOC 235 or BUS 220 (3-4 units)* |
| INFORMATION LITERACY: ID 230 (formerly ID 130) (1 unit) |
| ID 217: Personal, Academic and Career Development (1 unit) not required for students matriculating F12 or later |
| PHILOSOPHY: PHI 300 or 400* LEVEL (3 units) |
| RELIGION: REL 300 or 400* LEVEL (3 units) |
| ID 497: Capstone 1 (3 units) |
| ID 498: Capstone 2 (3 units) |
| NOTE: ANT/PSY/SOC 235, BUS 220 or MTH 270 may double as a 'Core for Liberal Arts Majors' and a 'Liberal Education Requirement'. |
| AREA OF EMPHASIS: CHOOSE 2 OUT OF 6 (46 to 84 units) |
| AMERICAN STUDIES |
| ARTS AND MEDIA |
| BIOMEDICAL SCIENCE |
| BUSINESS |
| GLOBAL STUDIES |
| PSYCHOLOGY |
| ELECTIVES |
| UNIT TOTALS |
| TOTAL NUMBER OF UNITS TO GRADUATE MUST EQUAL 120+. Only 3 developmental units may be applied to degree. |
| *Courses with asterisks may fill both a liberal education and an emphasis requirement. Up to nine units of liberal education core can also apply to liberal arts emphasis. BUS 220, ANT/PSY/SOC 235 or Math 270 is required for American Studies, Global Studies, and Psychology emphasis, but the units may be applied to only one emphasis. |

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Marymount College Liberal Arts BA Required Courses

| EMPHASIS 1: AMERICAN STUDIES (minimum 24 units, 15 upper division units) | |
|--|--|
| REQUIRED: | |
| AS 200 | Introduction to American Studies (3) |
| ANT/PSY/SOC 235*, BUS 220* or Math 270* | One College-level Statistics course (4) |
| Note: BUS 220, ANT/PSY/SOC 235 or Math 270 also required for Psychology A.S., and Global Studies Emphasis. Units may be counted to only one Emphasis. | |
| 1 Course From The Following: | |
| Lower Division: | |
| ENG 260* or SOC 250* | Ethnic Lit. or Race, Ethnicity, Gender, & Class (3) |
| GEO 250 + 255 | Intro. to GPS and Remote Sensing + Intro to GIS (4) |
| GS 220 | Intro. to Sustainability (3) |
| HIS 120* or 121* | US History I or US History II (3) |
| HIS 270* or 275* | History of Women in the US or Ethnic History of the US (3) |
| ID 185 | Backstage with the Arts (3) |
| MUS 101* or 112 | Music in America or American Musical Theatre (3) |
| POL 100* or 110* | American Institutions or Intro. to Pol. Science (3) |
| REL 142* or 144* or 225* | Rel. in America I or II or Rel. & Society (3) |
| SOC 100* | Intro. to Sociology (3) |
| 5 Courses From The Following: | |
| Upper Division: | |
| ANT/GEO/SOC 320 | Human Migration (3) |
| AS 333 | Food in America (3) |
| BUS/CAR 332 | Multicultural Communication (3) |
| ECO 300 | Business, Government, and Society (3) |
| ECO/GS 302 | California in the Global Economy (3) |
| ECO/GS 410 | Economics in Population, Energy and Resources (3) |
| ENG 304 | The American Novel (3) |
| ENG 310 | American Catholic Authors of the 20th Century (3) |
| HIS 330 | Latin America & the Latino Experience (3) |
| PHI 310 | Philosophy of Film (3) |
| PHI 320 | American Philosophy (3) |
| PHI 330 | Postmodernism (3) |
| PHI 350 | Ethics in America: the Pursuit of Happiness (3) |
| PHI 385 | Philosophy of Science (3) |
| POL/SOC 310 | Demography (3) |
| PSY 320 | Aging in America (3) |
| PSY 380 | Applied Intercultural Psychology (3) |
| REL 342 | Religion in American Popular Culture (3) |
| REL 345 | Religion in Digital Media (3) |
| REL 350 | American Catholics & Slavery: 1789-1866 (3) |
| SOC 315 | Aging in America (3) |
| Minimum of 24 units, 15 upper division units: 1 required class, at least 1 course from second grouping, and 5 upper division classes from third grouping. | |
| *Courses with asterisks may fill both a liberal education and an emphasis requirement. Up to nine units of liberal education core can also apply to liberal arts emphasis. BUS 220, ANT/PSY/SOC 235 or Math 270 is required for American Studies, Global Studies, and Psychology emphasis, but the units may be applied to only one emphasis. | |

*Courses with asterisk fulfill Liberal Education Core Requirements

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Marymount College Liberal Arts BA Required Courses

| EMPHASIS 2: ARTS & MEDIA (minimum 24 units, 9 units in Theory & 15 units in Studio) | |
|--|---|
| Theory Course REQUIRED: | |
| AM 105 (or AM 100 if completed prior to F12) | Intro to Arts & Media Methodology (3) or Fundamentals of Arts and Media (3) |
| AM 201 | West. Civilization Art Since the Renaissance (3) |
| 1 of the following 5 courses: | |
| AM 202 | History of Film (3) |
| AM 212 | Television & Film Production (3) |
| AM 221 | History of Graphic Design (3) |
| AM 301 | Contemporary Art (3) |
| AM 304 | History of Multimedia (3) |
| Studio Courses REQUIRED: | |
| AM 111 | Drawing 1 (3) |
| AM 120 or AM 121 | Digital Foundations (3) or Digital Color (3) |
| 1 of the following 4 courses: | |
| AM 122 | Video Production Methods I (3) |
| AM 132 | Film Production Methods I (3) |
| AM 141 | Digital Page Layout (3) |
| AM 151 | Digital Photography (3) |
| 1 of the following 7 courses: | |
| AM 204 | Website Designs 1 (3) |
| AM 213 | Digital Video Motion Graphics (3) |
| AM 222 | Video Production Methods 2 (3) |
| AM 232 | Film Production Methods 2 (3) |
| AM 241 | Digital Photography & Imaging (3) |
| AM 251 | Digital Publication Design (3) |
| AM 252 | Digital Video Editing 1 (3) |
| 1 of the following 6 courses: | |
| AM 242 | Digital Audio Production & Editing (3) |
| AM 261 | Digital Typography (3) |
| AM 271 | Digital Illustration (3) |
| AM 311 | Digital Advertising Design (3) |
| AM 312 | Digital Video Editing 2 (3) |
| AM 321 | Digital Package Design (3) |
| Total of 8 classes: 2 required theory, 2 required studio, 1 elective theory class*, and 3 elective studio classes*. Minimum 24 units: with 9 units in theory and 15 units in studio courses: *(From appropriate area selections) | |
| <p>*Courses with asterisks may fill both a liberal education and an emphasis requirement. Up to nine units of liberal education core can also apply to liberal arts emphasis. One course may not be applied to more than one emphasis. BUS 220, ANT/PSY/SOC 235 or Math 270 is required for American Studies, Global Studies, and Psychology emphasis, but the <u>units may be applied to only one</u> emphasis.</p> | |

*Courses with asterisk fulfill Liberal Education Core Requirements

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Marymount College Liberal Arts BA Required Courses

| EMPHASIS 3: BIOMEDICAL SCIENCES (62 units, 44 lower division, 18 upper division) | |
|--|-------------------------------|
| Lower Division REQUIRED: | |
| SCI 220* | General Chemistry I (5 units) |
| SCI 221* | General Chemistry II (5) |
| SCI 240* | General Biology I (4) |
| SCI 241* | General Biology II (4) |
| SCI 230 | Physics I (5) |
| SCI 231 | Physics II (5) |
| SCI 250 | Organic Chemistry I (4) |
| SCI 251 | Organic Chemistry II (4) |
| MTH 130* | Calculus I (4) |
| MTH 131 | Calculus II (4) |
| Upper Division REQUIRED: | |
| SCI 320 | Biochemistry (3) |
| SCI 330 | Biology of Microorganisms (4) |
| SCI 340 | Cell Biology (3) |
| SCI 350 | Genomics (3) |
| SCI 380 | Molecular Biology (5) |
| All courses are required for Biomedical Sciences for a total of 62 units: | |
| <p>These courses need to be taken in the following sequence: SCI 220/221, MTH 130/131 (preferably freshman year); SCI 250/251/240/241 (preferably sophomore year); SCI 320/330 (junior); SCI 340/350/380 (senior). SCI 230/231 can be taken either sophomore or junior year preferably. If starting in SCI 115 (Fundamentals of Chem.) SCI 220/221 (Gen. Chem.) should be taken in summer if the intent is to graduate in 4 years.</p> | |
| <p style="text-align: center;">Total of 9 classes: 1 required class from second grouping, and 4 classes from last grouping. Minimum of 27 units, at least 15 upper division:</p> | |
| <p>*Courses with asterisks may fill both a liberal education and an emphasis requirement. Up to nine units of liberal education core can also apply to liberal arts emphasis. BUS 220, ANT/PSY/SOC 235 or Math 270 is required for American Studies, Global Studies, and Psychology emphasis, but the units may be applied to only one emphasis.</p> | |

*Courses with asterisk may fulfill Liberal Education Core Requirements

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Marymount College Liberal Arts BA Required Courses

| EMPHASIS 4: BUSINESS (minimum 25-27 units, at least 9 upper division) | |
|---|--|
| REQUIRED: | |
| BUS 110 # | Introduction to Business (3 units) |
| ACCT 151 ## (was BUS 151) # | Financial Accounting (4) ## |
| BUS 240 or 260 # | Business Ethics or Business Law (3) |
| ECO 220* or 221 # | Micro or Macroeconomics (3) |
| ECO/HIS/GS 135 # | Perspectives on Global Development (3) |
| # All 5 of these courses must be completed before taking most of the upper division course options. | |
| 3 Upper Division courses from the following: (25-26 units) | |
| BUS 300 | Management (3) |
| BUS 301 | Management for Sustainability (3) |
| BUS 315 | Entrepreneurship I (3) |
| BUS 316 | Entrepreneurship II (3) |
| BUS/PSY 325 | Organizational Behavior (3) |
| BUS/CAR 330 | Business Communication and Leadership (3) |
| BUS/CAR 331 | The Art of Negotiation (3) |
| BUS/CAR 332 | Multicultural Communication (3) |
| BUS 350 | Principles of Marketing (3) |
| BUS 360 | Business Information Systems (3) |
| BUS 380 | Corporate Finance (4) |
| BUS 401 | Operations Management (3) |
| BUS 402 | Integrative Quality Management (3) |
| BUS 403 | Theory of Constraints (3) |
| BUS 415 | Entrepreneurship for Social Change (3) |
| BUS 425 | Introduction to Requisite Organizations (3) |
| BUS 452 | Marketing Analysis and Forecasting (3) |
| BUS 454 | New Product Development (3) |
| BUS 456 | Integrated Marketing Communications (3) |
| BUS 460 | Project Management (3) |
| ECO 300 | Business, Government and Society (3) |
| ECO/GS 302 | California in the Global Economy (3) |
| ECO/GS 400 | People, Profity, Planet (3) |
| ECO 410 | Economics of Population, Energy and Resources (3) |
| ECO 420 | Economic Systems and Innovation - formerly ECO 301 (3) |
| ## or BUS 150 and 200/200AB | |
| 7 to 8 classes: All required business, and 3 selected upper division courses from list. Minimum 25-27 units, at least 9 upper division units: | |
| *Courses with asterisks may fill both a liberal education and an emphasis requirement. Up to nine units of liberal education core can also apply to liberal arts emphasis. One course may not be applied to more than one emphasis. BUS 220, ANT/PSY/SOC 235 or Math 270 is required for American Studies, Global Studies, and Psychology emphasis, but the <u>units may be applied to only one</u> emphasis. | |

*Courses with asterisk fulfill Liberal Education Core Requirements

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Marymount College Liberal Arts BA Required Courses

| EMPHASIS 5: GLOBAL STUDIES (minimum 27 units, at least 15 upper division units) | |
|--|---|
| REQUIRED: | |
| ECO/HIS/GS 135* | Perspectives on Global Development (3 units) |
| ANT/PSY/SOC 235* BUS 220* or MTH 270* | One College-level Statistics course (4) |
| Note: One if ANT/PSY/SOC 235, BUS 220 or Math 270 counted to the Psychology or the American Studies Emphasis. Units may be counted to only one emphasis. | |
| 2-3 courses (at least 6 units) from the following: | |
| ANT 120* or GEO 100* | Cultural Anthro. or Cultural Geography |
| ANT 200 | Applied Anthropology (3) |
| GEO 250 + 255 | Intro. to GPS and Remote Sensing + Intro to GIS (4) |
| GS 220 | Introduction to Sustainability (3) |
| ID 107 | Introduction to Peace and Conflict Study (2-3) |
| ID 180 or ID 191 | Comparative Culture or Western Culture (2-3) |
| POL 110* or POL 220* or POL 240* | Intro to Pol. Sci or Comparative Govt. or International Relations (3) |
| PSY 280* | Intercultural Psychology (3) |
| REL 130* | World Religions (3) |
| SCI 140* or SCI 170* | Plants & Civilization or Ecology of Humans (3) |
| Language 200 or above | (4 units) |
| Note: Only 2 classes are needed if ANT/PSY/SOC 235, BUS 220 or Math 270 counted to Global Studies. | |
| At least 5 courses from the following: | |
| ANT/GEO/SOC 320 | Human Migration (3) |
| CAR 301 | International Journalism (3) |
| BUS/CAR 332 | Multicultural Communication (3) |
| ECO/GS 302 | California in the Global Economy (3) |
| ECO/GS 400 | People, Profit, Planet (3) |
| ECO/GS 410 | Economics of Population, Energy and Resources (3) |
| ECO 420 | Economic Systems and Innovation - formerly ECO 301 (3) |
| ENG 340 | Literature of Global Empire (3) |
| GS 330 | Climate Change (3) |
| GS 405 | Global City: Los Angeles (3) |
| HIS 330 | Latin America & the Latino Experience (3) |
| MUS 310 | Roots, Folk, and World Music (3) |
| PHI 330 | Postmodernism (3) |
| PHI 385 | Philosophy of Science (3) |
| POL/SOC 310 | Demography (3) |
| PSY 380 | Applied Intercultural Psych (3) |
| REL 310 | Catholic Social Teaching (3) |
| REL 330 | Religion, Peace, and War (3) |
| SCI 300 | The Thirsty Planet: The Science and Politics of Water (3) |
| If ANT/PSY/SOC 235, BUS 220 or Math 270 counted for the Global Studies emphasis use the box below: | |
| Total of 9 classes: 2 required classes from second grouping, and 4 classes from last grouping. Minimum of 27 units, at least 15 upper division: | |
| If Math 270 or ANT/PSY/SOC 235 was not counted for the Global Studies emphasis use the box below: | |
| Total of 9 classes: 1 required class, 3 classes from second grouping, and 4 classes from last grouping. Minimum of 27 units, at least 15 upper division: | |
| *Courses with asterisks may fill both a liberal education and an emphasis requirement. Up to nine units of liberal education core can also apply to liberal arts emphasis. One course may not be applied to more than one emphasis. BUS 220, ANT/PSY/SOC 235 or Math 270 is required for American Studies, Global Studies, and Psychology emphasis, but the units may be applied to only one emphasis. | |

*Courses with asterisk fulfill Liberal Education Core Requirements

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Marymount College Liberal Arts BA Required Courses

| EMPHASIS 6: PSYCHOLOGY (minimum 22-26 units, at least 9 upper division units) | |
|--|--|
| REQUIRED: | |
| PSY 123 | Psychobiology (3 units) |
| PSY 150* | General Psychology (3) |
| ANT/PSY/SOC 235 BUS 220* or MTH 270* | One College-level Statistics course (4) |
| PSY 240 | Research Methods (3) |
| PSY 296, 396 or 496 | Practicum (1+) |
| Note: Only 4 classes are required if Statistics is counted in the Global Studies or the American Studies Emphasis. Units may be counted to only one emphasis. | |
| A minimum of 12 units from the following: (at least 9 units must be Upper Division 300/400 level) | |
| PSY 200 | Child Psychology (3) |
| PSY 205 | Child and Adolescent Development (3) |
| PSY 210 | Adult Development and Aging (3) |
| PSY 220 | Human Life-Span Development (3) |
| PSY 222 | Psychology of Gender (3) |
| PSY 228 | Abnormal Psychology (3) |
| PSY 230 | Drug Use and Abuse (3) |
| PSY 280 | Intercultural Psychology (3) |
| PSY 310 | Positive Psychology (3) |
| PSY 320 | Aging in America (3) |
| PSY 325 | Organizational Psychology (3) |
| PSY 328 | Personality Theory (3) |
| PSY 330 | Forensic Psychology (3) |
| PSY 336 | Learning Theory (4) |
| PSY 337 | Cognitive Processes (3) |
| PSY 340 | Foundations of Counseling (3) |
| PSY 345 | Social Psychology (3) |
| PSY 370 | Psychology of Health and Wellness (3) |
| PSY 380 | Applied Intercultural Psychology (3) |
| PSY 385 | Psychological Perspectives of the Arts (3) |
| PSY 410 | Motivation and Emotion (3) |
| PSY 430 | Psychology's Perspective of Film (3) |
| PSY 440 | Psychology's Perspective of Literature (3) |
| PSY 450 | Psychology of Place (3) |
| PSY 460 | Psychology of Creativity (3) |
| PSY 470 | Sports Psychology (3) |
| REL 370 | Contemplative Practice and Mental Health (3) |
| If Statistics is counted for the Psychology Emphasis use this total box: | |
| Total of 9 classes: 5 required classes, 4 classes from second group (at least 3 upper division). Minimum of 22 units at least 9 units upper division: | |
| If Statistics was not counted for the Psychology Emphasis use this total box: | |
| Total of 8 classes: 4 required classes, 4 classes from second group (3 at least upper division). Minimum of 22 units at least 9 units upper division: | |
| *Courses with asterisks may fill both a liberal education and an emphasis requirement. Up to nine units of liberal education core can also apply to liberal arts emphasis. One course may not be applied to more than one emphasis. BUS 220, ANT/PSY/SOC 235 or Math 270 is required for American Studies, Global Studies, and Psychology emphasis, but the units may be applied to only one emphasis. | |

*Courses with asterisk fulfill Liberal Education Core Requirements

BACHELOR OF ARTS IN MEDIA STUDIES DEGREE PROGRAM

Program Mission

The Bachelor of Arts (BA) major in Media Studies offers a sophisticated four-year educational experience to prepare the next generation of fine artists, graphic designers, filmmakers, video artists, graphic designers, filmmakers, video artists, animators, and interactive artists for rewarding careers in a myriad of visual arts industries. The major is designed to allow students to choose from one of several programs of study that share many common courses to create both a Multidisciplinary and Interdisciplinary educational experience. The major will provide students with a traditional theoretical education in Arts & Media studies while also providing hands on training in state-of-the-art digital studios including Apple Macintosh workstations, Adobe Creative Suite and Apple Final Cut Studio software.

Program Student Learning Outcomes

After completion of the Media Studies program in one area of emphasis and senior capstone project, students will be able to:

1. Use critical thought to analyze and critique professional and academic forms of art and design.
2. Discuss and write about creative design and media elements in historical and contemporary context to visual culture.
3. Research and develop visual planning strategies for creative solutions related to adaptive design competence and will learn basic business practices and professional standards of various digital media industries.
4. Demonstrate the ability to design and create professional level artwork using industry standard digital technologies including Apple Macintosh and Apple Final Cut Studio, Avid, Autodesk, Maya 3d, and Adobe Creative Suite software applications.
5. Exhibit leadership and self-promotion capacity skills related to visual art and media design.
6. Demonstrate outcomes of their design and/or multimedia creative skills projects with a Senior Exhibition of the best work during their academic career.

A Choice of Concentrations

Animation & Motion Graphics

This program also focuses on the Television & Film industries but is specifically designed for the aspiring animator and special effects artist. Emphasis is placed on

traditional Art & Design theory coursework as well as digital studio courses with industry standard design and animation software.

Arts & Media Interdisciplinary (AM-AMI)

The Interdisciplinary Media Studies concentration offers students the opportunity to develop an individualized cross-disciplinary research within the Arts and Media division. The Arts and Media Division houses Media Studies, Fine Arts, Music and Theater. Core classes are Media Studies centered while allowing students to choose interdisciplinary concentration courses within all Arts and Media division departments. Students will apply key concepts, theoretical knowledge, and technical abilities from the entire Art and Media division. Division chair approval required.

Digital Art & Design

The Digital Art & Design program primarily focuses on Fine Art, Photography, Digital Art and Graphic Design for printed media. This is a foundational program that provides students with a liberal education in Digital Arts & Media with a traditional theoretical background in Art History and Design.

Digital Video & Film Production

The Digital Video & Film program is designed to prepare students for creative careers in the Television and Motion Picture industries. Traditional media studies theory courses are coupled with digital production studio environments to provide students with a well rounded education in industry standards as well as contemporary digital production skills.

Media Studies General (AM-MSG)

The General Media Studies concentration allows students to develop their own individual course of study within Media Studies. Students may select from the variety of Media Studies (AM) classes in history, theory and studio classes gaining a general disciplinary knowledge. Division chair approval required.

A Capstone that Opens Doors

Every BA student completes a senior capstone project through Marymount College. Capstone students are enrolled in 497-498 level courses. Enrollment in any 497-498 capstone requires senior standing and approval of the corresponding Division Chair. Satisfactory completion of the capstone is based on successfully demonstrating attainment of all institutional student learning outcomes and program student learning outcomes, as demonstrated through the project and the accompanying e-portfolio. Capstone students have multiple opportunities as detailed in the syllabus to receive guidance and feedback before final evaluation.

Marymount College Media Studies BA Required Courses

| | |
|---|---|
| LIBERAL EDUCATION CORE REQUIREMENTS: GE (Lower Division 36 to 44 units) | |
| ANALYTICAL WRITING: ENG 114 | |
| BEHAVIORAL/SOCIAL SCIENCE: ANT (NOT 235)/ECO/EDU (NOT 125, 130)/GEO/POL/PSY (NOT 100, 235, OR 285)/SOC (NOT 235) | |
| EXPOSITORY WRITING: ENG 112 | |
| HEALTH EDUCATION: HED 100, 130, 150, 170/PED 104/PSY 230 | |
| FINE ARTS: AM 100-271; Art 104-231; CAR 110; MUS 100-116, 185; THE 100-121, 185** | |
| HISTORY | |
| LITERATURE: ENG 120 THROUGH 260 | |
| LOGICAL THINKING: CS 183, 195, 196, 210, PHI 130, MTH* 60 OR 90, ANT/PSY/SOC 235 OR BUS 220 | |
| NATURAL SCIENCES: ANT 110/GEO 108/ANY SCI | |
| PHILOSOPHY | |
| PHYSICAL EDUCATION | |
| RELIGIOUS STUDIES | |
| SPEECH | |
| THE ART OF BEING HUMAN: ID 117 OR ID 217 (by placement) | |
| CROSS-CULTURAL/CROSS DISCIPLINARY† | |
| †CROSS-CULTURAL/CROSS-DISCIPLINARY: May be double counted with one other Liberal Education Core Requirement. | |
| ** Note: AM and/or ART classes listed may double as 'Core Courses for All Media Studies' or 'Options' requirements. | |
| REQUIRED CORE COURSES FOR ALL MEDIA STUDIES BA MAJORS (24 units) | |
| AM 105 | Introduction to Arts & Media Methodology (3 units) (Replacing AM 100 - Fundamentals of Arts and Media F12) |
| AM 120 | Digital Foundations (3 units) (Replacing AM 121- Digital Color F12) |
| AM 151 | Digital Photography (3 units) |
| AM 204 | Website Design I (3 units) |
| AM 241 | Digital Photography & Imaging (3 units) |
| AM 304 | History of Multimedia (3 units) |
| AM 350 | Junior Research and Conceptual Development (3 units) |
| AM 497 | Arts & Media Senior Seminar (3 units) |
| AM 498 | Arts & Media Senior Project & Exhibition (3 units) |
| Students Have A Choice Of One (1) of Five (5) Concentrations in Media Studies. | |
| CONCENTRATIONS: (48 units) | |
| 1. Animation & Motion Graphics (AM-AMG) | |
| 2. Digital Art and Design (AM-DAD) | |
| 3. Digital Video & Film Production (AM-DVFP) | |
| 4. Media Studies General (AM-MSG) (REQUIRES DIVISION CHAIR APPROVAL) | |
| 5. Arts & Media Interdisciplinary (AM-AMI) (REQUIRES DIVISION CHAIR APPROVAL) | |
| ELECTIVES | |
| UNIT TOTALS | |
| TOTAL NUMBER OF UNITS TO GRADUATE MUST EQUAL 120+ | |

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Marymount College Media Studies BA Required Courses ANIMATION & MOTION GRAPHICS (AM-AMG)

| CONCENTRATION 1: ANIMATION & MOTION GRAPHICS (AM-AMG) (36 units) | |
|---|---|
| REQUIRED THEORY: Choose 3 History/Theory (9 units) | |
| AM 101 | Western Civilization Art to the Renaissance (3 units) |
| AM 102 | History of Broadcast Media (3) <u>required</u> |
| AM 201 | Western Civilization Art Since the Renaissance (3) |
| AM 211 | Asian Art and Architecture (3) |
| AM 221 | History of Graphic Design (3) <u>required</u> |
| REQUIRED STUDIO: (27 units) | |
| AM 111 | Drawing (3) |
| AM 203 | Digital 3d Modeling (3) |
| AM 213 | Digital Video Motion Graphics (3) |
| AM 231 | Three Dimensional Design (3) |
| AM 252 | Digital Video Editing 1 (3) |
| AM 271 | Digital Illustration (3) |
| AM 303 | Digital 3d Animation 1 (3) |
| AM 314 | Interactive Motion Graphics (3) |
| AM 403 | Digital 3d Animation 2 (3) |

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Marymount College Media Studies BA Required Courses DIGITAL ART & DESIGN (DAD)

| CONCENTRATION 2: DIGITAL ART & DESIGN (DAD) (36 units) | |
|---|--|
| REQUIRED THEORY: Choose 3 History/Theory (9 units) | |
| AM 101 | Western Civilization Art to the Renaissance (3 units) |
| AM 201 | Western Civilization Art Since the Renaissance (3) |
| AM 211 | Asian Art and Architecture (3) |
| AM 221 | History of Graphic Design (3) <u>required</u> |
| AM 301 | Contemporary Art (3) |
| REQUIRED STUDIO: | |
| AM 111 | Drawing (3) |
| AM 131 | Painting (3) |
| AM 141 | Digital Page Layout (3) |
| AM 231 | Three Dimensional Design (3) |
| AM 251 | Digital Publication Design (3) |
| AM 261 | Digital Typography (3) |
| AM 271 | Digital Illustration (3) |
| AM 311 | Digital Advertising Design (3) |
| AM 321 or AM 203 | Digital Package Design (3) or Digital 3d Modeling (3) |

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Marymount College Media Studies BA Required Courses

DIGITAL VIDEO & FILM PRODUCTION (AM-DVFP)

CONCENTRATION 3: DIGITAL VIDEO & FILM PRODUCTION (AM-DVFP) (36 units)

REQUIRED THEORY: Choose 3 History/Theory (9 units)

| | |
|--------------------------------|---|
| AM 102 | History of Broadcast Media (3 units) |
| AM 112 (CAR/ENG 118) | Introduction to Journalism (3) |
| AM 202 | History of Film (3) |
| AM 212 | Television & Film Production Business Practices (3) <u>required</u> |
| AM 302 | Scriptwriting (3) <u>required</u> |

REQUIRED STUDIO:

| | |
|-----------------------------------|--|
| AM 122 | Video Production Methods 1 (3) |
| AM 132 | Film Production Methods 1 (3) |
| AM 213 | Digital Video Motion Graphics (3) |
| AM 222 | Video Production Methods 2 (3) |
| AM 232 | Film Production Methods 2 (3) |
| AM 242 | Digital Audio Production & Editing (3) |
| AM 252 | Digital Video Editing 1 (3) |
| AM 312 or AM 400 | Digital Video Editing 2 (3) or Directing for Film, TV & Theatre (3) |
| AM 314 | Interactive Motion Graphics (3) |

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Marymount College Media Studies BA Required Courses

MEDIA STUDIES GENERAL (AM-MSG)

CONCENTRATION 4: MEDIA STUDIES GENERAL (AM-MSG) (36 units)

REQUIRED THEORY: Choose 3 History/Theory from Media Studies (AM) only 1 course must be Upper Division (9 units)

| | |
|-----------|--|
| AM | |
| AM | |
| AM | |

REQUIRED STUDIO: Choose 9 Studio classes from Media Studies (AM) only At least 3 courses must be Upper Division (27 units)

| | |
|-----------|--|
| AM | |

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Marymount College Media Studies BA Required Courses

ARTS AND MEDIA INTERDISCIPLINARY (AM-AMI)

CONCENTRATION 5: ARTS AND MEDIA INTERDISCIPLINARY (AM-AMI) (36 units)

REQUIRED THEORY: Choose 3 History/Theory from AM, Art, Music or Theatre
1 course must be Upper Division (9 units)

| | |
|---------------------------|--|
| Media Studies (AM) | |
|---------------------------|--|

| | |
|--------------|--|
| Music | |
|--------------|--|

| | |
|----------------|--|
| Theatre | |
|----------------|--|

| | |
|------------|--|
| Art | |
|------------|--|

REQUIRED STUDIO: Choose 9 Studio classes from AM, Art, Music or Theatre
At least 3 courses must be Upper Division (27 units)

| | |
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| AM, ART, MUS, THE | |
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| AM, ART, MUS, THE | |
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| AM, ART, MUS, THE | |
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| AM, ART, MUS, THE | |
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| AM, ART, MUS, THE | |
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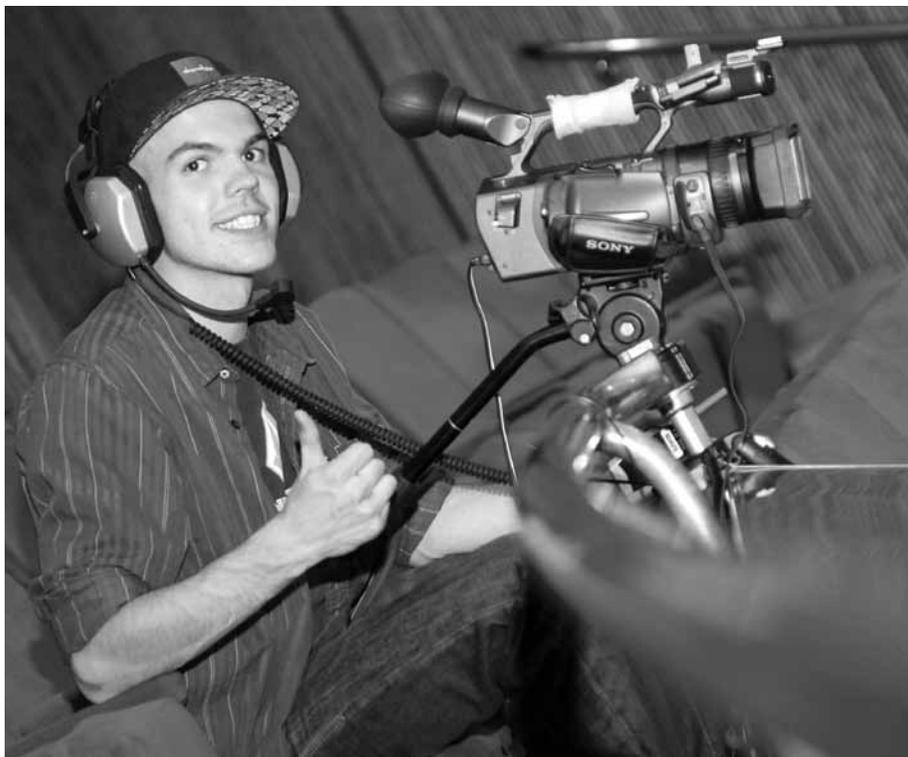
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| AM, ART, MUS, THE | |
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| AM, ART, MUS, THE | |
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| AM, ART, MUS, THE | |
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| AM, ART, MUS, THE | |
|--------------------------|--|

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BACHELOR OF ARTS IN PSYCHOLOGY DEGREE PROGRAM

Program Mission

The mission of the psychology program is to promote awareness and understanding of self and others through a rigorous, well-rounded curriculum. The program provides exposure to the major concepts and research findings in psychology and gives balanced consideration to explaining human behavior from multiple theoretical perspectives. Students will receive rigorous training in quantitative and qualitative research methodology that will teach them to ask and answer questions of the world around them according to the scientific method. The program takes a holistic approach to the field that embraces diverse dimensions of the self, including cognitive, social, emotional, physical, ethical, and spiritual elements, and it examines these personal dimensions across the different stages of life. The program aspires to forge interdisciplinary connections with other fields of study. Through a combination of coursework and experiential learning opportunities, psychology majors will leave Marymount with a solid foundation that is appropriate for graduate study or for working within a vast array of occupations, both in psychology and across other disciplines.

Program Student Learning Outcomes

The student who graduates with a B.A in psychology will be able to:

1. Produce sound, integrated arguments (written and oral) based on scientific reasoning and empirical evidence.
2. Utilize technology to locate information, manage and analyze data, and communicate.
3. Apply basic research methods in psychology, including research design, data analysis, and interpretation.
4. Describe the major concepts, theoretical perspectives, and empirical findings represented in the general content domains of psychology, including learning, cognition, biological basis of behavior, development, and individual differences.
5. Explain human behavior using the major contemporary perspectives of psychology, including behavioral, biological, cognitive, psychodynamic, and sociocultural.
6. Evaluate the quality, objectivity, and credibility of evidence of research findings.
7. Apply an ethical orientation to hypothetical dilemmas encountered in the classroom, as well as to real scenarios occurring within psychological contexts and when conducting research.

8. Identify the variety of the psychological experience (one's own and that of others) as related to socioeconomic class, race, ethnicity, cultural background, gender, and sexual orientation.
9. Identify and develop skills and experiences relevant to achieving selected career goals.
10. Identify one's personal, sociocultural, and professional values.
11. Demonstrate the ability to collaborate effectively.

A Capstone that Opens Doors

Every BA student completes a senior capstone project through Marymount College. Capstone students are enrolled in 497-498 level courses. Enrollment in any 497-498 capstone requires senior standing and approval of the corresponding Division Chair. Satisfactory completion of the capstone is based on successfully demonstrating attainment of all five institutional student learning outcomes and program student learning outcomes, as demonstrated through the project and the accompanying e-portfolio, and as evaluated by the capstone committee. Capstone students have multiple opportunities as detailed in the syllabus to receive guidance and feedback before final evaluation.



Marymount College Psychology BA Required Courses

| | |
|--|--|
| LIBERAL EDUCATION CORE* REQUIREMENTS: GE (Lower Division 36 to 44 units) | |
| ANALYTICAL WRITING: ENG 114 | |
| BEHAVIORAL/SOCIAL SCIENCE: ANT (NOT 235)/ECO/EDU (NOT 125, 130)/GEO/POL/*PSY (NOT 235)/SOC (NOT 235) | |
| EXPOSITORY WRITING: ENG 112 | |
| HEALTH EDUCATION: HED 100, 130, 150, 170/PED 104/*PSY 230 | |
| FINE ARTS: AM 100-271; Art 104-231; CAR 110; MUS 100-116, 185; THE 100-121, 185* | |
| HISTORY: ANY HIS | |
| LITERATURE: ENG 120 THROUGH 260 | |
| LOGICAL THINKING: CS 183, 195, 196, 210, PHI 130, MTH 60 OR HIGHER, *ANT/PSY/SOC 235 (strongly recommended for PSY majors) OR BUS 220 | |
| NATURAL SCIENCES: ANT 110/GEO 108/ANY SCI | |
| PHILOSOPHY | |
| PHYSICAL EDUCATION | |
| RELIGIOUS STUDIES | |
| SPEECH | |
| THE ART OF BEING HUMAN: ID 117 OR ID 217 (by placement) | |
| CROSS-CULTURAL/CROSS DISCIPLINARY† | |
| †CROSS-CULTURAL/CROSS-DISCIPLINARY: May be double counted with one other Liberal Education Core Requirement. One course must be taken for Liberal Arts Education Core area. | |
| REQUIRED | |
| 300 OR 400 level PHILOSOPHY OR RELIGIOUS STUDIES COURSE (3 units) | |
| REQUIRED PSYCHOLOGY CORE COURSES (46 units) | |
| PSY 150 | General Psychology (3 units) |
| PSY 220 | Human Lifespan Development (3) |
| PSY 228 | Abnormal Psychology (3) |
| PSY 235 | Intro to Statistics for the Study of Behavior (4) |
| PSY 240 | Research Methods for the Study of Behavior (3) |
| PSY 280 | Intercultural Psychology (3) |
| PSY 328 | Personality Theory (3) |
| PSY 335 | Physiological Psychology (3) |
| PSY 336 | Learning Theory (3) |
| PSY 337 | Cognitive Processes (3) |
| PSY 345 | Social Psychology (3) |
| PSY 348 | Writing for the Social and Behavioral Sciences (3) |
| PSY 350 | Junior Seminar in Psychology (3) |
| PSY 497 | Psychology Capstone I (3) |
| PSY 498 | Psychology Capstone II (3) |
| *Courses with asterisks may fulfill both a Liberal Education core and Psychology requirement. Up to nine units of liberal education core may apply to the Psychology Core or Elective areas. | |

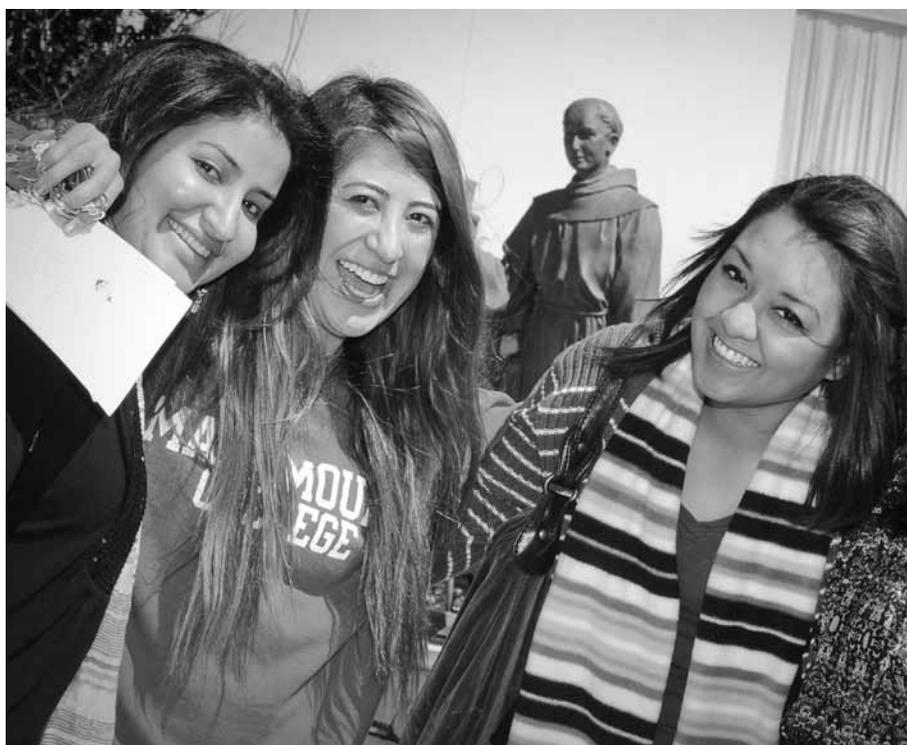
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Marymount College Psychology BA Required Courses

PSYCHOLOGY ELECTIVES: Choose 15 units, no more than 6 units from 200-level courses and no more than 3 units of 296/396/496-Practicum.

| | |
|---|---|
| PSY 200 or 205 | Child Psychology <u>or</u> Child Adolescent Development (3) |
| PSY 210 | Adult Development & Aging (3) |
| PSY 222 | Psychology of Gender (3) |
| PSY 230 | Drug Use & Abuse (3) |
| PSY 310 | Positive Psychology (3) |
| PSY 330 | Forensic Psychology (3) |
| PSY 340 | Foundations of Counseling (3) |
| PSY 370 | Psychology of Health & Wellness (3) |
| PSY 380 | Applied Intercultural Psychology (3) |
| PSY 385 | Psychology's Perspective on the Arts (3) |
| PSY 410 | Motivation and Emotion (3) |
| PSY 415 | Tests & Measurements (3) |
| PSY 430 | Psychology's Perspective on Film (3) |
| PSY 440 | Psychology's Perspective on Literature (3) |
| PSY 450 | Psychology of Place (3) |
| PSY 460 | Psychology of Creativity (3) |
| PSY 470 | Sports Psychology (3) |
| PSY 296/396/496 | Practicum in Psychology (1-6 units) |
| UNIT TOTALS | |
| TOTAL NUMBER OF UNITS TO GRADUATE MUST EQUAL 120+ | |

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Academic Policies

The academic requirements and policies of Marymount College are published in this official Catalog and in *The Anchor*, the student handbook. It is the student's responsibility to understand and act in accordance with these requirements and policies. The student's advisor and other campus personnel will make every effort to assist students in compliance with campus regulations, but the ultimate responsibility lies with the student.

The Academic Calendar

The Academic Calendar at Marymount is comprised of two 16-week semesters, and varying length Summer Sessions. Fall semester begins in late August and ends before the Christmas break. Spring semester starts in early January and extends until early-May. Some semester classes are offered in accelerated or 8-week format and are identified as such in the class schedule. Academic Advisors and the Registrar's Office can help students interpret the class schedule. Summer Session is an excellent opportunity for regularly enrolled college students, high school graduates, high school students who have completed their sophomore year, students from other colleges and universities, and community residents to gain college credit in a nurturing atmosphere that is unique among institutions of higher learning. Summer Session courses will build sound academic skills and fulfill basic general education requirements at Marymount as well as at other colleges and universities. Liberal arts and sciences courses are offered for three and six weeks during the summer session. Study travel opportunities are also available.

Academic Integrity

We take it as self-evident that the College is a moral community with ethical convictions. Academic integrity is essential to collegial pursuit of truth and knowledge and gives the College community credibility. The principles of academic integrity demand the commitment of all persons of the College. Academic dishonesty is viewed at the College as a serious offense and will not be tolerated.

The College expects the highest standards of integrity from its students in the performance of academic assignments. Moreover, the College requires the cooperation of its students in creating a college-wide environment that is conducive to everyone's learning. Creating this conducive environment includes but is not limited to:

- arriving and departing class on time;
- attending class regularly;
- being prepared for class work and class discussion;
- participating in discussions in a way that does not discriminate against or harass peers or professors, and that respects the free inquiry of others;
- refraining from disruptive behavior (e.g., talking, noises from electronic devices, coming and going during class, sleeping during class);
- refraining from attending class under the influence of alcohol or illegal substances; and
- adhering to specific classroom standards set forth by the professor.

Academic dishonesty usually refers to forms of cheating that result in students giving or receiving unauthorized assistance in an academic exercise or receiving credit for work that is not their own.

Dishonesty in work, whether it is in quizzes, laboratory work, term papers, examinations, etc., is regarded as a serious offense and may result in failure in the course and dismissal from the College. Anyone who willfully assists another in the breach of integrity is held equally responsible and subject to the same penalty.

Academic dishonesty is any act of cheating, fabrication, plagiarism, abuse of resources, forgery of academic documents, dissimulation, or sabotage, and any act of aiding and abetting academic dishonesty. The College assumes the academic integrity of its students. In cases where academic integrity is in question, the following definitions and policies will apply:

1. Cheating is using or attempting to use unauthorized materials, information or study aids in any academic exercise. Examples of cheating are: copying homework, copying someone else's test, using an unauthorized "cheat sheet," etc.
2. Fabrication is the falsification or invention of any information or citation in any academic exercise such as: making up a source, giving an incorrect citation, misquoting a source, etc.
3. Plagiarism is the representation of the words and ideas of another as one's own in any academic exercise. Plagiarism includes failing to give a citation for using work from another person or source. Modifications and rephrasing do not reduce the requirement for giving a citation. This also applies to information obtained electronically, such as from the Internet.
4. Dissimulation is the disguising or altering of one's own actions so as to deceive another about the real nature of one's actions concerning an academic exercise. Examples include: fabricating excuses for such things as missing classes, postponing tests, handing in late papers, turning in a paper for one class that was originally written for another class (when original work is requested), etc.
5. Abuse of resources is the damaging of any resource material or inappropriately limiting access to resource material that is necessary for academic work. Abuse includes: hiding library materials, removing non-circulating material from the library, hiding or stealing another person's textbook, notes or software, failure to return library materials when requested by the library, defacing library materials, etc.
6. Forgery of academic documents is the unauthorized changing or construction of any academic document such as: changing transcripts, changing grade books, changing grades on papers which have been returned, forging signatures, etc. Other examples include: completion of an application for any academic program that omits or falsifies any requested information. Such violations can result in the revocation of the application, even if approval was previously granted on the basis of fabricated information.

7. Sabotage is the damaging or impeding of the academic work of another student. Sabotage includes: ruining another student's lab work, moving pointers or microscope slides during a laboratory practical exam, destroying another student's term paper, etc.
8. Aiding and abetting academic dishonesty are knowingly facilitating any act defined above.

Refer to the student handbook, *The Anchor*, for details of violation procedures.

Academic Probation

Academic Probation carries a serious warning to the student that his/her academic record is unsatisfactory and continued failure to improve this record may result in dismissal from the institution. A student will be placed on probation for the following reasons:

- Any student whose term or cumulative GPA at Marymount drops below 2.00 and/or
- Any student who does not make satisfactory progress toward completion of the degree

Students on Academic Probation may be limited to 12 to 13 semester credits each term they are on probation. If a student falls below in the subsequent semester, they will be placed in an Extended Probation status.

Additionally, students will be expected to consult with the Academic Affairs for guidance and assistance regarding methods of improving their academic status. Terms of probation are explicitly stated in the probation letter sent to the student.

Academic Renewal

Inasmuch as past performance does not always accurately reflect a student's ability, Marymount has established a policy of academic renewal without course repetition. Academic renewal shall apply to Marymount graduation eligibility only.

Under the following circumstances, Marymount may disregard previously recorded coursework taken at any college in computation of the GPA:

1. The student has demonstrated academic ability by earning a GPA of 2.00 or higher in the last 30 units, or a GPA of 3.00 or higher in the last 15 units of graded work at Marymount.
2. At least two years have elapsed since the most recent substandard work was completed.

The College will act upon only one petition to disregard substandard semesters. Course work disregarded may not be used to meet degree requirements. The permanent record (transcript) shall be annotated in such a manner that all grades assigned remain legible, ensuring a true and complete academic history.

Acceptance of Transfer Credit

Marymount College accepts college-level academic work completed at **regionally-accredited** institutions. To earn a degree, students must satisfy all Marymount requirements for that degree.

The college accepts a maximum of 90 units of courses passed with a C or better from regionally accredited institutions. A limit of 3 developmental units may be applied. Marymount will accept college coursework completed in high school if taken after the 10th grade.

Official transcripts for college course work must be submitted to the Registrar. Course placement is determined on the basis of transcripts received by the end of the Add/Drop period. The decision on which courses will receive credit is made by the Registrar in consultation with the appropriate Division chair.

Marymount accepts online courses from regionally accredited institutions if the course is accepted toward a degree at that institution. Courses that primarily require classroom participation such as science labs, physical education and public speaking courses may not be taken online.

Once matriculated, a student may transfer in a maximum of 7 units of coursework completed at another regionally accredited institution. Courses taken through an Office of International Study approved study abroad program are considered Marymount courses.

For students who transfer into the Bachelor of Arts degree programs, IGETC or CSU certification will be accepted in lieu of the Marymount College lower division Liberal Education Core Requirements. Students who are partially certified (maximum of two courses remaining) may complete the remaining two courses at Marymount College to meet the lower division Liberal Education Core Requirements. Certification must be received before the end of the first term of attendance; otherwise, students are required to complete the Marymount Liberal Education Core.

The official Marymount transcript reflects all Marymount and transfer coursework. Marymount term and Marymount cumulative GPAs reflect grades earned while enrolled at Marymount.

Adding/Dropping Courses

After students have registered for classes, there is a short period when they may change their schedules (generally during the first week of the semester and by designated dates for accelerated terms) without penalty. Classes that have been dropped do not appear on transcripts. The exact deadline for adding and dropping classes is published in the Schedule of Classes for each term. Students may not enroll for a term after the Add/Drop deadline has passed.

Audit

Auditing allows a student to attend a class to absorb the course information without turning in assignments, taking exams, receiving a grade and earning unit credit. Laboratory, physical education, studio arts, performing arts and courses taken during a study abroad semester are not available for audit because they require and are graded on participation. Students may request permission to audit a class by

filing an Academic Petition to Audit in the Registrar's Office and paying the fees prior to registration. Priority in class enrollment is given to students taking the course for credit. No academic credit is given for an audit, but it will be recorded on the student's permanent record. Once the semester has begun, a student will not be permitted to change enrollment to receive credit for the course.

A student enrolled for credit may elect to change to Audit if the audit petition is filed prior to the end of the third week of the semester; however, no refund will be given for the change. The petition to change to an Audit will only be granted if the instructor, advisor and Academic Dean believe there is a compelling reason to grant the change. Students who audit a course are subject to regular attendance requirements. Failure to do so rescinds the Audit and permits the instructor to assign a "W." A student may not apply for Credit by Examination after auditing a course.

Capstone

Every BA student completes a senior capstone project through Marymount College. Capstone projects, experiences, and deliverables will vary across programs and students, allowing for a very individualized culminating experience in each BA program.

1. The Marymount Capstone is a student project. It is meant to be a year-long senior project that demonstrates mastery of the Program Learning Outcomes through an original project, a tangible deliverable, and a presentation. The deliverable must include a written project description, context, and reflection.
2. All Marymount BA students complete a Capstone project. While conducting their project, students are enrolled in 497, then 498 in their program (AM 497-498, BUS 497-498, ID 497-498, or PSY 497-498). Each program is responsible for structuring and administering its 497-498 experience, as long as it ensures meaningful opportunities for capstone students to collaborate and reflect on their work together, either within or across fields. Frequency and forms of collaboration may vary. Each 497-498 sequence is coordinated by an instructor of record.
3. A grade of C- or lower in the Capstone courses (497 & 498) will be recorded as No Credit (NC).

Class Attendance

To ensure enrollment in a class, students are expected to attend the first class meeting, and attend subsequent class sessions through final exam week regularly and punctually. Attendance and other course requirements are set by the instructor. Students will be informed of these requirements at the beginning of each course. Accumulation of an inordinate number of absences generally results in a grade of "F" for that class. Refer to individual course outline or syllabus for attendance requirements.

Class Standing

Freshman: 0-29 units*

Sophomore: Completion of 30-59 units*

Junior: Completion of 60-89 units*

Senior: Completion of 90 or more units

(* up to 3 developmental units can be included)

Commencement

Participation in Commencement is open to all students who will earn an Associate degree or Bachelors degree in that academic year (defined as fall through summer). Students who have academically completed all degree requirements since the previous ceremony are invited to participate in the current year's Commencement ceremony.

Participate in Commencement does not confer a degree or release a student from his or her obligation to satisfactorily complete curricular or other academic program requirements. Please refer to the Marymount website for additional information regarding financial obligation, ability to walk short requirements and so forth.

Continuous Enrollment

Students who are continuously enrolled at Marymount College may elect to follow the degree requirements in the catalog that is current for the semester of their matriculation or in subsequent catalogs. However, students may not mix requirements from different catalogs. Unless otherwise approved via petition the most current catalog applies.

A student who is unable to complete coursework and must withdraw during a term is required to submit a withdrawal form and will receive grades of "W" for that term's courses.

Veterans Readmission

A student who leaves Marymount College to perform military service and wishes to return within 5 years is readmitted with the same academic status he or she had when last in attendance. For more information, please contact the Admission office.

Course Load

The normal course load for fall and spring semesters is 12 to 17 units. To enroll in more than 17 units in one semester, prior approval must be obtained via academic petition under the following guidelines:

1. If no prior college credit has been earned, students must have the Academic Dean's approval.
2. Students who have a GPA of less than 3.0 must have the Academic Dean's approval.
3. Students wishing to enroll in 19-21 units, regardless of GPA, must have the Academic Dean's approval.

4. Students who have a minimum GPA of 3.0 may enroll in a maximum of 18 units with the signature of a Registrar provided they have no history of academic probation.

Students will be charged extra tuition for each unit over 17. Students accepted on academic qualification, or who are on probation may be limited in units during the probationary term.

A student carrying 12 or more units during the fall and spring semesters is considered a full-time student. Students carrying fewer than 12 units are classified as part-time students.

Course Repetition

A course in which a student receives a grade of C- or lower may be repeated for credit. A course in which a student receives a grade of C or higher may not be repeated for credit, with the exception of PED courses and others as noted in the Catalog. The most recent grade for the course repeated will be used in calculating the GPA. The permanent record (transcript) shall be annotated in such a manner that original grades remain legible. Policies on repeated course work at other institutions may differ from Marymount College policy.

Course Substitution

Students who believe that a course they have taken at another institution may be appropriate to their program and that this course could substitute for a specified course requirement may request substitution by petition. The Division Chair must grant final approval of the petition.

Courses Taught at Local High Schools (Outreach)

1. College level courses offered on high school campuses must be taught by faculty approved by the Office of Academic Affairs and the respective Division Chair according to the standards for adjunct faculty at Marymount College. High school faculty will be mentored by a Marymount faculty member in the corresponding division.
2. Each course offered must use the Marymount College syllabus for that course.
3. Changes in texts and/or readings for courses must be approved by the respective Marymount College Division Chair.
4. All course prerequisites must be clearly stated and adhered to on the course outline/syllabus.
5. The faculty must provide evidence of evaluation and assessment of the student learning outcomes as stated on the course syllabus.
6. When necessary, testing of the students to assess a placement level must be offered.

Courses Used for High School Credit

Students who are in the 11th and 12th grade may be eligible to take college-level courses through Marymount College. A college transcript will be issued to the student upon completion, which the student is free to carry forward to other institutions of higher education. However, transferability of courses taken at Marymount College will be determined by those institutions, and Marymount College makes no guarantee about whether and how credits earned at Marymount College may be applied. Units may be applied toward a Marymount degree.

Taking college coursework in high school may impact both athletic and financial aid eligibility. High school students should contact the counselors at the institutions of higher education to which they are applying to find out their limits.

Course Waiver

Students who believe that previous training (i.e. previous course work, career or life experience) has sufficiently prepared them in a certain area may request a waiver by petition of a specific course requirement for subject credit only, not unit count. The student will be required to justify the request to the faculty member with final approval by the Division Chair. A waiver of specific course requirement does not reduce the total number of units required for the major or the degree.

Credit by Examination

Listed below is the policy for students wishing to challenge a course for credit by examination:

1. A student wishing to take credit by examination must be regularly enrolled and a full-time student.
2. A student must complete an academic petition requesting the exam and explain a rationale for the request. The petition must have a supporting or dissenting comment and signature from the student's advisor.
3. The petition is approved or denied by the chair of the division for the course or courses in question and by the Academic Dean. The individual department will decide whether or not to grant a student's request to create credit by examination tests.
4. The exam must be completed prior to the add/drop deadline if the course for which credit is being earned is needed as a prerequisite course for that semester.
5. Laboratory, physical education, studio arts and performing arts courses are not available for credit by examination because these courses require and are graded on performance and participation.
6. There is a \$400 charge per exam regardless of course unit credit. These fees must be paid before the test is administered and they are non-refundable.

7. A maximum of 15 units of coursework may be taken for credit by examination. Units earned will count toward graduation requirements.
8. No letter grade is assigned. Acknowledgment for credit by examination is noted by a CR (credit) grade. If a student does not successfully pass the examination, a notation of NC (no credit) will be made on the transcript.
9. Students may not challenge a course that is a prerequisite to or which sequentially precedes a course or courses already completed. (For example, a student who takes Math 110 could not request credit by examination for Math 105).
10. A student cannot take credit by examination for any course for which he/she has received a W, I, C- or below, or AU grade on a college-level transcript at Marymount College or elsewhere. (All official transcripts must be received by the Associate Registrar and Transfer Evaluator before the academic petition can be issued and the examination is taken).

Credit Hour

Students earn academic credit measured in semester units.

An academic hour is defined as 50 minutes.

- 1 semester unit = a minimum of 15 hours of “class time or direct faculty instruction” plus a minimum of 30 hours of out-of-class student work per academic term.
- Non-classroom credit-bearing academic activities, such as laboratory work, studio work, internships and field practica, require an amount of work at least equivalent to that required for classroom-based units, to attain the intended learning outcomes as identified in the syllabus.
- As courses make use of new modalities, quality and content will be ensured through reasonable equivalencies, clear learning outcomes, and evidence of student achievement.
- Courses are approved by the Curriculum Development and Review Committee. Syllabi are reviewed by Division Chairs.

Credit/No Credit

Certain courses may be taken on a CR/NC (Credit/No Credit) basis. The student selecting this option must file a petition signed by the instructor and the appropriate Division Chair before the end of the third week of the semester. Courses taken through an Office of International Study approved study abroad program are not eligible for CR/NC (Credit/No Credit).

A student earning a CR grade will receive unit credit, but these units will not be calculated into the GPA. No more than 12 lower division liberal ed core or elective units may be taken for CR/NC (Credit/No Credit), with a maximum of 4 units in any one semester/term. A CR grade denotes a grade of C or above. All upper division coursework must be taken for a grade.

Note: English 104, 105, 106, and 108 are offered for a grade of A, A-, B+, B, B-, C+, C or No Credit (NC). All other courses in the English Division must be taken for a letter grade. Math 50, 60 and 90 are offered for a grade of A, A-, B+, B, B-, C+, C or No Credit (NC).

Dean's List

To qualify for the Dean's List, a student must, in any one semester, complete a full-time class load of 12 or more units of college-level course work with a GPA of 3.50 or higher. No course can be graded C- or lower, and students who receive an incomplete for any course are not eligible for the Dean's List.

Students are also acknowledged at graduation for scholarly achievement. They will be listed in the commencement program based on their overall GPA. The categories are: highest distinction—3.9 to 4.0 GPA, high distinction—3.7 to 3.89 GPA, and distinction—3.5 to 3.69 GPA.

Degree Conferral and Conferral Dates

Although a student may have completed all degree program requirements, graduation is not automatic. Students who are ready to graduate must apply for Degree Conferral in order to identify the semester in which they expect to complete their degree requirements by filing a Petition for Degree Completion with the Office of the Registrar.

The Office of the Registrar will begin assessing the candidates' eligibility for degree conferral in conjunction with Academic Advising and the Academic Department once all student grades have been submitted by the faculty. The official conferral dates each year are as follows: the final day in which all degree requirements have been met for the fall semester, spring semester, or varied summer semesters with the last summer semester conferral date falling on the final weekday in August.

Candidates for degree conferral must submit their application to the Office of the Registrar by the deadline on their conferral date. Please refer to the Marymount website for updated conferral deadline dates.

Diploma

No diplomas are released to any student who has not completed all academic program requirements, an unpaid balance to Marymount College, or who has not completed the required Financial Aid exit interview. Diplomas are mailed out approximately 12 weeks after the date of conferral of the degree. This allows time for confirmation from the Office of the Registrar that all degree requirements have been met. Under no circumstances will a diploma be released prior to the conferral date.

Dismissal

Dismissal from Marymount may occur for academic or disciplinary reasons. Academic Dismissal terminates a student's relationship with the institution. A student will be dismissed for the following reasons:

- Any student whose term or cumulative GPA at Marymount has not reached at least 2.00 for two consecutive semesters is subject to Academic Dismissal from the institution and/or

- Any student who does not make satisfactory progress toward completion of the degree

Students who wish to appeal an academic dismissal must demonstrate both extraordinary circumstances explaining the unsatisfactory academic performance and likelihood of success if allowed to continue at Marymount. If a student’s appeal is approved, the student will return from the dismissal on an extended probation status.

Terms of extended probation are explicitly stated in the letter sent to the student.

Students who have been awarded financial aid or Veteran’s Administration benefits for the coming semester are advised that academic dismissal carries with it the cancellation of any financial aid or benefits. Students who are reinstated in an extended probation status may be reconsidered for financial aid at that time. However, reinstatement does not necessarily mean that financial aid will be available for that semester or any future semester. Please consult with the Financial Aid department for further explanation.

Examinations

Final examinations in all courses may be required at the discretion of each instructor. Final examinations may not be taken at other than scheduled times. During the last five class days of the fall and spring semesters, no field trips or student activities other than study sessions may be scheduled. Students are expected to take their exams at the pre-assigned time and date. Students should not plan to travel until after the posted exam periods.

External Exams

Advanced Placement

Marymount College recognizes the high level of achievement of those students who have successfully completed Advanced Placement Examinations (AP) with a score of 3, 4 or 5. Students must submit official AP scores from Educational Testing Service (ETS) to the Registrar’s Office prior to registration to receive appropriate course credit. Students with scores of 3 and higher in English and/or 3 or higher in Calculus AB or BC are exempt from placement testing in the respective subject area. Students with a score of 4 or higher in statistics are exempt from Math placement testing. In some majors students may be advised to take the course at Marymount in preparation for advanced work within the major.

Advanced Placement Credit (with a score of 3, 4 or 5)

| | |
|--|---|
| Art History | AM 101/201 (formerly Art 105/106) - 6 units |
| Biology | Science 240/241 - 8 units |
| Calculus-AB | Math 130 - 4 units |
| Calculus-BC | Math 131 - 4 units |
| Chemistry | Science 220/221 - 10 units |
| Computer Science | 3 elective units |
| Economics (Microeconomics) | Economics 220 - 3 units |
| (Macroeconomics) | Economics 221 - 3 units |
| English Composition and Literature | Score 3 - elective units |
| | Score 4 - English 112 - 3 units |

| | |
|---|--|
| | Score 5 - English 112 - 3 units and 3 elective units - 6 units |
| English Language and Composition | Score 3 - elective units Score 4 or 5 - English 112 - 3 units |
| Environmental Science | Science 170 - 4 units |
| French | Score 3 - 100 level - 4 units Score 4 - 100/101 level - 8 units Score 5 - 100/101/200 level - 12 units |
| Geography, Human | Geography 100 - 3 units |
| Government and Politics, Comparative .. | Political Science 220 - 3 units |
| Government and Politics, U.S..... | Political Science 100 - 3 units |
| History, European | History 100/101 - 6 units |
| History, United States | History 120/121 - 6 units |
| History, World | Score 3 - 6 elective units, which may be applied to history to meet MC graduation requirements. |
| Music Theory | Music 115/116 - 6 units |
| Physics | Physics B - Science G.E. credit - 3 units Physics B + C (Mechanics) Sci 230 - 5 units Physics B + C (Magnetism) Sci 231 - 5 units |
| Psychology | Psychology 150 - 3 units |
| Spanish | Score 3 - 100 level - 4 units Score 4 - 100/101 level - 8 units Score 5 - 100/101/200 level - 12 units |
| Statistics | Score 3 - 3 elective units Does not satisfy quantitative reasoning requirement and math placement exam required. Score 4 Math 270 - 4 units Score 5 Math 270 - 4 units May enroll in Math 105, Math 107, Math 109 or Math 115 or take placement exam to determine next higher level. |
| Studio Art-Drawing | AM 111 (formerly Art 110) - 3 units |
| Studio Art-2D | AM 121 (formerly Art 115) - 3 units |
| Studio Art-3D | AM 231 (formerly Art 125) - 3 units |

CLEP (College Level Examination Program)

Elective credit will be given for CLEP exams with a score of 50 or higher. For subject credit, a petition must be approved by a faculty member in the appropriate discipline and the corresponding Division Chair.

International Baccalaureate

The College will award six semester units of elective credit for International Baccalaureate (IB) work to students who have successfully passed individual higher level examinations with scores of 4 or higher. An official IB diploma is required

before enrollment in the College. The decision to grant credit will be made by the Registrar's Office in consultation with the appropriate Division Chairperson. Students are required to take Marymount College placement exams.

Marymount College's awarding of credit for AP, IB, or CLEP does not guarantee transfer of these courses to other institutions.

Grade Disputes

In response to an instructor's academic evaluation that the student disagrees with, the student is entitled to two levels of appeal after review by the instructor:

1. An appeal to the instructor's Division Chair.
2. An appeal to the Provost.

The burden of proof, in cases of disputed grades, rests with the student. The procedure for students to challenge a grade is as follows:

3. The student requests a review by the instructor. Every effort should be made to resolve the matter at this level.
4. If the student is not satisfied with the instructor's response, the student may appeal in writing to the Division Chair responsible for the course in question. Such an appeal must be received by the Division Chair by the end of the following semester (excluding summer or winter session) after the student has received the disputed grade or evaluation. The Division Chair will review the matter and then provide a written decision to the student.
5. The final level of appeal rests with the Provost. If the student is not satisfied with the Division Chair's decision, the student may submit all of the above materials, along with an explanation of the reason for the student's dissatisfaction with the decision, to the Provost. The Provost will review the action and render a decision.

Grading System

| Grade | Interpretation of Grade | Quality Points Earned |
|-------|-------------------------|-----------------------|
| A | Excellent | 4.00 |
| A- | | 3.70 |
| B+ | | 3.30 |
| B | Superior/Good | 3.00 |
| B- | | 2.70 |
| C+ | | 2.30 |
| C | Average | 2.00 |
| C- | | 1.70 |
| D+ | | 1.30 |
| D | Substandard | 1.00 |
| D- | | .70 |

| | | |
|----|------------------------------|------|
| F | Failure | 0.00 |
| IN | Incomplete | 0.00 |
| W | Official Withdrawal | 0.00 |
| CR | Credit (Grade of C or above) | 0.00 |
| NC | No Credit | 0.00 |
| NG | Not Graded | 0.00 |
| AU | Audit | 0.00 |

Incomplete Grades

An incomplete grade may be given when a student is at a grade level of C or higher and has completed 80% of the course for the semester up to the time of an extended absence due to circumstances entirely beyond the control of the student. Appropriate documentation to verify the reason for the absence must be presented by the student. The student must petition his or her faculty member for the incomplete grade and also must complete the appropriate forms in the Registrar's Office.

If a student meets the above criteria, the instructor will assign an incomplete to the student and identify the default grade. An "IN" is recorded on the student's transcript and will be changed upon the completion of the work, which must be submitted by a specified date or time, normally before the midterm of the following semester. If the work is not completed the incomplete will revert to the default grade.

It is the student's responsibility to apply for an incomplete and to make arrangements with the instructor to complete the assigned coursework.

Students receiving an incomplete grade in a sequential class must complete all coursework before enrolling in the next level of the class.

Students who receive an incomplete grade are not eligible for the Dean's List.

Leave of Absence

A student who wishes to take a leave of absence from the College must submit a leave-of-absence request before separating from the College. Students forfeit the opportunity to petition for a leave-of-absence if one has not been submitted to the registrar prior to the start date of the next academic term following their departure.

Submitting a leave-of-absence form will enable the student to maintain continuous enrollment status for up to two semesters. A maximum of two leaves-of-absence may be requested during a student's enrollment. Students who break their continuous enrollment without filing a leave-of-absence form must reapply for admission to the College and will be subject to the degree requirements as stated in the catalog for the term of their re-admission.

Return to Marymount College after a break in status is not guaranteed.

An official transcript of all coursework taken while away from Marymount College must be submitted to the Registrar's Office prior to return to the curriculum to ensure proper course registration. Returning students who submit coursework taken elsewhere with a grade point average less than 2.0 will be referred to the Office of Admission for review and possible denial of readmission to the College.

A leave-of-absence will be granted for a maximum of one academic year. Special circumstances (beyond the student's control) may occasionally call for a longer leave, which may be granted through an academic petition to the Vice

President of Academic Affairs. Students who have experienced an interruption in enrollment at the college (leave of absence, etc.) must be approved to return to the curriculum by the Vice President of Academic Affairs or designee. A maximum of two leaves of absence may be granted during a student's enrollment.

Minors

Any area of emphasis defined in the Liberal Arts BA program may be added to another Bachelor degree as a minor. A minor added to the Liberal Arts BA means completion of a third emphasis, since the Liberal Arts BA itself requires two emphases. Courses may not be applied to more than one area of emphasis. A minor consists of a minimum of 23 units. The Accounting Minor is open only to Business students.

Placement Testing

Placement in English and Math is determined on the basis of incoming college transcripts, AP scores, SAT/ACT scores, and *Accuplacer* Placement testing. SAT/ACT scores are considered valid for 2 years. In the absence of recent SAT/ACT scores or previous college-level courses in English and Math, the College administers *Accuplacer* Placement tests to determine placement. SAT/ACT scores and official college transcripts will supersede placement test scores if received before the end of the Add/Drop period. Students placed by SAT/ACT scores may opt to take the *Accuplacer* test, in which case the College will use the higher of the two placements up to the end of Add/Drop.

SAT Writing score ≥ 520 : ENG 112
SAT Writing score 390 - 519: ENG 108
SAT Writing score below 390: ENG 108L

SAT Critical Reading score ≥ 440 : No Reading class needed
SAT Critical Reading score below 440: ENG 106

SAT Math above 680: Math 110 or 120
SAT Math 530 - 680: College-level Math (105, 107, 109, 115, 270, BUS 220, ANT/PSY/SOC 235)
SAT Math 430 - 529: Math 60
SAT Math below 430: Testing required

ACT Writing score ≥ 23 : ENG 112
ACT Writing score 15-22: ENG 108
ACT Writing score below 15: ENG 108L

ACT Reading score ≥ 18 : No Reading class needed
ACT Reading score below 18: ENG 106

ACT Math ≥ 31 : Math 110 or 120
ACT Math 23 - 30: College-level Math (105, 107, 109, 115, 270, BUS 220, ANT/PSY/SOC 235)

ACT Math 17-22: Math 60

ACT Math below 22: Testing required

Students without SAT or ACT scores or with SAT or ACT scores below these cutoffs, take the *Accuplacer* placement test, unless college-course transcripts are on file that allow us to determine placement. **SAT or ACT scores and/or transcripts supersede placement results if received prior to the end of the Add/Drop period.**

1. In cases where multiple test scores are reported, the highest score is chosen in each section.
2. SAT and ACT scores are valid for placement for 2 years after test date. If scores are older, we administer our *Accuplacer* placement test, unless transcripts are available to determine placement.
3. Returning students who have previously taken placement tests do **not** need to retake the tests.
4. In the case of incoming transfer students for whom complete transcripts have not been received by testing time, placement tests will be administered. Transcripts received subsequently will override testing results up to the Add/Drop deadline.
5. Scores from recent *Accuplacer* testing from another institution are interpreted in the context of Marymount courses by the Testing Coordinator. Additional testing may be required.
6. *Accuplacer* scores will be released to any prospective student who requests them. Once a student has matriculated to Marymount College, the *Accuplacer* scores will be considered part of the student's academic record, and policies regarding release of records will be applied.

Prerequisites

Many courses have prerequisites. These are intended to ensure that students enrolling in a class have the appropriate content and skill preparation to be successful in the class. For many lower division courses, the prerequisites also ensure comparability with articulated courses at transfer institutions. Prerequisites must have been completed prior to the start of class, and with a C or better unless otherwise specified. Any exception or waivers of prerequisites need to occur by formal petition, with approval from both the instructor and the corresponding Division Chair. Final grades for prerequisite courses taken at another college must be received prior to registration.

Registration

All tuition and housing fees must be paid and Health Center clearance secured before students may attend classes. The dates of registration are listed in the Academic Calendar. Students must follow registration procedures as established by the Registrar. Students not officially registered by the add/drop date will not be allowed to remain in classes.

Students with outstanding health requirements, transcripts and/or account balances will not be allowed to register for a subsequent term at Marymount.

Any course that does not have a sufficient number of students may be cancelled.

Residency Requirement

To earn a Marymount degree, students must complete a minimum of 30 units toward their degree while enrolled at Marymount. No more than 3 units of developmental course work may be applied to the 30-unit minimum. Once matriculated, a student may transfer in a maximum of 7 units. BA students must also complete their capstone while enrolled at Marymount.

Satisfactory Degree Progress

Satisfactory degree progress means that a student is

1. Maintaining a term and Marymount GPA of 2.0 or higher.
2. Making progress toward completion of degree requirements.

Second Bachelor's Degree

A student who has earned a Bachelor's degree from a regionally accredited institution may earn a second Bachelor by completing the degree-specific requirements of the second BA. Such a student is granted senior class standing. The residency requirement applies.

Sequential Courses

Certain elements of the curriculum require courses to be taken in sequence. Courses taken out of sequence may be accepted as elective credit by Marymount but may not fulfill the Liberal Education core requirements. Final grades for prerequisite courses taken at other Colleges must be received prior to registration for the next course in a sequence.

Student Transcripts

A student may request transcripts by completing a written application. The first copy is free and subsequent official copies are \$5.00 (unofficial copies are \$1.00 each). The fee for same-day service is \$10.00. The fee should accompany the written request. Transcripts cannot be released without the student's signature and until all fees to the College have been paid and holds are cleared. Please consult the Marymount website for instructions on how to order transcripts.

Total Unit Limitation

Marymount places no limit on the total number of units a student may accumulate while enrolled. However, most four-year colleges/universities limit the number of units a student may transfer in. Therefore, each student is responsible to work closely with his/her academic advisor to establish and complete a program of study at Marymount that will enable the student to accumulate an optimal number of units relative to degree and/or transfer goals.

Transcript Holds

Transcripts will be placed on hold when there is an outstanding obligation to the College. These obligations include but are not limited to an outstanding balance due the College; outstanding library or other loaned instructional materials; outstanding parking violations; and incomplete sanctions imposed as a result of violations of the College's Student Code of Conduct and Academic Integrity Policies. This hold will remain until the account balance is paid in full and/or until the obligation has been satisfied.

Wait-listing a Course

Classes at Marymount have limited enrollment. The College does not maintain wait lists. Students who try to preregister for a class that has reached its limit will need to register for another section of the same course or for a comparable course. Students are encouraged to work closely with their academic advisor for help in selecting courses that meet their degree objectives.

Withdrawing from a Course

After the add/drop deadline, a student may withdraw from a course until the established deadline to withdraw, published in the Schedule of Classes. A course from which a student has withdrawn will remain on the transcript with a grade of "W." A grade of "W" does not affect the student's GPA. If the unit load drops below 12, athletic eligibility, health insurance, financial aid, F1 Visa and residential status may be jeopardized. Students considering withdrawing below 12 units must consult with their advisor.

Withdrawal from the College

A student who wishes to completely withdraw from the College must secure a withdrawal form from the Registrar and obtain the specified signatures. The completed form must be returned to the Registrar by the last day of the semester prior to finals week. Only then does the withdrawal become official. Failure to follow the prescribed procedure will result in an "F" for all courses in progress. Please refer to page 153 for the schedule of refunds. A student who withdraws from the College during a term will receive grades of "W" for that term's courses. In keeping with the refund schedule on page 153, a student who leaves the College during the add/drop period will receive a grade of "W" for all coursework registered. However, grades already recorded (e.g. for half-semester classes) will remain on the transcript. Withdrawal from the College does

not relieve the student from any account balance that remains. Please reference the Schedule of Refunds for refund policy and amounts.



Admission

Marymount College welcomes applicants who are committed to learning and holistic development, and who can benefit from the College’s educational programs. Admission to Marymount is a highly personalized process that weighs past academic performance with current academic potential.

Careful consideration is given to the selection of applicants with greatest emphasis placed upon the applicant’s grades and the quality of academic preparation (curriculum). Although not required for admission consideration, Marymount College strongly recommends the completion of the following college preparatory curriculum pattern: 4 years of English, 3 years of Mathematics (Algebra 1, Geometry and Intermediate Algebra), 2 years of History/Social Sciences, 2 years of Natural Science, 2 years of Foreign Language and 1-2 years of Academic Elective courses.

In addition, the following credentials, although not required, can influence the Admission Committee’s decision: standardized testing (SAT I, ACT and/or TOEFL); letters of recommendations; personal statement/essay and/or interview with an Admission Counselor.

The College invites applications from the following:

- Students who have graduated from a U.S. high school or foreign secondary school.
- Students who wish to transfer from another college or university.
- Students who have successfully completed the General Equivalency Diploma (GED).
- Returning or adult students who are interested in completing their Bachelor of Arts degree.

We receive many qualified applications, so we urge you to apply as early as possible. Admission is offered on a rolling basis. Please note the following dates:

Freshman Candidates:

Applications for the Fall Semester (beginning in August)

March 1 Priority consideration deadline

*May 1 Regular consideration deadline

July 1 Late consideration deadline

**Applications received after this date will be considered only as space is available*

Applications for the Spring Semester (beginning in January)

November 1Priority consideration deadline

*December 1Regular consideration deadline

January 1Late consideration deadline

**Applications received after this date will be considered only as space is available*

Transfer Candidates:

Applications for the Fall Semester (beginning in August)

May 1Regular consideration deadline

August 1Late consideration deadline

Applications for the Spring Semester (beginning in January)

November 1Regular consideration deadline

December 1Late consideration deadline



ADMISSION AND APPLICATION PROCEDURES

Freshman Admission

The following documents are required in order to apply for admission as a freshman:

1. A completed admission application accompanied by a non-refundable application fee of \$40.00 or an official College Board Fee Waiver form. Official fee waiver forms are distributed by high school counselors.
2. An official high school transcript.
3. Official college and/or university transcripts, if applicable.

The following documents are recommended, but not required, for admission consideration:

4. An academic letter of recommendation from a teacher, counselor or advisor. Applicants not currently enrolled in studies may submit an employer or personal reference.
5. Personal statement, essay or writing samples.
6. Standardized testing results from any of the following: SAT I (Scholastic Assessment Test), SAT II Subject Tests, ACT (American College Test), and/or TOEFL (Test of English as a Foreign Language).
7. Interviews may be requested of some candidates.

International Admission

The following documents are required in order to apply for admission as an international student (applicants who have completed high school/secondary education outside of the United States or applicants who are not United States citizens):

1. A completed admission application accompanied by a non-refundable application fee of US \$40.00 or an official College Board Fee Waiver form. Official fee waiver forms are distributed by high school counselors.
2. Official high school (secondary school) records, including transcripts and/or mark sheets and official reports of scores from national school-leaving examinations. These records, if not officially issued in English, must be accompanied by professionally certified English translations.
3. Official transcripts from all colleges, universities or other post-secondary institutions attended, if applicable. These records, if not officially issued

in English, must be accompanied by professionally certified English translations. Coursework completed at non-U.S. institutions of higher education that are recognized by the appropriate agency (Ministry or Department of Education) in that country may be submitted for evaluation of credit. All documents must be certified by the appropriate educational authorities and be accompanied by certified English translations. It should be noted that differences in national systems of higher education often make it difficult to establish equivalencies and grant credit. Evaluation of college, university and/or post-secondary transcripts will be completed by the Registrar following matriculation at the College.

The following documents are recommended, but not required, for admission consideration:

4. An academic letter of recommendation from a teacher, counselor, career advisor or headmaster. Applicants not currently enrolled in studies may submit an employer or personal reference.
5. Personal statement, essay or writing samples.
6. Standardized testing results from any of the following: SAT (Scholastic Assessment Test), SAT II Subject Tests, ACT (American College Test), IB Program (International Baccalaureate), TOEFL* (Test of English as a Foreign Language), and/or IELTS* (International English Language Testing System.)
7. Interviews may be requested of some candidates.

*While the TOEFL and/or IELTS are not required for admission to the Associate or Bachelor's degree programs, English language proficiency must be demonstrated prior to enrollment at the College. Proof of English language proficiency may be established in one or more of the following ways:

1. A minimum TOEFL score of 61 (internet-based test); or
2. A minimum IELTS score of 6; or
3. SAT Critical Reading score of 440 or higher and SAT Writing score of 390 or higher; or
4. ACT English score of 15 or higher and ACT Reading score of 18 or higher; or
5. Advanced Placement score of 3 or higher in English Composition and Literature or English Language and Composition; or

6. College preparatory English language curriculum (non-ESL) where English is the language of instruction for a minimum of 3 years; or
7. Successful completion of an Intensive English Program designed to prepare students for academic college-level instruction; or
8. Placement into English curriculum offered at Marymount College through prior college or university coursework or placement exams.

If English language proficiency is not verified prior to enrollment at the College, the student's application may be deferred to a future term until English language proficiency can be demonstrated.

Transfer Admission

The following documents are required in order to apply for admission as a transfer student (applicant who has attended another college, university or other post-secondary institution):

1. A completed admission application accompanied by a non-refundable application fee of \$40.00 or an official College Board Fee Waiver form.
2. An official high school transcript.
3. Official transcripts from all colleges, universities or other post-secondary institutions attended. These records, if not officially issued in English, must be accompanied by professionally certified English translations. Coursework completed at non-U.S. institutions of higher education that are recognized by the appropriate agency (Ministry or Department of Education) in that country may be submitted for evaluation of credit. All documents must be certified by the appropriate educational authorities and be accompanied by certified English translations. It should be noted that differences in national systems of higher education often make it difficult to establish equivalencies and grant credit. Evaluation of college, university and/or post-secondary transcripts will be completed by the Registrar following matriculation to the College.

The following documents are recommended, but not required, for admission consideration:

4. An academic letter of recommendation from an instructor, counselor or advisor. Applicants not currently enrolled in studies may submit an employer or personal reference.
5. Personal statement, essay or writing samples.
6. Interviews may be requested of some candidates.

Marymount Transfer Admission Guarantee

Marymount provides a guarantee transfer admission option to students from California Community Colleges. This guarantee sets a minimum standard of admission for all Bachelor's degree programs and allows for automatic awarding of transfer scholarships. In addition, this option is open to all transfer applicants except returning Marymount students who have not obtained an Associate Degree at least two years prior to application for admission or those who are in poor academic standing.

- Completion of college-level composition, or equivalent, with a grade of C or better.
- Completion of college-level mathematics with a grade of C or better.
- Cumulative 2.75 GPA in transferable courses.
- Completion of 24 transferable units.

SPECIAL ADMISSION PROGRAMS

Admission with Academic Honors

Admission with Academic Honors is a program designed to identify applicants who have been determined to possess special academic potential. Admission with Academic Honors is determined by the Honors Committee and is by invitation only. Continuing Marymount College students may apply to the Honors Program after earning a grade point average (GPA) of 3.30 or higher in a minimum of 12 units of college-level classes, and demonstrating character, service and readiness for leadership.

Part-time Admission

An applicant who wishes to follow a part-time schedule (11 units or less) may take courses on a credit or audit basis. Part-time applicants are required to follow the same application procedures as students seeking full-time admission. Enrollment in Rancho Palos Verdes day college courses is permitted on a space available basis.



Academic Advising and Career Services

Mission Statement

The mission of the Marymount College Advising and Career Services office is to provide a high quality, caring, student centered advising experience that promotes the educational, career, and personal development of each student.

Vision Statement

The vision of the Advising and Career Services office at Marymount College is to develop men and women with maturity, intellectual curiosity, and the skills to succeed. We strive to help students learn to take a proactive role in the academic and career advising process, through hands-on experience, actively participate in experiential education opportunities and thereby empowering themselves to become capable of making informed decisions regarding their future.

Values

Academic and career advising at Marymount College reflects the college's commitment to student learning, experiential learning, persistence, and success by:

- Promoting an ethical, intentional, and respectful partnership between students and their academic and career advisors.
- Striving to provide vital information and connections that lead to successful achievement of degree and career goals.
- Promoting an intentional teaching-learning and experiential education process; one that assists the student to learn critical thinking skills, problem solving skills, and decision making skills.
- Developing intentional partnerships where academic and career advisors and potential employers are accessible, knowledgeable, and take a personal interest in the student.

Goals

Resources and programs offered through the Office of Advising and Career Services enhance students' ability to explore educational goals. The advising program, through respectful partnership between students, academic advisor, and the Office of Advising and Career Services, strives to:

- **Assist** students to develop critical thinking, problem solving, and reflective decision making skills.
- **Teach** students to use these critical thinking skills to evaluate potential short and long-term outcomes of their choices, including selection of an academic major.

- **Educate** students about Marymount College academic policies, procedures, programs, and support services.
- **Advise** students in the development of a realistic education plan.
- **Develop** relationships with external educational and professional communities to achieve successful transitions between Marymount College and other institutions and organizations.

Student Learning Outcomes of Advising and Career Services

Cognitive Elements

1. Students will know where to access the general education requirements for Marymount College.
2. Students will know where to access the preparation for major (concentrations) requirements and major degree requirements for Marymount College.
3. Students will know where to access college educational policies and procedures.
4. Students will know where to access college support services and activities.
5. Students will know how and where to access information about internships/ practicum and career planning resources.

Skills Elements (Behavioral)

1. Students will be able to research and create a realistic education plan, selecting appropriate courses required for degree attainment.
2. Students will know how to register for appropriate classes meeting their degree requirements and education plans.
3. Students will be able to develop the technical skills to access their Marymount College student portals and websites for information regarding policies, procedures, deadline dates, degree requirements, activities & programs, and contact with advisors.
4. Students will be able to run an electronic degree audit and complete a Graduation Application.
5. Students will be able to identify and participate in appropriate internships and career planning activities.

Affective Elements

1. Students will appreciate the development of personal goals based on their skills, abilities, aptitudes, interests, and practical experiences in partnership with their academic and career advisors.

2. Students will feel empowered by learning to make decisions based on research and critical thinking.
3. Students will appreciate being able to access information about graduation requirements, major requirements, internships/practicum, careers, and graduate education.
4. Students will value their decisions and accept the consequences of their choices.
5. Students will understand that, ultimately, they are responsible for their academic and career success.

Career and Internship Services

Career Advising

The primary mission of the Career Services office at Marymount College is to provide opportunities for career exploration in order to assist students in developing their career plans. To fulfill this mission, career services will provide career counseling, resources, strategies, programs, workshops/webinars, job search and interview preparation, self-assessment tools, graduate school information, and recruiting activities.

Internship/Practicum Coordination

Internships and practica are structured learning experiences in a work setting that involve a partnership between a student, Marymount College, and a particular company/organization. In an internship/practicum, a student will bridge and strengthen the connection between education and career. Through the involvement in an internship/practicum experience, the student will develop career development skills and strategies in the *four major career management areas*:

- **Self-Assessment** - access to tools and resources to connect student interests and traits to majors, occupations, industries and companies.
- **Professional Credentials** - access to workshops/webinars to develop professional resumes, cover letters and interview skills.
- **Networking** - introducing a comprehensive approach to one of the most important ingredients in establishing a successful career. Students will connect with alumni, social networks and partnered employers to create a lasting career network.
- **The Job Marketplace** - introduce leading edge strategies and resources to navigate the complex terrain of companies and organizations to identify appropriate employers and culture to achieve a thriving career.

Academic Advising Services

Academic Advising is supported through three primary channels:

1. Freshman Seminar

All freshmen enroll in ID 117, a seminar focused on foundations for college success, including educational planning. Freshman academic advising is supported through the freshman seminar course, with year-long follow-up with the Instructor and the Advising and Career Center. The focus is developmental in nature and helps students identify tools and approaches to self-assessment, academic planning, course selection, portfolio development, college engagement, and experiential learning.

2. Faculty Advisors

All continuing full-time students are assigned a faculty advisor in their area of degree intent after freshman year. The faculty advising relationship helps students explore and further refine their educational and career objectives, and offers opportunities for guidance and mentoring. Faculty advisors hold weekly office hours.

3. The Advising and Career Center (ACC)

The ACC serves all Marymount students by providing resources, workshops, appointments, and walk-in help in the areas of educational planning, transfer credit, study abroad, internship placement, and career development services.

Transfer Advising

For acceptance of incoming transfer credit, see page 40. Students considering transfer to another four-year institution are advised to access the catalogs and web sites of the colleges and universities to which they plan to apply. Developmental courses in English (104, 105, 106, 108) and Mathematics (50, 60, 90) do not generally transfer. Marymount College maintains articulation agreements with many institutions. Please refer to our website for updated information.

Articulation Agreements

Independent Colleges and Universities

Marymount has articulation agreements, general education transfer worksheets and transfer partnerships with many independent colleges and universities. Some of these colleges and universities include:

Carroll College (MT)
California Lutheran University
Chapman University
Concordia University
Fashion Institute of Design & Merchandising
Hawaii Pacific University
Loyola Marymount University
Mills College
Mount St. Mary's College

Pepperdine University (Seaver College)
Scripps College
St Mary's College of California
University of La Verne
University of the Pacific
University of Redlands
University of San Diego
University of San Francisco
University of Southern California

Notre Dame de Namur University
Occidental College
Pacific Oaks College

Whittier College
Woodbury University

Marymount College’s policy is to develop and maintain articulation agreements with regionally accredited not-for-profit colleges and universities. Students should obtain a copy of the school catalog and consult with their advisor and the Advising and Career Services staff in preparation for transfer to one of these colleges and universities.

Out-of-State Colleges and Universities

Students interested in transfer to colleges and universities outside of California should obtain copies of catalogs for schools of interest and consult with their advisor and the Advising and Career Services staff as soon as possible after entrance into Marymount. Some public and independent colleges and universities accept CSU certification and/or IGETC in lieu of their lower division general education requirements, including the University of Arizona, Oregon State University, and the Colorado State University system.

Guaranteed Admission Partnerships

Marymount College has developed guaranteed admission partnerships with the following:

American University (Rome)
Carroll College (MT)
Gonzaga University
Hawaii Pacific University
St. Mary’s College of California

St. Mary’s University College
(Twickenham, London)
Suffolk University (Boston)
University of San Francisco

Completion of specific coursework (as outlined in these agreements) and achievement of a specific grade point average will guarantee admission to these baccalaureate programs. Please consult with the Advising Center for more information.

University of California and California State University System Certification (see forms on following pages)

“Certification” means that Marymount College has verified that a student has completed the lower-division general education requirement for the University of California or California State University Systems.

The lower division Marymount College general education courses fulfill many areas of UC/CSU certification. Students may access the certification forms online, in the Advising Center, or with their academic advisors. Careful planning of coursework through the development of a thoughtful Education Plan will help students meet their goals for a BA degree.

Once matriculated, students may transfer back a maximum of 7 units or 2 non-sequential, general education courses to complete their Marymount College degree requirements and/or UC/CSU certification (this includes repeated courses). Marymount College will only accept and certify courses with a grade of “C” or higher.



MARYMOUNT COLLEGE
INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC FOR UC)
CERTIFICATION FORM
EFFECTIVE FALL 2012

Student's Name _____
Last First Middle Birthdate

| | |
|---|-----------|
| Directions: Circle courses taken at your college, list courses taken at other colleges. indicate name of test if requirement was met with AP. NOTE: All courses must be completed with a grade of "C" or better ("C-" is not acceptable.) Courses may not be used in more than one area. | |
| AREA 1 — ENGLISH COMMUNICATION UC – 2 courses required, one each from Group A and B. Group A: English Composition, 1 course, 3 semester units English 112 Course from other college _____ Advanced Placement _____ Group B: Critical Thinking – English Composition, 1 course, 3 semester units English 114 Course from other college _____ Advanced Placement _____ | Completed |
| AREA 2 — MATHEMATICAL CONCEPTS AND QUANTITATIVE REASONING 1 course, 3 semester units Math 105, 107#, 110, 115, 120, 130, 131, 220, 270; Anthropology 235; Psychology 235; Sociology 235; Business 220 (#does not clear high school deficiency) Course from other college _____ Advanced Placement _____ | |
| AREA 3 — ARTS AND HUMANITIES At least 3 courses, with at least one course from the Arts and one course from the Humanities. 9 semester units Arts & Media: AM 100, 101, 201, 211, 221; Arts: Art 104, 105, 106, 107, 108, 109; Music 100, 101, 115, 116; Theater 110 Course(s) from other college(s) _____ Advanced Placement _____ Humanities: English 116, 120, 125, 220H, 130, 130H, 140, 150, 160, 170, 175, 208, 210, 230, 231, 240, 250, 260; Philosophy 100, 110, 120, 220H, 121, 150; Religious Studies 102, 103, 125, 130, 130H, 142, 144, 225 Course(s) from other college(s) _____ Advanced Placement _____ | |
| AREA 4 — SOCIAL AND BEHAVIORAL SCIENCES At least 3 courses from at least 2 disciplines or an interdisciplinary sequence. 9 semester units Anthropology 120; Economics 135, 220, 221, 221H; Geography 100, 120; Global Studies 220; History 100, 101, 120, 121, 125, 135, 200, 201, 210H, 220, 220H, 270, 275; Interdisciplinary 135; Political Science 100, 110, 220, 240; Psychology 123, 123H, 150, 150H, 200, 205, 220, 225, 228, 280; Sociology 100, 100H, 125, 175, 250 Course(s) from other college(s) _____ Advanced Placement _____ | |
| AREA 5 — PHYSICAL AND BIOLOGICAL SCIENCES At least 2 courses, one Physical Science course and one Biological Science course; at least one must include a laboratory (underlined courses indicate courses with labs). 7-9 semester units Physical Sciences: Geography 108, 108H, 108L; Science <u>100</u> , 102, <u>110</u> , 120, 120L, <u>220</u> , <u>221</u> , <u>224</u> , <u>230</u> , <u>231</u> , <u>250</u> , <u>251</u> Course from other college _____ Advanced Placement _____ Biological Sciences: Anthropology 110; Science <u>130</u> , <u>132</u> , <u>133</u> , <u>135</u> , <u>140</u> , <u>145</u> , <u>145H</u> , <u>145L</u> , <u>150</u> , <u>155</u> , <u>160</u> , 170, <u>170L</u> , <u>240</u> , <u>241</u> ; Psychology 123, 123H Course from other college _____ Advanced Placement _____ | |
| LANGUAGE OTHER THAN ENGLISH (UC Requirement Only) Proficiency equivalent to two years of high school study in the same language. Completed at high school _____ Course(s) from other college(s) _____ Exam _____ American Sign Language 101; French 101; Japanese 101; Spanish 101 | |

IGETC COMPLETED: University of California Full Partial (Maximum, 2 courses remaining)

Area(s) Remaining: Area 1 Area 2 Area 3 Area 4 Area 5 L.O.T.E.

College Evaluator _____ Date _____

Name/Title

MARYMOUNT COLLEGE
CALIFORNIA STATE UNIVERSITIES & COLLEGES
CERTIFICATION FORM
EFFECTIVE FALL 2012

Student's Name _____
Last First Middle Birthdate

| | |
|--|-------------------------|
| <p>DIRECTIONS: Circle courses taken at your college, list courses taken at other colleges, indicate name of test if requirement was met with AP NOTE: Thirty-nine units of General Education course work may be certified by Marymount College, Palos Verdes, California as acceptable toward the Bachelor degree. The student will have to complete additional units in General Education at the upper division level. NOTE: Courses may not be used in more than one area.</p> | |
| <p>AREA A — ENGLISH LANGUAGE COMMUNICATION & CRITICAL THINKING (9 units minimum) 3 courses required, one each from Group A1, A2, and A3. Grade of "C" or better required in Area A.</p> <p>Group A1: Oral Communication, 1 course, 3 semester units Communication Arts 105, 125, 130, 145, 250; Speech 105 (formerly Speech 110), 125, 130, 145, 250</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group A2: Written Communication, 1 course, 3 semester units English 112</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group A3: Critical Thinking – 1 course, 3 semester units English 114, Philosophy 130, and Speech 250</p> <p>Course from other college _____ Advanced Placement _____</p> | <p><u>Completed</u></p> |
| <p>AREA B — SCIENTIFIC INQUIRY & QUANTITATIVE REASONING (10 units minimum) 1 course from each group is required. Grade of "C" or better required in Area B4.</p> <p>Group B1: Physical Universe, 1 course, 3 semester units Science 100, 102, 110, 120, 220, 221, 224, 230, 231, 250, 251; Geography 108, 108H</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group B2: Life Forms, 1 course, 3 semester units Science 130, 132, 133, 135, 140, 145, 145H, 150, 155, 160, 170, 240, 241; Anthropology 110; Psychology 123, 123H</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group B3: Laboratory Activities Science 100, 110, 120L, 130, 132, 133, 135, 140, 145L, 150, 160, 170L, 220, 221, 230, 231, 240, 241, 250, 251; Geography 108L</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group B4: Mathematical Concepts, 1 course, 3 semester units Mathematics 105, 107, 109, 110, 115, 120, 130, 131, 220, 270, Anthropology 235; Psychology 235; Sociology 235; Business 220</p> <p>Course from other college _____ Advanced Placement _____</p> | |
| <p>AREA C — ARTS AND HUMANITIES (9 units minimum) At least 3 courses, with at least one course from the Arts and one course from the Humanities. (9 semester units minimum)</p> <p>Group C1: Arts, Dance, Music, Theatre, 3 units minimum Arts & Media 100, 101, 201, 202, 211, 221; Art 104, 105, 106, 107, 108, 109, 110, 115, 120, 125, 130, 221; Communication Arts 100, 101, 110, 148; Interdisciplinary 148; Music 100, 101, 112; Theatre Arts 100, 110, 120, 121</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group C2: Humanities, 3 units minimum American Studies 200; English 116, 120, 125, 130, 130H, 140, 150, 160, 170, 175, 208, 210, 220H, 230, 231, 240, 250, 260; Philosophy 100, 110, 120, 121, 130, 145, 150, 220H; Religious Studies 102, 103, 125, 130, 130H, 142, 144, 200, 210, 225; Interdisciplinary 140, 142, 146, 147, 149; French 100, 101, 200, 201; Japanese 100, 101, 200, 201; Spanish 100, 101, 200, 201</p> <p>Course from other college _____ Advanced Placement _____</p> | |

Directions: Circle courses taken at your college, list courses taken at other colleges, indicate name of test if requirement was met with AP.

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| <p>Area D — SOCIAL SCIENCES (9 units minimum) 3 courses to be in at least two disciplines, 9 semester units.</p> <p>Group D1: Anthropology Anthropology 110, 120</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group D2: Economics Economics 135, 220, 221, 221H</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group D3: Ethnic Studies History 270; Sociology 250</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group D4: Gender Studies History 275</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group D5: Geography Geography 100, 108, 108H, 120</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group D6: History History 100, 101, 120, 121, 135, 200, 201, 210H, 220, 220H, 270, 275</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group D7: Interdisciplinary Social, or Behavioral Science Global Studies 220; Interdisciplinary 123, 123H, 135, 180 (2 units), 191 (2 units)</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group D8: Political Science Political Science 100, 110, 220, 240</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group D9: Psychology Education 220; Psychology 123, 123H, 150, 150H, 200, 205, 220, 225, 228, 280</p> <p>Course from other college _____ Advanced Placement _____</p> <p>Group D10: Sociology Education 140; Sociology 100, 100H, 125, 140, 175, 220, 250</p> <p>Course from other college _____ Advanced Placement _____</p> | <p><u>Completed</u></p> |
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| | |
|---|--|
| <p>Area E — Lifelong Understanding and Self Development (3 semester units minimum) Maximum of 1 unit from Physical Ed.</p> <p>Interdisciplinary 117, 117H; Health Education 130, 150, 170; Psychology 220, 230; Physical Education 100, 101, 104, 121, 122, 124, 125, 126, 141, 142, 143, 144, 146, 147, 148, 149, 150, 160, 161, 162, 163, 170, 182, 183, 184, 185, 186, 295</p> <p>Course from other college _____ Advanced Placement _____</p> | |
|---|--|

| | |
|---|--------------------------------------|
| <p>CSU GRADUATION REQUIREMENT IN U.S. HISTORY, CONSTITUTION & AMERICAN IDEALS (May be completed prior to transfer) 6 semester units, one course from Group 1 and one course from Group 2: (1) History 120, 121 (2) Political Science 100.</p> | <p>Total Units Certified</p> |
|---|--------------------------------------|

CHECK ALL THAT APPLY: FULL CERTIFICATION PARTIAL CERTIFICATION AREAS COMPLETED A B C D E
 (Maximum, 2 courses remaining)

College Evaluator _____ Date _____
 Name/Title _____ 05-23-12 #2033 Effective Fall 2012

Learning Resources

Learning Resources include Educational Technology, the Library, and the Learning Center, all of which support the curriculum, aid independent study and enrich the college experience.

Educational Technology

Email Accounts

Students are required to use their Marymount assigned email account. This email account is a tool for you to communicate with faculty and staff and for Marymount to communicate with you. Your email address is your first initial followed by your last name followed by @marymountpv.edu. For example, if your name was John Doe your Marymount email address would be:

jdoe@marymountpv.edu (this is exactly how you would enter your username, as an email address)

Password: last six digits of your ID number

Your email can be accessed using a web browser by entering the URL:
<https://webmail.marymountpv.edu>

my.marymountpv.edu

My.marymountpv.edu is your access to Marymount's digital campus. Students are expected to use my.marymountpv.edu (<https://my.marymountpv.edu>) to gain access to their courses, course documents, advisors, student activities, calendars, registration, grades, ePortfolio and more. My.marymountpv.edu can be accessed from a computer/laptop and browser, an iPad, tablet or other mobile device with internet access. My.marymountpv.edu can also be accessed using the Marymount App, available for iPhone/iPad/iTouch from the Apple Store or for Droid, available from the Google Marketplace.

For help logging in please see our tutorials at: www.marymountpv.edu/gottech or you can request help by email: support@marymountpv.edu

Reminder - to login to my.marymountpv.edu, you must be a current or admitted Marymount College student with a valid username and password.

Technology Support

IT professionals are available to provide instruction on how to gain access to the campus-wide network and Internet for e-mail and research requirements. Students can contact the IT department by sending an email to its@marymountpv.edu or chat directly with us by visiting the Institutional Technology webpage on the Marymount website. You can also log in a Help Desk ticket by visiting the Help Desk page on the Marymount website.

Instructional labs provide a state-of-the-art environment with Pentium-based Intel computers. The media labs offer iMacs and MacPro to support the digital arts programs.

Wireless Internet Connectivity is provided across the campus including the Student Center, the Cafe and in every classroom. Students use their network login to gain access to the wireless network.

Student e-portfolios are supported by the Director of Educational Technology.

Wireless Printing

While connected to the Marymount wireless network (on campus), students can simply type the word “print” into their web browser. Then by following the on screen instructions, they will be able to send their print jobs to 5 printers around the campus. All it takes is a swipe of the ID card and the print job will be released.

LAPTOP REQUIREMENT

Student Laptop Program

In an effort to prepare our students for a mobile technology workforce and to enhance the student’s experience within the campus community, Marymount College has adopted a laptop requirement. Owning your own laptop will open endless possibilities for connecting to the Internet, your Marymount e-mail account, Marymount’s Learning Management System (LMS), instant messaging, not to mention the ability to take on-line courses, take notes in class, participate in in-class note-taking, on-line discussion groups, conduct research, and have access to course registration, class schedules, course syllabi and more.

Laptop Purchasing

Software:

Microsoft and Adobe software available

<http://www.uscollegebuy.com/s.htm>

Dell Laptop Discounts

Up to \$650 savings!

Up to \$1000 savings when comparing to a similar MacBook

<http://dell.com/marymount>

Apple Discounts

Pricelist attached

<http://www.apple.com/education/pricelists/>

LAPTOP SPECIFICATIONS

General Recommendations for students all students (Not BA specific)

Recommended Laptop Configuration

[Use as a Guide]

| Features | Windows 7 | Vista | Apple |
|--------------------------------------|--|------------------------------|---|
| Operating System | Windows 7 Professional or Home | Windows Vista Ultimate | Mac OS X 10.5 or later |
| Processor (computer speed) | Dual-core or higher 1.66 GHz+ | Dual-core or higher 2 GHz | |
| Memory (RAM) | 2 GB | 4 GB | 2 GB |
| Hard Drive (storage space) | Min 500 GB | | |
| Removable Storage | USB Flash drive ¹ | | |
| Wireless (internal) | IEEE 802.11a/b/g/n, IEEE 802.11a/b/g or IEEE 802.11b/g ² | | |
| Optical Drive | CD/DVD-RW Combo | | |
| Software | Microsoft Office 2010 | | Office 2011 for Mac |
| Virus Protection | AVG http://free.avg.com/us-en/download-avg-anti-virus-free | | Sophos (download free from U-M) |
| Warranty | 3-yr labor & parts (complete care) | | |
| Printer | Laserjet or Inkjet ³ | | |

1 A 16GB flash drive is recommended for backing up your important data.

2 Most newer laptop computers are equipped with a built-in IEEE 802.11a/b/g/n, IEEE 802.11a/g/b, or IEEE 802.11b/g wireless network card.

3 We recommend that you have a personal printer for your residence to supplement the Marymount printers.

Apple Related Recommendations

Apple's Boot Camp technology offers added flexibility for users who need to occasionally use Windows 7 or Windows Vista Service Pack 2. It ***should not*** be used to turn a Macintosh into a full time Windows system. Boot Camp also requires that both the Windows and the Mac OS operating systems be patched and maintained. For additional Information: <http://www.apple.com/support/bootcamp/>

Media Studies recommended hardware and software

Digital Video – Final Cut, Animation and Motion Graphics

Hardware

MacBook Pro, 17 inch

2.8GHz Intel Core 2 Duo

8GB 1066MHz DDR3 SDRAM – 2X4GB

500GB Serial ATA Drive @ 7200 rpm

SuperDrive 8x (DVD+RW/CD-RW)

MacBook Pro 17-inch Hi-Resolution Glossy Widescreen Display

Backlit Keyboard (English) / User's Guide

Accessory Kit

Software

Adobe Creative Suite 6 Design Premium – Academic

Final Cut Studio – Academic

Microsoft Office Suite 2011

Support

AppleCare Protection Plan for MacBook Pro

Web Design recommended hardware and software

Hardware

MacBook Pro, 15 inch

2.53 GHz Intel Core 2 Duo

4GB 1066MHz DDR3 SDRAM – 2x2GB

500GB Serial ATA Drive @ 5400 rpm

SuperDrive 8x (DVD+R DL/DVD+/CD-RW)

MacBook Pro 15-inch Glossy Widescreen Display

Backlit Keyboard

Software

Adobe Creative Suite 6 Design Premium

Microsoft Office Suite 2007

Support

AppleCare Protection Plan for MacBook Pro

Business Studies recommended hardware and software

Operating System: Windows 7

Processor: Dual Core

Memory: 2Gb minimum, 4Gb recommended

Storage: 250Gb 7000rpm drive

Display: 15 inch or larger display

Optical Drive: DVD±R/CD-RW drive

Wireless: Internal 802.11b/g/n (Wi-Fi)

Laptop Support Policy

Marymount supports problematic connections between laptop computers and the Marymount network. Within this framework, the Institutional Technology helpdesk staff support a core set of hardware and software relating to network connectivity for computers meeting **ALL** of our requirements.

Please note: Marymount helpdesk staff support connectivity only. We do not provide support for applications, operating systems, hardware or other issues. Our helpdesk support technicians will make every effort to support connectivity for any English version of Windows 7, Windows Vista/XP Professional and Mac OSX. For further technical assistance, contact your notebook vendor.

- **Supported Laptop Computer**
Any Windows compatible PC such as IBM, Dell, Compaq, Toshiba or Sony Mac laptops.
- **Supported Laptop Adapters**
Any make or model such as Linksys, D-Link or Cisco or Mac Airport.
- **Supported Wireless Adapters**
Any make or model that supports 802.11b, 802.11g or 802.11n wireless networking standard. Manufacturers include Linksys, D-Link, Cisco, IBM, Intel.
- **Supported Operating Systems (English Versions Only)**
Windows XP Professional (strongly recommended), Windows Vista or Mac OSX.
- **Unsupported Operating Systems (Including any non-English OS Version)**
Windows XP Home edition, Windows 95/98/ME, Linux, Windows NT, Windows 3.1, DOS, or any Windows Server Edition.

Marymount Technology staff will NOT provide the following service:

- Data backup and retrieval (we can recommend data retrieval companies).
- Hardware repair and depot (shipping and receiving) service.
- Connectivity with home or work wired and wireless networks.
- Support for third party peripherals (e.g. PDAs, cell phones, digital cameras, MP3 players, etc.). We will give our best effort to assist with connecting to Marymount webmail using cell phones and PDAs.

Students with a laptop meeting the Minimum Configuration will receive Basic Support. Basic Support provides “best-effort” assistance to access basic Marymount resources including webmail, wireless network, web applications and printing to Marymount networked printers. The quality of the wireless access depends on the

quality and condition of the wireless card. ITS will not provide hardware assistance, including assistance to repair broken, disabled or faulty computers or computer components.

Learning Center

The Learning Center is a campus-wide support service that enhances the educational experience of our students through supportive and individualized learning assistance. The Learning Center serves students of all levels, developmental through honors, including those with disabilities. The goals of the Learning Center are to improve students' learning efficiency, to enhance accessibility to the curriculum, to increase students' confidence, to foster independent learning, to improve retention, and support the College's Mission.

As part of student tuition, the Learning Center supports all students by providing peer tutoring in a wide variety of disciplines and a limited amount of faculty tutoring in English and math. Students may also access materials to improve study skills and time management, and faculty and peer tutors are available to assist students individually in these areas. The Peer Partner Program is designed to help students stay on track by meeting with a peer mentor on a weekly basis throughout the semester. Students are welcome to use the Learning Center for both collaborative and independent study.

Students with disabilities (attention, learning, physical, and sensory) access support services in the Learning Center through the Coordinator of Disability Resources. The Coordinator receives and evaluates documentation, and determines eligibility for services. Students request reasonable accommodations (e.g., extended-time for testing, note takers, and alternate text format) through the Coordinator, who serves as a liaison between students and faculty by request.

The Mariner Academic Strategies & Techniques (MAST) Program is a value-added program introduced in fall 2010. The MAST Program has been designed for highly motivated students with disabilities who will benefit from an intensive mentoring model of support. MAST students will meet with a learning specialist on a weekly basis to concentrate on cognitive learning skills, guided study, assistive technology, and self-advocacy. This fee-based program extends over two sixteen-week semesters.

Also in fall 2010, the Learning Center introduced the Mariner Academic Assistance Program (MAAP). Students may apply for this fee-based program which provides consistent tutorial support in a particular subject area (math, English, or reading). Students select the level of support they need (two, three, or four appointments per week) with faculty tutors. These standing appointments are exclusively reserved, and student-tutor interaction covers course content, discipline concepts, discipline-specific vocabulary, and study strategies appropriate for mastery of the coursework. Students enroll in MAAP for one semester to address a particular course/area of study.

The Learning Center is staffed by the Director, the Coordinator of Disability Resources, the Coordinator of Learning Enhancement, and MAST Learning Specialists. Adjunct faculty tutors are available in math, reading, and English. The professional staff is augmented by well-qualified and trained peer tutors and mentors.

Library

The **Marymount College Library** provides resources and services to support the curricular needs of the College community. Professional librarians strive to foster an appreciation for inquiry through the library's Information Literacy instructional program and personalized one-on-one research assistance. Students acquire lifelong skills for academic and personal information seeking by learning to find, evaluate, select and use information efficiently and effectively.

The Library provides an easily accessible print and electronic collection that supports the research needs of the college community and represents the diversity of the human experience. The physical collection includes more than 26,000 books and 120 print periodical subscriptions. Digital access to over 75,000 e-books, 32,000 scholarly journals, newspapers and magazines, along with streaming media, is available through the library's 54 research databases. The online library is available 24/7 from any computer with an Internet connection through the library's website. The Library also offers a free interlibrary loan service to facilitate access to materials not owned by Marymount.

In addition, the Library provides students with a dedicated campus study space that includes computing, printing and copying services.



Marymount College

Courses

| Discipline | Abbreviation |
|---------------------------------------|---------------------|
| ACCOUNTING | ACCT |
| AMERICAN SIGN LANGUAGE..... | ASL |
| AMERICAN STUDIES | AS |
| ANTHROPOLOGY | ANT |
| ART | ART |
| ARTS & MEDIA..... | AM |
| BUSINESS | BUS |
| COMMUNICATION ARTS | CAR |
| COMMUNITY SPECIAL PROGRAMS | CSP |
| COMPUTER SCIENCE | CS |
| ECONOMICS | ECO |
| EDUCATION..... | EDU |
| ENGLISH | ENG |
| ENGLISH AS A SECOND LANGUAGE | ESL |
| FRENCH..... | FRE |
| FORENSIC SCIENCE INVESTIGATIONS | FSI |
| GEOGRAPHY | GEO |
| GLOBAL STUDIES | GS |
| HEALTH EDUCATION | HED |
| HISTORY..... | HIS |
| INTERDISCIPLINARY STUDIES | ID |
| JAPANESE | JPN |
| MATHEMATICS | MTH |
| MUSIC..... | MUS |
| PHILOSOPHY | PHI |
| PHYSICAL EDUCATION | PED |
| POLITICAL SCIENCE | POL |
| PSYCHOLOGY | PSY |
| RELIGIOUS STUDIES | REL |
| SCIENCE..... | SCI |
| SOCIOLOGY..... | SOC |
| SPANISH | SPA |
| SPEECH..... | SPE |
| THEATRE ARTS | THE |

Legend:

**** Directed Study (catalog course unit value)**

A directed study is a course that appears in the Marymount College catalog but is NOT being offered in the semester or session the student wishes to take it. The student may register and receive credit for such a course by working independently under the supervision of a faculty sponsor and with approval of Academic Affairs. In a directed study the faculty member shares the responsibility with the student, generally planning readings and/or projects and meeting with the student regularly to ensure that minimum contact hours and content requirements are met. Information, applications and hour requirements are available in the Registrar's Office and Academic Advising Services.

**** Independent Study 295, 395, 495 (1-12)**

Individual research under the direction of a faculty member in areas not an integral part of any regular course. Written report is required.
200 level = UC/IND/CSU

**** Internships 391, 491 (12)**

Supervised Internship in a community or institutional setting. Application of core concepts in an academic field with an instructor of record.
200 level = IND/CSU

**** Practicum 296, 396, 496 (1-6)**

Prerequisite: Consent of instructor of record and completion of practicum application. Pre- or corequisite: Completion of or concurrent enrollment in the discipline area in which the units are to be granted.
Student placement off- or on-campus for in-depth study. Focus of practicum/ field experience and credits arranged between student and instructor of record.
200 level = IND/CSU

**** Selected Topics 290, 390, 490 (1-3)**

Topics of special interest selected for intensive study. Topics to be announced.
200 level = UC/IND/CSU

**** Service Learning - ID 192, 292, 392, 492 (1-8)**

Service Learning provides the opportunity for students to apply core academic concepts to real world applications through participation in a related service project conjoined with a focused reflection process directed by an instructor of record. The reflection process can be completed in a variety of mediums, but must address pre-determined student learning outcomes. The parameters of each project must be determined before students register through completion of an application. The number of units granted must conform to the college's

credit hour policy. The project must be approved by the instructor of record and the corresponding Division Chair and by the Director of Service Learning.

**** Transferability may vary. Unit limitations may apply.**

Key for Transferability of Lower Division Courses:

- UC = transfers to University of California System.
- CSU = transfers to California State University System.
- IND = transfers to most private/independent colleges/universities.
- IGETC = Intersegmental General Education Transfer Curriculum

Please consult with your advisor and/or the Advising and Career Services office for more specific information on transferability to specific campuses and for general education or elective credit.

Post-Baccalaureate (500 level) Offerings

**** Independent Study 595 (1-12)**

Individual practice-based research under the direction of a faculty member. A written research report is required. Offered in AM, BUS, ID, GS and PSY. Program Chair approval required. Open to college seniors by petition.

**** Internships 591 (12)**

Intensive practice-based research experience in a community or organizational setting. Program Chair approval required. Open to college seniors by petition.

**** Practicum 596 (1-6)**

Student participates in an on-campus or off-campus practice-based experience. Focus of practicum is related to Institutional Student Learning Outcomes as pre-arranged between the student and Program Chair. Open to college seniors by petition.

**** ID 530 – Leadership Seminar (3) ★★★★★★ Prerequisite: Instructor consent.**

Course is open to post baccalaureate students and upper division students with a minimum 3.5 GPA by petition. The course offers upper division and post-baccalaureate students opportunities to reflect on leadership, through readings, presentation, discussion and practice-based research.

**** ID 590 – Selected Topics (1-3) ★★★★★★ Prerequisite: Instructor consent; post-baccalaureate standing. Topics of special interest selected for intensive study. Topics to be announced in schedule of courses.**

Accounting

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

ACCT 151 – Financial Accounting (4) ★★★ Prerequisite: English 106

Introduction to financial accounting of the corporate entity including recording, analyzing, and summarizing transactions, adjusting entries, closing process, inventory flow assumptions, depreciation, stocks, bonds, installment notes, intangibles, and uncollectible accounts. UC/IND/CSU

ACCT 201 – Managerial Accounting (3) Prerequisite: Business 151 or 200 with a grade of C or higher. Introduction to managerial accounting. Managerial accounting topics and concepts, cost-volume-profit analysis, contribution margin, capital budgeting, flexible budgets and profit planning, standard costs and variance analysis, decision making, responsibility accounting, job order costing and process costing. UC/IND/CSU

ACCT 351 - Intermediate Accounting I (3) ★★★★★ Prerequisite: ACCT 201
Professional level accounting. A comprehensive examination of financial accounting and reporting. Topics include conceptual framework, preparation and presentation of financial statements, revenue recognition, cash, receivables, inventory, plant assets, intangible assets and current liabilities.

ACCT 352 – Intermediate Accounting II (3) ★★★★★ Prerequisite: ACCT 351
Professional level accounting. Part two of the intermediate accounting sequence. Topics include bonds, long-term liabilities, construction contracts, leases, pensions, deferred income taxes, stockholders' equity, earnings per share, investments, and statement of cash flows.

ACCT 353 - Federal Income Taxation I (3) ★★★★★ Prerequisite: ACCT 201
Introduction to federal income taxation as applied to individuals and sole proprietorships. Topics include but are not limited to: filing status, gross income, deductions, exemptions, depreciation, employee expenses, non-taxable exchanges, property transactions.

ACCT 354 - Federal Income Taxation II (3) ★★★★★ Prerequisite: ACCT 353
Federal income taxation as applied to partnerships, corporations, estates and trusts. Topics include corporate tax returns, gift and estate taxes, trusts, and S-corporations.

ACCT 453 – Auditing (3) ★★★★★ Prerequisite: ACCT 352 and ACCT 354
This course examines financial statement auditing theory and practice. Topics include

auditing standards, audit evidence, internal control, auditors' reports, professional ethics, sampling, accountants' liability, and audit programs.

ACCT 454 - CPA Exam Preparation and Review (3) ★★★★★ Prerequisite: All upper division ACCT courses or approval of Division Chair. This course is intended to prepare students to take the CPA (Certified Public Accountant) exam. The content of all four parts of the exam (FAR, REG, AUD and BEC) is covered along with test taking strategies and actual test questions from previous exams.

American Sign Language

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

American Sign Language 100 – Elementary Sign Language I (3) ★ Basic course to develop receptive, expressive and conversational skills in finger-spelling and ASL symbols for use in functional settings. Course includes basic information about the deaf community and culture. UC/IND/CSU

American Sign Language 101 – Elementary Sign Language II (3) Prerequisite: ASL 100 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Continues the development of ASL vocabulary and more complex linguistic features. Emphasis is on receptive skills and secondarily expressive and conversational skills. Student will continue to learn about the deaf community as well as learn about the physiology of hearing. UC/IND/CSU; IGETC area 6

**** American Sign Language 290, 390, 490 - Selected Topics (1-3).**

**** American Sign Language 295, 395, 495 - Independent Study (1-12).**

American Studies

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

American Studies 200 – Introduction to American Studies (3) ★★★★★ This course provides students with an introduction to interdisciplinary considerations of the depth, pluralism, and complexity of American culture. Through the study of literature, historical writing, music, art, film, architecture, and political economy in

the United States, American Studies 200 will reflect on various themes in American culture. IND/CSU area C2

American Studies 333 – Food in America (3) ★★★★★ This course will examine various ethnic influences and history on food in America as well as food and gender; the politics of food; food preferences and beliefs by culture, geographical region, and religion; effects of globalization on food choices; environmental threats to foods and food production; and nutrition and the American diet. Research, discussion and student participation will be emphasized.

**** American Studies 290, 390, 490 - Selected Topics (1-3).**

**** American Studies 391, 491 - Internship (12).**

**** American Studies 295, 395, 495 - Independent Study (1-12).**

**** American Studies 296, 396, 496 - Practicum (1-6).**

Anthropology

★ Open to students of any ESL/English level

★★ Placement in English 104 or higher

★★★ Placement in English 108 or higher

★★★★ Placement in English 112 or equivalent

★★★★★ Completion of English 112 or equivalent

★★★★★★ Completion of English 114 or equivalent

Anthropology 110 – Biological Anthropology and Archaeology (3) ★★★

Prerequisite: English 106. Introduction to methods and theories of physical anthropology and archaeology; human origins, adaptations and evolution, and contemporary variations within and between human populations; a survey of the development of prehistoric cultures in major regions around the world.

UC/IND/CSU area B2, D1; IGETC area 5

Anthropology 120 – Cultural Anthropology (3) ★★★ Prerequisite: English 106.

The concept of culture and the evolution of cultural systems. The relevance of the concept of culture to modern life with a framework for understanding the theories, methods and applications of anthropology as a discipline. UC/IND/CSU area D1; IGETC area 4

Anthropology 140 – Intercultural Communication (3) ★★★ A course which examines the role of communication in a multicultural context. Through lectures and problem solving exercises, students explore ways in which cultural differences impact the communication event. It will enhance intercultural awareness and communication competency to facilitate the student's ability to function more effectively in a pluralistic society. (Same as Communication Arts 140)

UC/IND/CSU

Anthropology 200 - Applied Anthropology (3) ★★★★★ Recommended preparation: Ant, Soc, Econ or His. Introduction to application, including international development, law, health and medicine, cultural resource management, environment, industry, business, NGOs, advocacy and public policy. Prepares students to become effective, skilled professionals. IND/CSU

Anthropology 235 – Introduction to Statistics for the Study of Behavior (4) ★★★★★ Prerequisite: Math 60 or 90/90I with “credit (CR) or C or higher.” Application of descriptive and inferential statistical techniques for summarizing research data in the behavioral sciences including levels of measurement, frequency distributions, central tendency, variability, normal distributions, Central Limit Theorem and applications of a variety of statistical tests. (Same as Psychology 235 and Sociology 235). Comparable to BUS 220 and MTH 270. UC/IND/CSU area B4; IGETC area 2

Anthropology 240 – Research Methods for the Study of Behavior (3) ★★★★★ Prerequisite: Anthropology 235 or Math 270. An introduction to scientific inquiry and research in the social sciences, including experimental and non-experimental designs. Includes data collection strategies, hypothesis testing, analyzing tests of measurement and use of computer aids. (Same as Sociology 240 and Psychology 240) UC/IND/CSU

For students planning to major in the behavioral/social sciences, Statistics is the first component of a recommended two-course sequence and should be followed by ANT 240/PSY 240/SOC 240

Anthropology 310 – Roots, Folk and World Music (3) ★★★★★★ Prerequisite: Previous coursework in anthropology. A cross-cultural survey of indigenous, traditional, and “world” music genres. The course emphasizes the varying socio-cultural contexts of music—who performs, for whom, at what times and places, with what message or purpose. The course will also discuss essential features of music, such as rhythm, melody, harmony, and instrumentation. Same as MUS 310

Anthropology 320 – Human Migration (3) ★★★★★★ Prerequisites: At least one prior course in behavioral/social science, and in history. An overview of past, present, and projected future patterns of human migration from local to national and global levels, and their social, cultural, economic, political, and environmental impacts. (Same as GEO/SOC 320)

**** Anthropology 290, 390, 490 – Selected Topics (1-3).**

**** Anthropology 295, 395, 495 – Independent Study (1-12).**

Arts & Media

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

AM 100 – Fundamentals of Arts & Media (3) ★★★ Class hours: 3 lecture. This art appreciation course improves the human ability to understand the language and cultural functions of art and media. It presents methods for analyzing, criticizing and evaluating various art forms and their content. The vocabulary of art and media criticism is emphasized. (Same as Art 104) UC/IND/CSU area C1; IGETC area 3

AM 101 – Western Civilization Art to the Renaissance (3) ★★★ Class hours: 3 lecture. This history course surveys the painting, sculpture and architecture of Western civilization from prehistoric times to the Renaissance. Analysis, evaluation and the interpretation of major themes in the development of the visual arts in Western Culture are explored. (Same as Art 105) UC/IND/CSU area C1; IGETC area 3

AM 102 – History of Broadcast Media (3) ★★★ Class hours: 3 lecture. This course examines the history of Radio and Television in the 20th Century. The course explores the development of broadcast media technologies as well as the evolution of the content of these medium including the news, entertainment genres, sports and advertising. (Replacing CAR 100) UC/IND/CSU area C1

AM 104 – Introductory HTML & PHP (3) ★★★ Class hours: 3 lecture. Students learn the basics of reading and writing HTML. Basic hand coding skills are acquired using Adobe Dreamweaver. Students will also learn introductory PHP scripting skills. Website administration methods and server technologies are also explored. IND/CSU.

AM 105 - Introduction to Arts & Media Methodology (3) ★★★ Class hours: 3 lecture. This class explores theories of Arts and Media. Topics will include film, animation, interactive media, and graphic design. Students research and analyze these art forms through diverse verbal and written projects. (Replaces AM 100 in the Media Studies BA Core.) Articulation pending.

AM 111 – Drawing 1 (3) ★ Class hours: 2 lecture; 4 laboratory. An introductory drawing class for Arts & Media and Non Art Majors emphasizing the principles of visual forms using a variety of traditional and nontraditional drawing tools and media. Emphasis is placed on visual literacy and vocabulary of the elements and principles of design. (Same as Art 110) UC/IND/CSU area C1

AM 112 – Introduction to Journalism (3) ★★★★★ This course introduces the student to the art of journalism. Students explore the different writing styles of radio, television and newspaper reporting. Students examine the social and political forces that shape the news and that have defined journalism during the 20th century. Students will also examine the legal and ethical issues related to the profession. Internet journalism and blogging are also discussed. (Same as CAR/ENG 118) CSU/IND/UC

AM 120 - Digital Foundations (3) ★ Class hours: 2 lecture, 4 laboratory
A digital design class, which explores elements and principles of Art and Design using media disciplines: video, animation, graphic design, website design. (replacing AM 121) \$150 lab fee required. Articulation pending.

AM 121 – Digital Color (3) ★ Class hours: 2 lecture, 4 laboratory. Principles of color theory in two-dimensional design. Students explore the elements of design, including Line, Shape, Value, as they apply to color theory using Adobe Photoshop© software. Students apply the principles of design including, Harmony, Variety, Balance, Proportion, Dominance and Movement to communicate visual ideas effectively. Emphasis is placed on traditional and digital color literacy. \$150.00 lab fee required. (same as ART 115) UC/IND/CSU area C1

AM 122 – Video Production Methods 1 (3) ★ Class hours: 2 lecture, 4 laboratory. ENG (Electronic News Gathering) style digital video production methods using portable cameras, basic field lighting techniques and audio recording. Students learn the pre-production and post-production process of creating videos including the development of production outlines, scripts and editing to create an original short video. Emphasis is placed on technical proficiency with basic portable video equipment. \$150.00 lab fee required. (Same as ART/CAR 175) IND/CSU

AM 131 – Painting (3) ★ Class hours: 2 lecture, 4 laboratory. An introductory course in painting for Arts & Media and Non Art Majors using a variety of painting techniques emphasizing color theory and image composition using opaque media. Approaches to painting different subject matter are explored. \$50.00 lab fee required. (Same as ART 130) UC/IND/CSU area C1

AM 132 – Film Production Methods 1 (3) ★ Class hours: 2 lecture, 4 laboratory. This course introduces the student to traditional film production methods including the use of handheld 16mm film cameras, basic field lighting techniques and audio recording. Students will learn how to go through the pre-production, production and post-production process of creating short films including the development of film scripts and storyboards to create and edit an individual short film. Emphasis is placed on creative expression in the art of filmmaking. \$150.00 lab fee required. (Same as ART/CAR 173) UC/IND/CSU

AM 141 – Digital Page Layout (3) ★ Class hours: 2 lecture, 4 laboratory. Print design course in the preparation of digital mechanicals for common layout designs. Students learn to prepare digital mechanicals for designs with Adobe Creative

Suite©. Traditional commercial printing and digital printing industry standards and vocabulary are emphasized. \$150.00 lab fee required. (Same as Art 120) UC/IND/CSU area C1

AM 151 – Digital Photography I (3) ★ Class hours: 2 lecture, 4 laboratory
Beginning photography course introduces students to creative use of DSLR & HD DSLR cameras. Basic photographic vocabulary, history and styles are covered. Course emphasizes creative photography using manual camera settings, exposure, various lenses and accessories. Effective use of lighting is covered for studio, interior, exterior and natural settings. Students explore photographic genre and styles including: portrait, landscape, still life, commercial and fine art photography. Use of various photographic methods, use of digital printers and printing papers will be incorporated. \$150 lab fee required. UC/IND/CSU

AM 201 – Western Civilization Art Since the Renaissance (3) ★★★ Class hours: 3 lecture. This history course surveys the painting, sculpture and architecture of Western civilization from the Renaissance through the 19th Century. The course explores the religious, philosophical, social and political ideas that have influenced artists and art movements throughout this period. (Same as Art 106) UC/IND/CSU area C1; IGETC area 3

AM 202 – History of Film (2-3) ★★★ This course surveys the evolution of filmmaking in the 20th and 21st centuries. The course exposes students to a wide range of film genres and explores how the cultural, political and ideological values have influenced filmmakers and the art of filmmaking. Critical analysis of film scriptwriting, cinematography, direction, acting and style are emphasized. (Same as CAR/ID 148) UC/IND/CSU area C1

AM 203 – Digital 3d Modeling (3) ★ Prerequisite: AM 111 or ART 110; Class hours: 2 lecture, 4 laboratory. Students will gain a basic proficiency in Autodesk Maya 3d©. Emphasis will be placed on principles of 3d design techniques for illustration and animation. Autodesk Maya's relationship to peripheral software such as Adobe Photoshop and After Effects will also be explored. \$150.00 lab fee required. IND/CSU

AM 204 – Website Design 1 (3) ★ Prerequisite: AM 120 or 121 or ART 115; Class hours: 2 lecture, 4 laboratory. *Introduces students to Adobe Dreamweaver© to create basic Web page layouts. Students learn the basics of HTML, CSS and Adobe Photoshop to prepare photography and create graphics for Websites. Emphasis is placed on technical proficiency, content development and design style. Basic Internet vocabulary and industry standards are covered. \$150.00 lab fee required. IND/CSU

AM 211 – Asian Art & Architecture (3) ★★★ Class hours: 3 lecture. This history course surveys the painting, sculpture and architecture of Non-Western cultures including China, Japan, India and Southeast Asia. The course explores of how the

ideals, values and religious beliefs of Non-Western cultures have influenced the art and artists of Asia. (Replacing Art 107) UC/IND/CSU area C1; IGETC area 3

AM 212 – Television & Film Production Business Practices (3) ★★★ Class hours: 3 lecture. Students learn to develop production treatments and budgets for commercials, music videos, animations, series pilots, documentaries, and independent and feature films. Students will explore the different roles and responsibilities of executives and professionals in the television and film industries and develop promotional materials and distribution plans. IND/CSU

AM 213 – Digital Video Motion Graphics (3) ★ Prerequisite: AM 120 or 121 or ART 115; Class hours: 2 lecture, 4 laboratory; Students learn to create motion graphics using Adobe After Effects© and its peripheral support applications, Adobe Photoshop©, Adobe Illustrator© and Apple Sound Edit Pro©. Students will learn how to integrate 2d and 3d graphics, video, text and sound to create engaging animations. Emphasis placed on the original design solutions and technical proficiency. \$150.00 lab fee required. IND/CSU

AM 214 – Website Design 2 (3) ★ Prerequisite: AM 204; Class hours: 2 lecture, 4 laboratory. Studio course covers intermediate through advanced design and production methods for developing and publishing CSS Websites with Adobe Dreamweaver© software. Students generate custom CSS code for Website and incorporate dynamic media into Web pages. Students learn how to generate dynamic content for Web pages with XML and acquire basic PHP scripting skills. Website promotion and SEO will also be explored. \$150.00 lab fee required. IND/CSU

AM 221 – History of Graphic Design (3) ★★★ Class hours: 3 lecture. This history of typography, graphic design and illustration. Students will acquire foundational knowledge of the history of design beginning with the early forms of writing and graphic designs such as cuneiform and illuminated manuscripts. Examines how these early forms of design evolved over time into the various disciplines that have become the foundations for visual communications in contemporary times. UC/IND/CSU area C1; IGETC area 3A

AM 222 – Video Production Methods 2 (3) ★ Prerequisite AM 122 or ART/CAR 175; Class hours: 2 lecture, 4 laboratory. Advanced video production methods including studio cameras, studio lighting techniques and studio audio recording. Students learn professional studio procedures for the pre-production, production and post-production process to create a full-length video or studio television pilot by working in teams that share roles and responsibilities. Emphasis on teamwork and developing technical proficiency with studio video production equipment. \$150.00 lab fee required. IND/CSU

AM 231 – Three Dimensional Design (3) ★ Class hours: 2 lecture, 4 laboratory. A studio course in the elements and principles of visual order as they relate to three-

dimensional forms for Arts & Media and Non-Art students using a variety of media and construction techniques. Explores the relationship between form and meaning in the visual arts. (Same as ART 125) UC/IND/CSU area C1

AM 232 – Film Production Methods 2 (3) ★ Prerequisite: AM 132 or ART/CAR 173; Class hours: 2 lecture, 4 laboratory. This course provides the student the opportunity to create a more ambitious short film from concept to creation by working in teams. Student teams choose a subject of mutual interest and develop a production treatment and script for the film. Students share different production responsibilities and learn how to direct and coordinate a film crew, talent and equipment. Students then edit their film into a finished short feature for critique. \$150.00 lab fee required. (Same as ART/CAR 174) IND/CSU

AM 241 – Digital Photography & Imaging (3) ★ Class hours: 2 lecture, 4 laboratory. Intermediate course explores how to use Adobe Photoshop© for the retouching, manipulation and composition of digital photographs. Students prepare photography for print, web and video applications. Students explore photographic image editing and manipulation methods including selection and masking techniques. Emphasis on technical proficiency and creative expression. Resolution standards and digital color models are also covered. \$150.00 lab fee required. (Same as ART 117) UC/IND/CSU

AM 242 – Digital Audio Production & Editing (3) ★★★ Class hours: 2 lecture, 4 laboratory. This studio course provides an overview of various methods of audio recording for video, film and multimedia projects. Students learn the basics of digital recording and monitoring methods using field and studio audio equipment. Students learn how to record voice over talent, announcers and performers in the field and sound booth settings. Students also learn how to record sound effects and create basic music theme soundtracks with Apple Garage Band© software. \$150.00 lab fee required. (Replacing ART 176, same as CAR 176) IND/CSU

AM 251 – Digital Publication Design (3) ★ Prerequisite: AM 141 or ART 120; Class hours: 2 lecture, 4 laboratory. Print design to prepare digital mechanicals for editorial and publication designs intended for commercial printing applications. Students prepare special printing effects with Adobe Creative Suite© software including die cutting, embossing and spot varnishing for different types of designs. Traditional commercial printing and digital printing industry standards and vocabulary are emphasized. \$150.00 lab fee required. IND/CSU

AM 252 – Digital Video Editing 1 (3) ★ Class hours: 2 lecture, 4 laboratory. Students acquire basic digital video production skills in Apple Final Cut Pro Studio©. Students will learn how to log and capture, and edit digital video. Students learn the basics of Final Cut Pro© and its peripheral software Sound Track Pro©, Sound Track Pro©, Color©, Motion©, to create narratives and commercial video content. Students learn how to composite titles and motion graphics and develop multiple audio tracks. \$150.00 lab fee required. IND/CSU

AM 261 – Digital Typography (3) ★ Class hours: 2 lecture, 4 laboratory. This intermediate studio course provides the student with in-depth knowledge of the history, design and application of Typography in communication arts. Students will learn how to effectively use Type for a variety of graphic design applications with Adobe Creative Suite© Software. Vocabulary of Typography is emphasized. \$150.00 lab fee required. IND/CSU

AM 271 – Digital Illustration (3) ★ Prerequisite: AM 111 or ART 110; Class hours: 2 lecture, 4 laboratory. This intermediate course explores Adobe Illustrator© software for creating illustration and graphic designs. Students create spot illustration, technical illustration, logos and info-graphics. Technical standards for the print industry are examined. Emphasis is placed on the principles of two-dimensional design and illustration style. (Replaces Art 121) \$150.00 lab fee required. IND/CSU

AM 301 – Contemporary Art (3) ★★★ Class hours: 3 lecture. This history course surveys the painting, sculpture and architecture of contemporary art from the 20th and 21st Centuries. Analysis, evaluation and the interpretation of major themes in the development of the visual arts in Western Culture are explored. The course explores the philosophical, social and political ideas that have influenced contemporary artists and art. (Replaces Art 109).

AM 302 – Scriptwriting (3) ★★★★★ Prerequisite: AM 222 or ART/CAR 175; Class hours: 3 lecture. This course introduces the student to the craft of scriptwriting as a tool for communication and the expression of creative ideas in film and broadcast media. Students acquire the basic knowledge of the vocabulary, methods and styles of scriptwriting for different genres of media. (Replaces CAR/ENG 119).

AM 303 Digital 3d Animation 1 (3) ★ Prerequisite: AM 203. Introduction to 3d computer generated animation for fields in cinema, games, graphic design, and interactive media. This course explores the 12 principles of animation, camera set-up and operation, lighting, animating using key-frame, set driven keys, graph editor, nonlinear, and path techniques. Students learn the basics of modeling, UV texture mapping, animation, staging, and editing using Autodesk Maya 3d©, Adobe Photoshop©, Adobe After Effects© and Apple Final Cut Pro©. \$150.00 lab fee required.

AM 304 History of Multimedia (3) ★★★ Prerequisite: AM 102 or AM 112 or AM 202 or AM 221; Class hours: 3 lecture. Explores how traditional forms of media including radio; film, photography and television evolved and have begun to converge into new digital forms of media in contemporary times. Students learn the history of the personal computer and the World Wide Web to understand the evolution of digital technologies as a catalyst for new and emerging media.

AM 311 – Digital Advertising Design (3) ★ Prerequisite: AM 261; Class hours: 2 lecture, 4 laboratory. Advanced digital design studio course provides the student experience in creating creative advertising designs for a variety of printed applications. Students will learn how to effectively combine typography, illustrations

and photography to create compelling advertisements with Adobe Creative Suite© software. \$150.00 lab fee required.

AM 312 – Digital Video Editing 2 (3) ★ Prerequisite: AM 252; Class hours: 2 lecture, 4 laboratory. This course provides the student with advanced digital video production techniques in Apple Final Cut Pro Studio©. Students will learn to use Final Cut Pro Studio© and its peripheral software Sound Track Pro©, Color©, Motion©, and DVD Pro© to create sophisticated animations, promotional and documentary video content. Emphasis will be placed on developing individual editing style and creative expression. \$150.00 lab fee required.

AM 314 – Interactive Motion Graphics (3) ★ Prerequisite: AM 120 or 121; Class hours: 2 lecture, 4 laboratory. Advanced digital studio course provides students with the ability to create interactive motion graphics for Websites and Multimedia projects using Adobe© Flash. Students learn how to make sophisticated vector graphic animations with basic action scripting and a variety of interactive graphic elements. Emphasis is placed on technical proficiency. \$150.00 lab fee required.

AM 321 – Digital Package Design (3) ★ Prerequisite: AM 251; Class hours: 2 lecture, 4 laboratory. Advanced studio course in prototype package designs for original brands and consumer goods. Students will design a brand and it's related packaging for three types of products: hard goods, soft goods and luxury goods. Students will research competitive brands and packaging solutions for a target market. Students will explore various materials and methods for creating their original package designs. \$150.00 lab fee required.

AM 324 – Interactive Website Design (3) ★ Prerequisite: AM 214; Class hours: 2 lecture, 4 laboratory. Advanced digital studio course provides the student with technical and creative skills in the creation of interactive Websites using Adobe© Flash & Adobe© Dreamweaver. Students will learn how to plan, and develop an interactive graphic Website using original graphic designs and custom action scripting. Emphasis is placed on technical proficiency. \$150.00 lab fee required.

AM 334 – Website Technologies (3) ★ Prerequisite: AM 214; Class hours: 2 lecture, 4 laboratory. Advanced course covers various technologies for Website development. Students learn how to add sophisticated functionality to Websites with various coding and server technologies including PHP, Javascript, MySQL, Content Management Systems (CMS). Server administration and management is also covered. Emphasis is placed on technical proficiency. \$150.00 lab fee required.

AM 350 – Junior Research and Conceptual Development (3) ★★★★★ Class hours: 2 lecture, 4 laboratory Students create a series or body of work. Students learn research methods and conceptual development skills unique to media studies. \$150 lab fee required.

AM 400 Directing for Film, TV and Theater (3) ★★★ Prerequisites: AM 122 or AM 132 Class hours: 2 lecture, 4 laboratory. Advanced course building directing skills for performance, script, character development, and camera direction. Emphasis is placed on lecture/studio lab course work and project presentations. Assignments give the student director skills and techniques to employ in directing actors, auditioning, and acting for the camera, directing camera and production crew in-studio and on location. Basic vocabulary, techniques, procedures, and techniques for directing are covered. \$150 lab fee required.

AM 403 – Digital 3d Animation 2 (3) ★ Prerequisite: AM 303 Class hours: 2 lecture, 4 laboratory. Advanced techniques in digital 3d modeling and animation as it applies to cinema, games and interactive media. Students learn Autodesk Maya 3d© and peripheral applications to design and create sophisticated environments, particle systems and animated characters for animation. Students will be versed in composite techniques with Adobe After Effects© and Apple Final Cut Pro©. \$150.00 lab fee required.

AM 497 – Arts & Media Senior Seminar (3) ★★★★★★ Prerequisite: Senior class standing, and approval of AM division chair. This Senior Seminar provides students with an overview of the business practices and standards of industries related to Digital Arts & Media, including television, film, photography, graphic design, animation and the Internet. The course also provides students with fundamental knowledge in self-promotion, including resume and cover letter writing, portfolio development and interviewing skills. Students will learn various methods for promoting themselves to potential employers including electronic resumes, online career tools, promotional reels, and portfolio development.

AM 498 – Arts & Media Senior Project & Exhibition (3) ★★★★★★
Prerequisite: AM 497, Senior class standing, and approval of AM division chair. This capstone studio course provides students with the unique opportunity to develop their own coursework in the form of a senior project that reflects the culmination of their education experience as an art, design or media production project. From concept to creation, students' work with faculty in their respective area of focus to produce an original professional art, design or media project for public exhibition.

**** Arts & Media 290, 390, 490 - Selected Topics (1-3).**

**** Arts & Media 391, 491, 591 - Internship (12).**

**** Arts & Media 295, 395, 495, 595 - Independent Study (1-12).**

**** Arts & Media 296, 396, 496, 596 - Practicum (1-6).**

Art

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Art 104 – Art Appreciation (3) Class hours: 3 lecture. ★★★ This course improves the human ability to understand the language and cultural functions of art. It presents methods for analyzing, criticizing and evaluating various art forms and their content. Replaced by AM 100 Fall 2010. UC/IND/CSU area C1; IGETC area 3

Art 105 – Art of the Western World I (3) Class hours: 3 lecture. ★★★ Survey of the painting, sculpture and architecture of Western culture from prehistoric times to the Renaissance. Analysis, evaluation and interpretation of major themes in the development of the visual arts in the West. Replaced by AM 101 Fall 2010. UC/IND/CSU area C1; IGETC area 3

Art 106 – Art of the Western World II (3) Class hours: 3 lecture. ★★★ Survey of the painting, sculpture and architecture of Western culture from the Renaissance to modern times. Examination of religious, social and political influences on the development of the visual arts during this period. Replaced by AM 201 Fall 2010. UC/IND/CSU area C1; IGETC area 3

Art 107 – Survey of Asian Art (3) Class hours: 3 lecture. ★★★ Introduction to the painting, sculpture and architecture of India, China, Japan and Southeast Asia from prehistoric times to the present. Exploration of how the ideas, values, beliefs and customs of each culture have influenced the development of the visual arts in Asia. Replaced by AM 211 Fall 2010. UC/IND/CSU area C1; IGETC area 3

Art 108 – World History of Architecture (3) ★★★ Prerequisite: Completion of English 106. Survey of architecture from birth of civilization to the present. It is an examination of the cultural, economic, and political influences on the development of architecture. Course will familiarize students with architectural periods, styles, and characteristic design elements. UC/IND/CSU area C1; IGETC area 3

Art 109 – Art of the Western World III (3) Class hours: 3 lecture. ★★★ Survey of the painting, photography, sculpture and architecture of Western culture from the end of the 19th century to the present. Explores the philosophical, social and political ideas that have influenced artists and art movements in this century. Replaced by AM 301 Fall 2010. UC/IND/CSU area C1; IGETC area 3

Art 110 – Drawing Techniques I (3) Class hours: 2 lecture, 4 laboratory. ★ Introduction to drawing for beginning and non-art majors emphasizing the basic

elements and principles of visual form using a variety of traditional and non-traditional drawing media. Replaced by AM 111 Fall 2010. UC/IND/CSU area C1

Art 111 – Drawing Techniques II (3) Prerequisite: Art 110. Class hours: 2 lecture, 4 laboratory. Continuation of drawing emphasizing creative and experimental approaches to non-traditional media and subject matter. UC/IND/CSU

Art 115 – Principles of Design (3) Class hours: 2 lecture, 4 laboratory. ★ Introduction to two-dimensional design for beginning and non-art majors, emphasizing the elements and principles of visual order using a variety of media. Encourages the development of perpetual and conceptual awareness in the visual arts. Replaced by AM 121 Fall 2010. UC/IND/CSU area C1

Art 117 – Basic Digital Imaging (3) Class hours: 2 lecture, 4 laboratory. ★★★ Students explore digital media in a fine arts context. Covers the basic concepts, aesthetic issues, interpretation imagery. Includes an overview of various computer applications to develop art works in traditional and non-traditional formats. Stresses concept development and effective communication using graphics, print layout, image and photographic manipulation, interactive web, audio, time-based, and video imaging. Lab fee required. Replaced by AM 241 Fall 2010. UC/IND/CSU

Art 120 – Graphic Design (3) Prerequisite: Art 110, 115, or 221. Class hours: 2 lecture, 4 laboratory. ★★★ This course is an exploration of graphic design and illustration to increase awareness of individual and social concepts, and ideas in visual expression. Emphasis on visual communication and interplay of image/text, design/art, form/content, along with effects of advertising on culture. Students use lettering, photography, illustration, graphics and time-based media to communicate ideas and concepts clearly and effectively. Stresses professional standards using traditional print media, computer, web and multimedia. Lab fee required. Replaced by AM 141 Fall 2010. UC/IND/CSU area C1

Art 121 – Graphic Design II (3) Prerequisite: Art 120. Continuation of examination of the history, theories and techniques of visual communication. Typography, illustration and imagery used in formulation of creative design solutions. Course covers tools, methodology, more complex formal skills, graphic arts processes and electronic media. Replaced by AM 271 Fall 2010. IND/CSU

Art 125 – Three-Dimensional Design (3) Class hours: 2 lecture, 4 laboratory. ★ Introduction to the elements and principles of visual order as they relate to three-dimensional form for beginning and non-art majors using a variety of media and construction techniques. Explores the relationship between form and meaning in the visual arts. Replaced by AM 231 Fall 2010. UC/IND/CSU area C1

Art 130 – Beginning Painting I (3) Class hours: 2 lecture, 4 laboratory. ★ Introduction to painting for beginning and non-art majors emphasizing basic painting technique, color theory and composition using opaque media. Explores traditional approaches to subject matter and the relationship between form and content in the visual arts. Replaced by AM 131 Fall 2010. UC/IND/CSU area C1

Art 131 – Beginning Painting II (3) Prerequisite: Art 130. Class hours: 2 lecture, 4 laboratory. Continuation of painting, emphasizing creative and experimental approaches to subject matter and technique with additional opportunities for personal expression. \$50.00 lab fee required. UC/IND/CSU

Art 170 – Fundamentals of Photography I (3) Class hours: 2 lecture, 4 laboratory. ★ Beginning and non-art majors. Introduction to black-and-white photography using traditional and digital photography, with emphasis on personal and artistic expression. Explores photography issues in historical, fine arts and mass media context. Covers range of photography; artists, styles, composition, genre, camera operation, film stocks, photo papers, filters, lighting and its effect on the subject, film processing, enlarging-darkroom technique, and digital darkroom. Students use 35mm and digital cameras. Lab fee required. Replaced by AM 151 Fall 2010. UC/IND/CSU

Art 171 – Fundamentals of Photography II (3) Prerequisite: Art 170 or CAR 170. Class hours: 2 lecture, 4 laboratory. Continuation of photography emphasizing creative and experimental approaches to subject matter and technique, with additional opportunities for personal expression. Issues of traditional black-and-white and color photography and electronic imaging will be explored aesthetically and technically. Students produce and discuss their creative portfolios, demonstrating understanding of importance of content, subject and individual style. Students use various 35mm, medium format 120 mm, 4 x 5 large format, and digital cameras, lighting, filters, experimental materials, and digital tools and materials. Lab fee required. UC/IND/CSU

Art 173 – Film Making I (3) Class hours: 2 lecture, 4 laboratory. ★ Introducing film as an art form, a tool for communication and the practice of film craft. Students acquire a basic knowledge of aesthetics of film and fundamental techniques to communicate visually. Various methods of the creative use of film will be explored, including live action and animation, camera operation, lighting, editing, directing, and sound. Study and analysis of classic films as well as student's own work. Students develop original scripts and storyboards to produce several short films using 16mm film and video. Lab fee required. Replaced by AM 132/CAR 173 Fall 2010. UC/IND/CSU

Art 174 – Film Making II (3) Prerequisite: Art 173 or CAR 173. Class hours: 2 lecture, 4 laboratory. Course emphasizes development of individual creativity using film as medium for communication and expression. In this more advanced film course, students will develop enough proficiency in the craft of film making to create several short films. Student will use professional procedures from pre-production through post-production to develop, script, direct, produce and edit several short original films. Students will learn to handle directional responsibilities, coordinating the film crew, talent and equipment. Students view and critique numerous films and their own 16mm film and digital videos. Lab fee required. Replaced by AM 232/ CAR 174 Fall 2010. IND/CSU

Art 175 – Fundamentals of Television Production (3) Class hours: 2 lecture; 4 laboratory. ★ Introduction to the aesthetics and techniques of television production enabling students to communicate creative ideas utilizing a single location camera and 3-camera TV studio. Emphasis on ability to conceptualize visually and communicate creative ideas using video medium. Weekly video projects enable students to rotate crew positions, learning concept development, preproduction planning, production-shooting, sound, lighting, and postproduction editing and effects. Students will learn to handle directional responsibilities by coordination of television production team, talent and studio equipment. Covers basic video theory, in-studio procedures and equipment operation. Lab fee required. Replaced by AM 122/CAR 175 Fall 2010. IND/CSU

Art 176 – Fundamentals of Audio Production (3) ★ ★ ★ Introduction to the aesthetics and techniques of sound recording, manipulation, and mixing. Theory and practice in audio production, direction, and editing for radio, television, film, and new media. Hands-on studio experience using audio equipment, techniques, studio procedures, and utilizing Pro Tools audio software. Replaced by AM 242/CAR 176 Fall 2010. IND/CSU

Art 185 – Backstage with the Arts (2-3) ★★ ★ Theoretical and practical aspects of visual and performing arts through a combination of lecture, discussion, and media presentations, and the direct experience of exhibits and performances. (Same as ID/MUS/THE 185) IND/CSU

Art 221 – Life Drawing I (3) Class hours: 2 lecture, 4 laboratory. ★ Introduction to drawing the human form from a live model, with emphasis on proportion, structure, anatomy and its expressive design. Includes exploration of various methods approaches, using a variety of traditional and non-traditional drawing media. \$75.00 lab fee required. UC/IND/CSU area C1

Art 223 – Life Drawing II (3) Prerequisite: Art 221. Class hours: 2 lecture, 4 laboratory. Course focuses on using the human figure as an element in composition, reinforces the skills and concepts used in Life Drawing I. Students develop further visual, verbal and technical skills necessary to representation of the figure. Work with live models, developing ability to draw figure perceptually and expressively. Designed to develop the student's portfolio. \$75.00 lab fee required. UC/IND/CSU

Art 224 – Life Drawing III (3) Prerequisite: Art 223. Class hours: 2 lecture, 4 laboratory. Students focus their particular interest in the human figure in longer term exercises and development of a personal figurative direction. Experimentation with creative and critical issues developing an awareness of some of the conceptual issues associated with the figure. Portfolio development. \$75.00 lab fee required. UC/IND/CSU

Art 230 – Intermediate Painting I (3) Prerequisite: Art 131. Class hours: 2 lecture, 4 laboratory. Exploration of painting beyond the basics, with emphasis on personal vision and painting as a problem-solving process. Research, discussions and

critiques encourage personal creative growth. Portfolio development. \$50.00 lab fee required. UC/IND/CSU

Art 231 – Intermediate Painting II (3) Prerequisite: Art 230. Class hours: 2 lecture, 4 laboratory. Continuation of painting focusing on personal approaches to contemporary fine arts issues. Concentrates on inventive use of ideas, concepts and materials. Portfolio development. \$50.00 lab fee required. UC/IND/CSU

Business

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Business 110 – Introduction to Business (3) ★★★ The course examines the functions, objectives, organization and structure of business in a market economy and in a global context, including relationships among business, government, and the consumer. Course modules include business organization and management; pricing and distribution; human resources; accounting; financial management and investment; and the nature, causes and implications of international trade and multi-national business organizations. UC/IND/CSU

Business 130 – Personal Finance (3) ★★★ Financial planning covering family budgeting, investments, housing, insurance, taxation, estate planning, credit and its use, job selection, planning for retirement, and installment buying. CSU

Business 150 – Financial Accounting I (2-3) ★★★ Prerequisite: English 106. Theory and practice of accounting, emphasizing a corporation. The complete accounting cycle is covered from transactions analysis and adjusting entries to the preparation of financial statements and closing entries for both conventional and computerized systems. Classified financial statements and internal control are also covered. Owners Equity accounting for partnerships and corporations is introduced. (Business 150+200+201 fulfill CAN BUS SEQ A); IND/CSU

Business 151 – Financial Accounting (4) ★★★ Prerequisite: English 106 Introduction to financial accounting of the corporate entity including recording, analyzing, and summarizing transactions, adjusting entries, closing process, inventory flow assumptions, depreciation, stocks, bonds, installment notes, intangibles, and uncollectible accounts. Replaced by ACCT 151. UC/IND/CSU

Business 200 – Financial Accounting II (3) Prerequisites: Business 150 or equivalent with a grade of C or higher. Theory and practice of accounting, including the preparation and analysis of financial statements. Emphasis is placed

upon applying the basic accounting doctrines and concepts and upon internal control. Accounting for assets: cash, receivables, inventory, plant and equipment; liabilities: current liabilities, bonds payable; stockholders' equity accounts and special corporation accounting issues. Statement of Cash Flows; income taxes; ethical conduct; analysis and interpretation of financial statements. Accounting for manufacturing operations is introduced. UC/IND/CSU

Business 201 – Managerial Accounting (3) Prerequisite: Business 151 or 200 with a grade of C or higher. Introduction to managerial accounting. Managerial accounting topics and concepts, cost-volume-profit analysis, contribution margin, capital budgeting, flexible budgets and profit planning, standard costs and variance analysis, decision making, responsibility accounting, job order costing and process costing. Replaced by ACCT 201. UC/IND/CSU

Business 215 – Retail Merchandising (3) ★ Store management and merchandising, organization, personnel, sales promotion, display, buying, pricing, handling of merchandise, inventory turnover, and control methods. CSU

Business 220 – Statistics for Business and Economics (4) Prerequisite: Completion of Mathematics 60 or 90 or equivalent placement. An introductory course in statistical methods for business and economics majors. Topics include sampling, measures of central tendency and variability, probability distribution, normal and binomial distributions, confidence intervals, hypothesis testing, linear regression and correlation. Applications of statistical tests, including the sign test, z-test, t-test, chi-squared, and non-parametric tests. Particular emphasis placed on applications for the business environment (accounting, finance, marketing, operations, management, etc.) and economic analysis. Students will master problem solving using both manual computations and statistical software. Comparable to ANT/PSY/SOC 235 and MTH 270. UC/IND/CSU area B4, IGETC area 2

Business 240 - Business Ethics: Theories, Values and Case Studies (3) ★★★★★
This course critically analyses the essential role of ethics in the American-Global business community. Topics for analysis include: the current ethical conditions in the business community; defining business; defining ethics; the necessary connection between business and ethics; the purpose/s of work; fair profits and wages; capitalism and its critics; global business practices; power and justice; corporate and employee responsibilities; business, sustainability, and the environment; ethics and global business relations. (Same as PHI 240, replacing PHI 140) UC/IND/CSU

Business 260 – Business Law (3) ★★★ Law and its relationship to business. Concepts and cases involving the legal system, disputes, resolution, torts, contracts and other areas of commercial law. UC/IND/CSU

Business 265 - International Law (3) ★★★ Introduces public international law, including the law of international institutions. Topics include the sources of

international law, questions relating to state jurisdiction and state responsibility, the regulation of the use of force, and the legal aspects of the structure and functions of the United Nations. (Webster University INTL 2030)

Business 270 – Small Business Management (3) ★★★ The factors involved in organizing, planning and running a small business. Problems of small firm growth and survival: sources of capital, legal problems, personnel, insurance, risks, financial problems, business taxes, product development, inventory control, purchasing, pricing, marketing and merchandising. IND/CSU

Business 285 - History of American Business & Management (3) ★★★★★ Traces the rise of business as a major American cultural institution, with consideration given to its impact on government, law, education, and social customs. Special emphasis is given to the changes in managerial thought and practice in the twentieth century and the rise of corporate bureaucracy. Same as HIS 285. (Webster University MNGT 2340)

Business 300 - Principles of Management (3) ★★★★★ Prerequisite: ACCT (BUS) 151, BUS 110, BUS 240 or 260, ECO/GS/HIS 135 and ECO 220 or 221/221H. A survey course that explores the art and science of organizational management, the class will examine classic theories, modern theories and applications. Students will learn to assess management activities as they apply to ethics, multiculturalism, social responsibility, and group dynamics. The class will introduce the concepts of scalable management principles as applied to small companies or multi-national corporations and will include techniques to evaluate the organization's environment and plan appropriate structures, processes and controls.

Business 301 – Management for Sustainability (3) ★★★★★ Prerequisites: Business 300. The course examines what we mean by sustainability, how businesses as agents of change can integrate sustainability into strategic planning, and how they can recognize opportunity and build success by doing so. Topics include organizational culture and incentives, systems thinking, sustainable strategies and policy, innovation, efficiency, stakeholder engagement, partnerships, cradle to cradle design, product development, product life cycle assessment, environmental accounting, product declarations, management metrics, sustainability targets, training, and promotion. The class works collaboratively on a case study that benefits a local project or organization.

Business 304- International Marketing (3) ★★★★★ Prerequisite: BUS 350/W.U. MNGT 3500. The student will be exposed to several aspects of international marketing. These will include the international marketing mix; product, pricing, distribution, and promotion; as well as emerging issues in international trade, such as trading blocs, trade barriers, and standardization/adaptation. (Webster University MNGT 4330)

Business 315 – Entrepreneurship I (3) ★★★★★ Prerequisites: ACCT (BUS) 151 and 201, BUS 110, BUS 240 or 260, ECO/GS/HIS 135 and ECO 220 or 221/221H,

and knowledge of computer technology and Microsoft Office applications. Recommended pre- or corequisite: BUS 300. The course will set the framework for the principles and practices necessary for the formation and development of a new enterprise. In addition, students will learn what investors look for when assessing a business opportunity.

Business 316 – Entrepreneurship II (3) ★★★★★ Prerequisite: BUS 315. A project-based course that will emphasize the hands-on business practices which are the major components of a full-cycle development of an idea into a successful enterprise. Students will refine their entrepreneurial skills and develop a business plan.

Business 325 - Organizational Behavior (3) ★★★★★ A study of performance, behavior and group formation as it impacts organizational effectiveness. Students examine the social, psychological and theoretical factors that influence the management of groups and individuals in work settings. Topics include leadership, communication, power, organizational culture and politics. (Same as PSY 325)

Business 330 – Business Communication and Leadership (3) ★★★★★ Prerequisites: CAR/SPE 105 and BUS 300 or consent of instructor. Explores the role of communication in achieving organizational goals. Examines theories and practices of communication in public and private businesses. Emphasizes techniques to enhance understanding of organizations as cultures. Additionally, provides opportunity to practice communicating within the organizational structure through interviews, resumes, memo's letters and presentations. (Same as CAR 330)

Business 331 – Art of Negotiation: Theories and Communication Strategies (3) ★★★★★ Prerequisite: CAR/SPE 105. The course explores historic business/labor conflicts and the role of communication in the success or failure of those negotiations. Further, the application of conflict resolution theories and methods are emphasized with specific focus upon the role of initiator, responder and mediator. (Same as CAR 331)

Business 332 – Multicultural Communication (3) ★★★★★ Prerequisite: Completion of Liberal Education Core Speech requirement. The course examines the relationship between culture and communication with emphasis given to cultural norms and values, variances in contexts, psychological influences, linguistic and nonverbal variables. Additionally, methods for identifying potential cultural miscommunication and processes for resolving them through communication are also explored. (Same as CAR 332)

Business 350 – Principles of Marketing (3) ★★★★★ Prerequisite: ACCT (BUS) 151 and BUS 110 and BUS 240 or 260 and ECO/GS/HIS 135 and ECO 220. A foundation course in marketing theory and applications. Topics covered will include consumer research, product development, positioning, branding, market

segmentation, pricing, communication, promotion, and distribution, with emphasis on the firm's own planning and strategic context.

Business 355 - Public Relations (3) ★★★★★ Studies public relations policies and practices as an integral process of information gathering, assembling, evaluating, and reporting. Includes an overview of the role of public relations in developing favorable external public opinion toward an organization, corporation, institution, or individual. Same as CAR 355 (Webster University MNGT 3550)

Business 360 – Information Systems for Management (3) ★★★★★ Prerequisite: ACCT (BUS) 151, BUS 110, BUS 240 or 260, ECO/GS/HIS 135 and ECO 220 or 221/221H. Recommended corequisite: BUS 300. Recommended: knowledge of computer technology and Microsoft Office applications. An intensive and in-depth study of the rapidly evolving field of Business Information Systems. Students will analyze the role of technological, economic and market forces that have changed the US from a manufacturing industrial country to an information and service provider country. Emphasis is on identifying opportunities and understanding the challenges for startup businesses and the important role that user-friendly Business Information Systems play in the success of these startup companies.

Business 365 - Business Law: International (3) ★★★★★ Introduces the fundamentals of law and legal relationships related to business in the United States and the Common Market and selected national legal systems. Emphasizes legal problems, laws, and issues in international trade transactions: contracts, agency, distributorship arrangements, sales, negotiable instruments, financing, corporate organization, exports, ventures, and licensing. (Webster University MNGT 3320)

Business 380 – Corporate Finance (4) ★★★★★ Prerequisites: ACCT (BUS) 151 and 201 and BUS 110 and BUS 240 or 260 and ECO/GS/HIS 135 and ECO 221/221H and BUS 220 or MTH 270 and familiarity with Excel. This course introduces concepts and techniques of financial analysis with emphasis on corporate finance, although the financial principles explored in the course are useful for small business and personal financial decisions. Topics include financial statement analysis, corporate valuation, the time value of money and net present value, capital structure, and project analysis. These techniques can be applied to financial management in both the profit and non-profit sectors.

Business 401- Operations Management (3) ★★★★★ Prerequisites: BUS 300. This course examines the detailed functions, planning, processes & practices used to effectively oversee / manage the 'value-adding' activities within a business. This includes a solid overview of the history and evolution of said processes & practices, including an introduction to the Theory of Constraints which is a proven systems-based tool for more effectively managing 'value-adding' activities. From here, the students will be exposed to other systems-based processes and practices for other aspects of organizational management. These include: models and practices developed by: Senge, Jaques, Wheatley, Deming, Oshry, Kilmann, and others. It is

the overall goal of this class to provide the student with a solid understanding of the traditionally accepted approached to Operations Management and then introduce them to a more holistic and sustainable set of tools and practices.

Business 402 - Integrative Quality Management (3) ★★★★★ Prerequisites: BUS 300. This course examines the history and evolution of the Total Quality Management movement. It will provide the student with an awareness of the past and present changes within the field of quality (control and management) and provide them with a solid familiarization of the philosophy, tools and practices within the TQM arena.

Business 403 - Theory of Constraints (3) ★★★★★ Prerequisite: BUS 401 This course will introduce the students to the proven systems-based tools for Operations (DBR) and Projects (CC), the logic-based processes for developing insights into problems and setting the strategic plans for an organization (Thinking Process) and prepare them for taking the certification exams in these fields. In addition, they will develop hands-on skills in the use of these tools through the completion of a class project (individually or in a small group). This class will also expose the student to other systems-based processes and practices that are in use in other aspects of organizational management. These include: models and practices developed by: Senge, Jaques, Wheatley, and others. It is the goal of this class to provide the students with a solid understanding of the tools within the systems-based business paradigm so they can become a principle figure, someone who leads/assists the organizational transition to the new systems-based paradigm.

Business 415 – Entrepreneurship for Social Change (3) ★★★★★ Prerequisite: ACCT (BUS) 151, BUS 110, BUS 240 or 260, ECO/GS/HIS 135 and ECO 220 or 221/221H. Social entrepreneurship is an emerging field which asserts that the problems of the world cannot be solved by governments or economic markets. To make real changes, entrepreneurs must act as stewards of their communities and undertake ventures which add social value. This interdisciplinary course is targeted to those students who believe they may seriously consider a social entrepreneurial opportunity early in their careers, although the skills developed will benefit any career direction. This course will include a field project with significant social service value-added.

Business 425 - Introduction to Requisite Organizations (3) ★★★★★ Prerequisites: BUS 300. This course is designed to introduce basic Requisite Organization concepts and principles, and provides a foundation for understanding how Requisite Organization will affect their careers, their values, and the future of society. Requisite Organization, developed by the late Dr. Elliott Jaques, is a theory of management and work that describes the necessary conditions to develop a trust-inducing managerial system that can be sustained through time. The system provides for business effectiveness, the opportunity for all employees to use their full capability as employees, and creates conditions that allow all employees to work together in an honest and straight-forward manner.

Business 452 - Marketing Analytics and Forecasting (3) ★★★★★★ Prerequisite: BUS 300 and BUS 350 and BUS 220 or Math 270. Applications of quantitative techniques, qualitative analyses, and software modeling for the optimization of marketing decision-making and market predictions. Students will learn empirical applications of market data analysis, pricing optimization, market forecasting, channel optimization, segmentation, perceptual mapping, return on promotion, OLAP, and market response models.

Business 454 - New Product Development (3) ★★★★★★ Prerequisite: BUS 350. This course will use readings, case analysis and projects to examine the processes, tools, and best practices used in developing new products and services. Topics include concept identification, market feasibility, technical feasibility, financial feasibility, new product adoption, and life-cycle management.

Business 456 - Integrated Marketing Communications (3) ★★★★★★ Prerequisite: BUS 350. An overview of the components and tactics involved in creating an integrated marketing communications strategy. This course is designed for students who will become decision makers in profit or non-profit organizations which engage in advertising, public relations, promotions, Internet marketing, point-of-purchase materials, media and client communications. Special attention will be placed on effectiveness and measurable results, and the role communication plays in the marketing environment.

Business 460 - Project Management (3) ★★★★★ Prerequisite: ACCT (BUS) 151 and BUS 110 and ECO/GS/HIS 135 and BUS 240 or 260 and ECO 220 or 221/221H, and BUS 220 or MTH 270. Introductory project management. Topics include organizing and managing project teams, planning, scheduling and cost management. Emphasis on developing and organizing team projects from conception to conclusion.

BUS 461 – Management and Organizational Leadership (3) ★★★★★★ Prerequisite: BUS 300. A comprehensive study of the concepts, strategies, and skills inherent in the process of personal/professional transformation that is often the foundation of organizational leadership. Students will examine the various factors and classical and contemporary theories and styles of leadership, with their applications in a variety of professional global and local settings. Topics include models of leadership styles and techniques, organizational change agents, motivating personnel, decision-making and problem solving, ethics, interpersonal relationships, conflict resolution, and power.

BUS 462– Managerial Problem-solving (3) ★★★★★★ Prerequisite: BUS 300 This class is designed to provide the student with an in-depth overview of the two primary approaches used by managers to solve problems. The course will introduce the most common quantitative (financial and statistical) and qualitative tools and processes used to frame and resolve managerial problems. Students will also develop an understanding of which approach works best with which type of problem.

Business 497 & 498 – Business Capstone (3 each) ★★★★★★ Prerequisite: Senior class standing, and approval of Business division chair. Senior year capstone experience guided by a faculty mentor and leading to the completion of a project, a portfolio and a presentation. Includes research, analysis, and reflection on a topic chosen in partnership with the faculty advisor and division chair and completed under the guidance of a faculty mentor. Examples of projects include individual research, the formulation of a business plan for a start-up, the development of a strategic or operational plan for an existing business or non-profit, or a social entrepreneurship initiative. BUS 497: Selection, approval, and planning of an individual business capstone project. BUS 498: Completion and presentation of an individual business capstone project. BUS 497 is a prerequisite for BUS 498.

** **Business 290, 390, 490 - Selected Topics (1-3).**

** **Business 391, 491, 591 - Internship (12).**

** **Business 295, 395, 495, 595 - Independent Study (1-12).**

** **Business 296, 396, 496, 596 - Practicum (1-6).**

Communication Arts

★ Open to students of any ESL/English level

★★ Placement in English 104 or higher

★★★ Placement in English 108 or higher

★★★★ Placement in English 112 or equivalent

★★★★★ Completion of English 112 or equivalent

★★★★★★ Completion of English 114 or equivalent

Communication Arts 100 – Introduction to Mass Media (3) ★★★ Critical survey of mass communications media and their impact on society. Comparative analysis of radio, television, newspapers, magazines, advertising and motion pictures. Consideration of their historical backgrounds and their roles as disseminators of information and persuaders through entertainment. Replaced by AM 102 Fall 2010. UC/IND/CSU area C1

Communication Arts 101 – Introduction to Communication Studies (3) ★★★ Introductory course to the vast field of Communications. Theories, strategies and methods covered will provide students with an initial understanding of concepts as they relate to intercultural, interpersonal, organizational communication, public speaking and small group discussion. Students will acquire a knowledge of the academic background, the practice and the processes of the field of communication. UC/IND/CSU

Communication Arts 105 – Fundamentals of Speech (3) ★★★ (Formerly Speech 110) An introductory course in public speaking that focuses on communication skills, including organization of ideas, research, critical thinking and audience adaptability. (Same as SPE 105) UC/IND/CSU area A1

Communication Arts 110 – Introduction to Theatre (3) ★★★ Exploration of the creative elements of theatre art: playwriting, acting, directing, scenic design, lighting and costume design. Analysis of major plays in production. (Same as THE 110) UC/IND/CSU area C1; IGETC area 3

Communication Arts 118 – Introduction to Journalism (3) ★★★★★ This course introduces the student to the art of journalism. Students explore the different writing styles of radio, television and newspaper reporting. Students examine the social and political forces that shape the news and that have defined journalism during the 20th century. Students will also examine the legal and ethical issues related to the profession. Internet journalism and blogging are also discussed. (Same as AM 112/ENG 118) CSU/IND/UC

Communication Arts 119 – Scriptwriting (3) ★★★★★ This writing course introduces students to the craft and art of scriptwriting. Scriptwriting is both a tool for communication and an expressive artistic form. Students will acquire a basic knowledge of the vocabulary, methods, styles, theories, movements, and genres that are part of scriptwriting. (Same as ENG 119) Replaced by AM 302 Fall 2010. UC/IND/CSU

Communication Arts 125 – Small Group Discussion (3) ★★★ Basic principles and techniques of discussion. Relationship of discussion to democratic processes and contemporary society, including a study and practice of critical thinking, and problem-solving techniques in various group discussion settings. (Same as SPE 125) UC/IND/CSU area A1

Communication Arts 130 – Interpersonal Communication (3) ★★★★★ This course focuses on learning the theory and practical skills needed to improve the quality of interpersonal communication including social cognition, social rules, coding the message, conflict resolution and critical thinking skills. (Same as SPE 130) UC/IND/CSU area A1

Communication Arts 140 – Intercultural Communication (3) ★★★ A course that examines the role of communication in a multicultural context. Through lectures and problem-solving exercises, students explore ways in which cultural differences impact the communication event. It will enhance intercultural awareness and communication competency to facilitate the student's ability to function more effectively in a pluralistic society. (Same as ANT 140) UC/IND/CSU

Communication Arts 145 – Communication Structures (3) ★★★ An examination of the structures underlying both verbal and visual modes of communication in modern society. Emphasis is placed on a study of comparable features in the various media used in the art of expression. Contemporary media will be investigated against a background of standard patterns of communication. (Same as SPE 145) UC/IND/CSU area A1

Communication Arts 148 – History of Film (2-3) ★★★ This course surveys the evolution of filmmaking in the 20th and 21st centuries. The course exposes students to a wide range of film genres and explores how the cultural, political and ideological values have influenced filmmakers and the art of filmmaking. Critical analysis of film scriptwriting, cinematography, direction, acting and style are emphasized. (Same as AM 202/ID 148) UC/IND/CSU area C1

Communication Arts 173 – Film Production Methods 1 (3) ★ Class hours: 2 lecture, 4 laboratory. This course introduces the student to traditional film production methods including the use of handheld 16mm film cameras, basic field lighting techniques and audio recording. Students will learn how to go through the pre-production, production and post-production process of creating short films including the development of film scripts and storyboards to create and edit an individual short film. Emphasis is placed on creative expression in the art of filmmaking. Lab fee required. (Same as AM 132) UC/IND/CSU

Communication Arts 174 – Film Production Methods 2 (3) ★ Prerequisite: AM 132 or ART/CAR 173 Class hours: 2 lecture, 4 laboratory. This course provides the student the opportunity to create a more ambitious short film from concept to creation by working in teams. Student teams choose a subject of mutual interest and develop a production treatment and script for the film. Students share different production responsibilities and learn how to direct and coordinate a film crew, talent and equipment. Students then edit their film into a finished short feature for critique. Lab fee required. (Same as AM 232) IND/CSU

Communication Arts 175 – Video Production Methods 1 (3) ★ Class hours: 2 lecture, 4 laboratory. ENG (Electronic News Gathering) style digital video production methods using portable cameras, basic field lighting techniques and audio recording. Students learn the pre-production and post-production process of creating videos including the development of production outlines, scripts and editing to create an original short video. Emphasis is placed on technical proficiency with basic portable video equipment. Lab fee required. (Same as AM 122)

Communication Arts 176 – Digital Audio Production & Editing (3) ★ Class hours: 2 lecture, 4 laboratory. Prerequisite: AM 122 or ART/CAR 175; This studio course provides an overview of various methods of audio recording for video, film and multimedia projects. Students learn the basics of digital recording and monitoring methods using field and studio audio equipment. Students learn how to record voice over talent, announcers and performers in the field and sound booth settings. Students also learn how to record sound effects and create basic music theme soundtracks with Apple Garage Band© software. Lab fee required. (Same as AM 242) (Replacing ART 176, same as AM 242 beginning Fall 2010) IND/CSU

Communication Arts 200 – Oral Interpretation (3) ★★★ Analysis, theory and practice of oral interpretation of prose, verse and grammatic dialogue, with attention to effective delivery. (Same as SPE 200) UC/IND/CSU

Communication Arts 210 – Fundamentals of Strategic Communication & Public Relations (3) ★★★★★ Students learn strategic and tactical communications skills necessary for the practice of corporate communications and public relations in business, organizational, and non-profit settings. Topics covered include the history and theory of public relations, strategic communications processes, stakeholder analysis and issues management, and communications tactics such as media relations, publications, community relations, consumer relations, employee communications, and online Internet communications. (Webster University PBRL 2100)

Communication Arts 250 – Argumentation and Debate (3) ★★★★★ Prerequisite: Car/Spe 105. An examination of the fundamentals of logical thinking, the analysis of propaganda, research techniques and the uses of evidence. Principles and techniques of effective group discussion, argumentation and debate. (Same as SPE 250) UC/IND/CSU area A1

Communication Arts 260 – Forensics (1) ★★★ (Formerly Speech 291) Concentrated training and instruction for the enhancement of public speaking skills, critical and analytical thinking, and literary analysis for the purpose of participating in either individual and/or team intercollegiate speaking activities. (Same as SPE 260) IND/CSU

Communications Arts 301- International Journalism (3) ★★★★★★ This class focuses on the unique challenges of portraying foreign cultures in reporting. International journalism is a critical component in all facets of reporting, and this course develops an understanding of the complexities inherent in communications with foreign cultures. Students examine international journalists' work, explore how they strive to connect cultures in media conversations and coverage, and generate writing that connects the world through writing and reporting. The course covers practical approaches to journalism today.

Communications Arts 330 – Business Communication and Leadership (3) ★★★★★★ Prerequisites: CAR/SPE 105 and BUS 300 or consent of instructor and English 114. Explores the role of communication in achieving organizational goals. Examines theories and practices of communication in public and private businesses. Emphasizes techniques to enhance understanding of organizations as cultures. Additionally, provides opportunity to practice communicating within the organizational structure through interviews, resumes, memo's letters and presentations. (Same as BUS 330)

Communications Arts 331 – Art of Negotiation: Theories and Communication Strategies (3) ★★★★★★ Prerequisite: CAR/SPE 105 The course explores historic business/ labor conflicts and the role of communication in the success or failure of those negotiations. Further, the application of conflict resolution theories and methods are emphasized with specific focus upon the role of initiator, responder and mediator. (Same as BUS 331)

Communications Arts 332 – Multicultural Communication (3) ★★★★★

Prerequisite: Completion of Liberal Education Core Speech requirement. The course examines the relationship between culture and communication with emphasis given to cultural norms and values, variances in contexts, psychological influences, linguistic and nonverbal variables. Additionally, methods for identifying potential cultural miscommunication and processes for resolving them through communication are also explored. (Same as BUS 332)

Communication Arts 355- Public Relations (3) ★★★★★ Studies public relations policies and practices as an integral process of information gathering, assembling, evaluating, and reporting. Includes an overview of the role of public relations in developing favorable external public opinion toward an organization, corporation, institution, or individual. Same as BUS 355 (Webster University MNGT 3550)

**** Communication Arts 290, 390, 490 – Selected Topics (1-3).**

**** Communication Arts 295, 395, 495 – Independent Study (1-12).**

Community Special Programs (CSP)

CSP 297 Seminar Courses: (1-3) A course for high-school students; each section focuses on a topic in the arts or humanities, social or natural sciences.

Notes:

- 1. A maximum of 4 CSP units will apply toward graduation at Marymount College, but will not fulfill general education requirements.**
- 2. Transferability for college credit varies from institution to institution and from department to department. Unit limitations may apply.**

Computer Science

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Computer Science 180 – Introduction to Computers (3) ★ Computer literacy, including an introduction to computer hardware, capabilities and limits of computers, the Internet, data transmission, and impacts of computing; use of productivity tools, including word processors, presentation programs, spreadsheets, databases and communications programs. Laboratory exercises give students hands-on experience with productivity tools. UC/IND/CSU

Computer Science 183 – Computer Information Systems (3) ★★★★★ Lecture and Laboratory. Prerequisites: Math 60 or 90, and CS 180 or another Introduction to Computers course or consent of instructor. The analysis, design, implementation, development and ongoing management of computer-based information systems; related software, hardware and networking issues for business and industry; end-user customization of applications and interfaces; and selection of information, via query and scripting languages. Programming languages and fundamentals of programming. Computer issues in the workplace and society. UC/IND/CSU

Computer Science 195 – Programming and Problem Solving (3) ★★★★★ Lecture and Laboratory. Prerequisites: Math 60 or 90; prior experience with basic programming concepts recommended. Elements of good programming design, style, documentation and efficiency. Methods for debugging verification. Fundamental techniques for solving problems using C++ programming language. Principles and use of object-oriented programming, including overloading, data abstraction, templates, inheritance and polymorphism. UC/IND/CSU

Computer Science 196 – Introduction to Java Programming (3) ★★★★★ Prerequisite: Completion of Math 60 or 90; prior experience with basic programming concepts recommended. This course is an introduction to the Java programming language and the Object-Oriented Programming paradigm (OOP). Students will write programs to solve problems in business, mathematics and other subjects, working with character strings, arrays, functions and procedures. Java browser applets will also be covered. UC/IND/CSU

Computer Science 210 – Introduction to C Programming Language (3) ★★★★★ Prerequisite: Completion of CS 180 or another introductory computer course; and completion of Math 60 or 90 or consent of the instructor. Fundamentals of the C programming language and its application to problem solving. Topics include structured programming techniques, variable types, control statements, built-in and

user-coded procedures and functions, arrays, pointers, full handling, and use of the C library. UC/CSU/IND

** **Computer Science 290, 390, 490 – Selected Topics (1-3).**

** **Computer Science 295, 395, 495 – Independent Study (1-12).**

Economics

★ Open to students of any ESL/English level

★★ Placement in English 104 or higher

★★★ Placement in English 108 or higher

★★★★ Placement in English 112 or equivalent

★★★★★ Completion of English 112 or equivalent

★★★★★★ Completion of English 114 or equivalent

Economics 135 – Perspectives on Global Development (3) ★★★★★ This course provides a comparative, multi-disciplinary overview of concepts, methods, and theories of development and growth. Global disparities in wealth, power and quality of life are analyzed, and alternative approaches to development are examined. (Same as GS/HIS/ID 135) UC/IND/CSU area D7; IGETC area 4

Economics 220 – Microeconomics (3) ★★★★★ Prerequisite: Completion of Mathematics 60 or 90 or equivalent placement. Essential principles of economic analysis from the viewpoint of choices to be made by individual economic units. Scarcity; supply, demand and elasticity; opportunity costs; cost theory; price and output determination under various market structures and factor markets; government regulation; comparative advantage; international trade. Application of economic theory to current economic problems. UC/IND/CSU area D2; IGETC area 4

Economics 221 – Macroeconomics (3) ★★★★★ Prerequisite: Completion of Mathematics 60 or 90 or equivalent placement. Essential principles of economic analysis from the viewpoint of the aggregate economy. Market systems; macroeconomic equilibrium; national income accounting; money and financial institutions; competing economic theories; business cycles, including recession, unemployment and inflation; the role of government in developing and implementing fiscal and monetary policies; international trade and finance. These topics are developed and discussed in relationship to current economic problems and issues. UC/IND/CSU area D2; IGETC area 4

Economics 221H – Macroeconomics - Honors (3) ★★★★★ Can be used to substitute for ECO 221 – student may not receive credit for both 221 and 221H. Prerequisites: Completion of Mathematics 60 or 90 or equivalent placement, plus membership in the PTK Honors Program or consent of instructor. Essential principles of macroeconomic theory (scarcity, production possibilities, GDP, inflation, unemployment, money and financial institutions, fiscal and monetary policy, deficits) taught for Honors students with an interdisciplinary emphasis on policy applications and historical interpretation. UC/IND/CSU area D2; IGETC area 4

Economics 300 – Business, Government and Society (3) ★★★★★ Prerequisite: ECO 220 or ECO/GS/HIS 135. The business firm as agent of wealth creation and change operates within a society's political, institutional, and cultural context. This course examines the interactions between business, government, and society from historical, conceptual and philosophical perspectives.

Economics 301 – Comparative Economic Systems (3) ★★★★★ Prerequisite: ECO 220 or 221. Exploration of historical and current institutions of free market and planned economies, including the European welfare state, the Soviet economy, liberalization models in Russia and Eastern Europe, the Chinese model, and views about the role of government in the United States economy. The course also examines the changing roles of international economic institutions, including the World Bank, the International Monetary Fund, the World Trade Organization, multinational corporations, and supply chain distribution networks. Replaced by ECO 420 Fall 2011.

Economics 302 – California in the Global Economy (3) ★★★★★ An examination of key California industries including agriculture, energy, education, arts and media, manufacturing, tourism, services, and trade in a regional and global context. Topics include natural and human resources, diversity, migration, innovation, physical infrastructure and transportation, the regulatory and tax environment, and the international flow of goods, ideas and capital. Same as GS 302.

Economics 400 - People, Profit, Planet (3) ★★★★★ Prerequisite: Senior standing. An interdisciplinary approach to the challenges of meeting human needs in a socially responsible and environmentally sustainable manner. The course expands on classical economic models by integrating consideration of a triple bottom line of profitability, social equity, and physical sustainability in the broader context of resources, systems, and values. Same as GS 400.

Economics 410 -Economics of Population, Energy and Resources (3) ★★★★★ Prerequisite: upper division standing. This course will examine the historical trends of population economics and the future implications for energy and resource policy. It will examine aspects of local, national and global markets for resources, and resource management. Particular emphasis will be placed on the demand and supply of fossil fuels, nuclear power and renewable energy. Private-sector and public-sector solutions will be debated. Same as GS 410.

Economics 420 - Economic Systems and Innovation (3) ★★★★★ Prerequisite: ECO 220 or 221, or consent of instructor. This course explores the evolving relationship between open markets and economic management by the state, with particular emphasis on the shifts in the 20th century, their corresponding theoretical underpinnings, and current models. The focus is on how these shifts interact with innovation, economic growth, and vulnerability to shocks, and what lessons we can draw as the world confronts current challenges and opportunities. Readings and class discussion are supplemented by case studies from different countries and economic models. Replacing ECO 301 beginning Fall 2011.

Economics 425 - International Trade and Finance (3) ★★★★★ Students examine the theories, policies, and instruments (e.g., tariffs, quotas, V.E.R.'s) of international trade and consider trade integration. Course content also focuses on the foreign exchange market and balance of payments in international trade. Macropolicies in open economies, such as flexible exchange rates and the nature of world money, are examined. Theories and policies of foreign direct investment are considered. Prerequisites: Macro and Microeconomics. (Webster University ECON 4720)

**** Economics 290, 390, 490 - Selected Topics (1-3).**

**** Economics 295, 395, 495 - Independent Study (1-12).**

Education, Early Childhood

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Education 110 – Foundations of Education (3) ★★ An exploration of all aspects of various early childhood education programs, including their history, philosophy, theorists, teaching techniques, curriculum, equipment and staffing. Includes observation and field work as a teacher's aide. IND/CSU

Education 125 – Curriculum and the Young Child (3) ★★ This course explores the curriculum offered in Early Childhood Education programs. Teaching techniques and materials in all areas of curriculum, including music, art, language development, science, dramatic play, and fine and gross motor development. Includes observation and field work. IND/CSU

Education 130 – Children's Literature (3) ★★★ Prerequisite: English 106. A brief survey of the history of books for children; criteria for the selection of children's books; representative authors, illustrators and titles for the reading interests and needs of children of preschool, primary, intermediate and pre-adolescent levels; methods of stimulation and presentation of reading material; evaluation and critical analysis of series books, television, reference materials, puppetry, and poetry. (Same as ENG 117) IND/CSU

Education 140 – The Home, The School, The Community (3) ★★★ Prerequisite: English 106. Examines contemporary issues in education and their effect on the child and family. A study of the variety and pattern changes in family life and of the influence of family, church, school and peers upon the development of a child. (Same as SOC 140.) UC/IND/CSU area D10

Education 220 – Child Development (3) ★★☆☆ Prerequisite: English 105. A study of the social, emotional, physical and cognitive growth of child’s development at the prenatal, infancy, preschool and school–age levels. (Same as PSY 200.) UC/IND/CSU area D9

**** Education 290, 390, 490 - Selected Topics (1-3).**

**** Education 295, 395, 495 - Independent Study (1-12).**

English

Marymount requires that students complete at least the following sequence of English courses: English 112, 114, and 120 or above. Some incoming students may be required to begin their English sequence in English 108 or English 108L, and/or English 106.

Incoming students are placed into the sequence of required English courses according to their completion of equivalent courses at another regionally accredited institution, their SAT scores, or the competencies displayed on the English placement test. Students who do not have an SAT score must take the English placement test. Students with an SAT score may choose to take the English placement test, and their placement will be at the higher of the levels indicated by the SAT score or their performance on the English placement test.

To progress from one level to the next in the composition sequence (English 108, 112, 114) a grade of at least a C in the previous level is required. A grade of C or higher in English 114 is required for enrollment in a literature course (English 120 or above). Concurrent enrollment in English 114 and an English literature course (English 120 and above) may be requested by petition if the student earns a grade of A in English 112.

English 106 may be taken concurrently with English 108 or English 112. Students who are required to take English 106 must successfully complete the course before beginning English 114.

Students who are not successful in English 108L may, upon recommendation of the instructor, not be required to repeat the Lab Component.

English 104 - English Fundamentals: Cross-Cultural Perspectives (3)

Prerequisite: Placement test results. Typically taken concurrently with English 105 or 106. This is an entry-level course which emphasizes improvement of writing skills, including grammar and sentence structure, punctuation, paragraph and short essay development. The course offers students a chance to discuss and write about a variety of academic topics from a cross-cultural perspective. Effective fall 2012, this course is retired and the learning outcomes will be folded into English 108 Lab sections.

English 105 – Developmental Reading I (3) Extensive work to build vocabulary and comprehension skills. Vocabulary is taught through contextual analysis and the study of word elements. Mature reading materials are employed to teach main and subordinate idea differentiation, inferential comprehension, and study techniques.

Placement in course is determined by placement exam score or exit exam score/grade in a previous Marymount reading course. Students who attain a qualifying score on the proficiency exam and a B+ or better in this course may be exempt from English 106. Effective fall 2012, this course is retired and the learning outcomes will be folded into English 106.

English 106 – Developmental Reading II (3) Placement in course is determined by placement exam score or by exit exam score/grade in English 105 or equivalent. Continued or advanced work to enhance vocabulary and comprehension skills. Advanced college vocabulary is taught through contextual analysis and the study of word elements. Higher level critical reading/thinking skills, such as distinguishing fact from opinion, interpreting figurative language, recognizing propaganda and evaluating arguments, are taught using college level reading materials.

English 108 – Introduction to College Composition (3) Prerequisite: Placement test, grade of C or better in ENG 104. Corequisite: ENG 105 or 106 if indicated by placement test or other criteria (e.g. advancing from ESL program). A structural approach to the writing of college essays: definition of a thesis, selection and development of supporting details, and effective organization. Review of grammatical principles, paragraph construction, revision strategies and editing techniques. Designated sections of ENG 108 include a computer lab module for additional support; assignment to these sections is generally based on instructor recommendation or placement test results. To ensure adequate preparation for ENG 112, all 108 students must write an exit essay that is graded by the English faculty and constitutes 20% of the student's final grade. CSU

English 112 – College Composition I: Expository Writing (3) Prerequisite: Placement or grade of C or better in English 108. Corequisite: ENG 105 or 106 if indicated by placement test or other criteria (e.g. advancing from ESL program). Presentation of the key elements of an essay: thesis statements, topic sentences, outlining, paragraphing, sentence-combining, introductions and conclusions. A variety of approaches to the essay-writing task, including enumeration, definition, comparison/contrast, etc. The course examines the process of documented writing and requires its application in the form of a limited research paper or documented essay. UC/IND/CSU area A2; IGETC area 1

English 114 – Analytical Reasoning and Composition (3) Prerequisite: Grade of C or better in English 112, completion of ENG 105/106 if indicated by placement test results or other criteria (e.g. advancing from ESL program). Presentation of the key elements of critical analysis, with a focus on written response to culturally diverse college-level readings. Refinement of the use of quotations, summary, paraphrase, logical reasoning and argumentation to support clearly defined thesis statements. The course includes the preparation and writing of an extended research paper or documented essay requiring application of the process examined in English 112. UC/IND/CSU area A3; IGETC area 1

English 115 – Creative Writing (3) Prerequisite: English 112. The writing of poems and short stories and the study of published models of verse and fiction aimed at the acquisition of professional techniques in formal writing. UC/IND/CSU

English 116 – Introduction to Language and Linguistics (3) Prerequisite: English 112. An exploration of origins of language and how it works: sounds, symbols, structures, language acquisition, animal and machine language. Includes discussions of psycholinguistics, sociolinguistics, historical linguistics and language change. UC/IND/CSU area C2; IGETC area 3

English 117 – Children’s Literature (3) ★★★ See Education 130. This course does not fulfill the English literature requirement. IND/CSU

English 118 – Introduction to Journalism (3) ★★★★★ This course introduces the student to the art of journalism. Students explore the different writing styles of radio, television and newspaper reporting. Students examine the social and political forces that shape the news and that have defined journalism during the 20th century. Students will also examine the legal and ethical issues related to the profession. Internet journalism and blogging are also discussed. (Same as AM112, CAR 118) CSU/IND/UC

English 119 – Scriptwriting (3) Prerequisite: English 112. This writing course introduces students to the craft and art of scriptwriting. Scriptwriting is both a tool for communication and an expressive artistic form. Students will acquire a basic knowledge of the vocabulary, methods, styles, theories, movements, and genres that are part of scriptwriting. (Same as CAR 119.) Replaced by AM 302 Fall 2010. UC/IND/CSU

English 120 – Introduction to Literature (3) Prerequisite: Grade of C or better in English 114. A survey of literature by genre and/or chronology with the principal emphasis on representative works from English and American literature. Short stories, poetry, and at least one play and one novel are studied in critical detail. UC/IND/CSU area C2; IGETC area 3

English 125 – Literature and Film (3) Prerequisite: Grade of C or better in English 114. This course applies the principles of literary criticism and aesthetic analysis to the study of film and literature. Topics include the function of narrative in film, the relationship between the verbal and the visual image, and film as an effective medium for literary themes. UC/IND/CSU area C2; IGETC area 3

English 130 – Introduction to the Novel (3) Prerequisite: Grade of C or better in English 114. A study of the novel as a literary form. Representative British and American novels are studied to demonstrate the scope, techniques and various forms of the genre. UC/IND/CSU area C2; IGETC area 3

English 130H – Introduction to the Novel–Honors (3) Prerequisite: Member of PTK Honors Program or consent of instructor. Recommend Prerequisite: Grade of B or better in English 114. A study of the novel as a literary form influenced by various historical, philosophical and socio-cultural developments. Students are expected to work with both primary and secondary sources. Scope of course may include representative works from American, British, European and Third World literature as determined by the instructor. Primary aim of the course is to demonstrate the scope, techniques, formal qualities and diversity of the novel as a literary genre. UC/IND/CSU area C2; IGETC area 3

English 140 – Introduction to Drama (3) Prerequisite: Grade of C or better in English 114. A survey of dramatic works from the perspective of literature. Various types and forms of the drama as well as the artistic concerns of the dramatist are examined through selections from the history of the theatre. UC/IND/CSU area C2; IGETC area 3

English 150 – Introduction to Shakespeare (3) Prerequisite: Grade of C or higher in English 114. Selections from the comedies, histories and tragedies with an overview of Shakespeare's life and times. UC/IND/CSU area C2; IGETC area 3

English 160 – Introduction to Poetry (3) Prerequisite: Grade of C or higher in English 114. A study of the structure and content of poetry; meter and versification; attention to the various forms and techniques employed by the poet; interpretation and criticism of representative long and short poems. UC/IND/CSU area C2; IGETC area 3

English 170 – Survey of the Short Story (3) Prerequisite: Grade of C or higher in English 114. An examination of the scope and variety of short fiction, ranging from the parable and fable to the contemporary short story with focus on the elements and evolution of the literary genre. UC/IND/CSU area C2; IGETC area 3

English 175 – Women in Literature (3) Prerequisite: Grade of C or higher in English 114. A study of the portraits and images of women in all types of literature: poetry, fiction, drama and song composed by both men and women. A study of the language that controls the perception of women in general and affects the individual woman's self-image. UC/IND/CSU area C2; IGETC area 3

English 208 – Survey of British Literature I (3) Prerequisite: Grade of C or higher in English 114. A survey of British Literature from the Anglo-Saxon period to the mid-18th Century, with special emphasis on the development of English culture as it relates to and is reflected in the literature of the period. UC/IND/CSU area C2; IGETC area 3

English 210 – Survey of British Literature II (3) Prerequisite: Grade of C or higher in English 114. An introduction to the achievements of major British writers from the late 18th century to the present day, including novels, short stories, essays,

poetry and dramas with a focus on the development of British literature and its relationship to various aspects of national life and international identity: from empire to commonwealth. UC/IND/CSU area C2; IGETC area 3

English 220H – Survey of Literature, Honors (3) Prerequisite: Member of PTK Honors Program or consent of instructor. Recommend Prerequisite: Grade of B or higher in English 114. An overview of English and American literature from the Middle Ages to the present from a variety of approaches – psychological, historical and thematic – designed to challenge the student to significant research and analysis of substantive literary selections. UC/IND/CSU area C2; IGETC area 3

English 230 – Survey of American Literature I (3) Prerequisite: Grade of C or higher in English 114. This course is a survey of American literature from the Colonial period to the Civil War, 1865, including works from the Colonial Period (1588-1765), the New Republic (1765-1829), and the American Renaissance (1829-1865). UC/IND/CSU area C2; IGETC area 3

English 231 – Survey of American Literature II (3) Prerequisite: Grade of C or higher in English 114. This course is a survey of American literature from the late 19th century to the present, including works from the Age of Realism (1865-1914), the Modern Age (1914-1945), and the Postmodern Age (1945-present). UC/IND/CSU area C2; IGETC area 3

English 240 – Roots of Western Literature (3) Prerequisite: Grade of C or higher in English 114. An in-depth examination of some of the seminal works of Western literary tradition. Emphasis on the Greek and Roman myths; readings from the poets and playwrights of antiquity. UC/IND/CSU area C2; IGETC area 3

English 250 – Comparative Literature (3) Prerequisite: Grade of C or higher in English 114. An examination of significant trends and themes in world literature by means of comparing and contrasting selected works from the literature of at least two countries. The focus varies from genre study, such as the novel to examination of a movement (e.g., Romanticism) or a particular theme (e.g., “The Journey”). Beginning Fall 2010 replaced by ENG 302. UC/IND/CSU area C2; IGETC area 3

English 260 – The Literature of American Ethnic Groups (3) Prerequisite: Grade of C or higher in English 114. This course is designed to expose students to the literature of America’s major ethnic groups: African American, Hispanic American, Asian American, Native American and European American. The cultural diversity of the selections will provide not only a rich literary experience but also prepare students for the cross-cultural experiences that are inevitable in modern American life. UC/IND/CSU area C2; IGETC area 3

English 302 – Comparative Literature (3) ★★★★★ Prerequisites: A grade of C or higher in English 120 or higher. An examination of major trends and themes in world literature by comparing and contrasting selected literary works that transcend

language and culture. The focus may vary and may cover a specific era such as the modern times or a specific movement such as Romanticism.

English 310 - American Catholic Writers (3) ★★★★★ Prerequisites: Completion of a lower division religion course and an elective literature course. This course examines American Catholic writers of the 20th Century, with an emphasis on Fiction, Drama, and Film. Students will learn how the author's Catholic beliefs influence the characters, themes, and situations of the literary work, and understand how belief systems give unique perspectives on various aspects of American culture and society.

English 340 - Literature Of Global Empire (3) ★★★★★ Prerequisites: a lower division history or a lower division geography course and a lower division literature course. An introduction to literature written by authors from colonizing nations about the colonial experience, and by authors of nations that have experienced colonization. The course is organized around recurrent themes in Colonial and Postcolonial literature—First and Third World places and identities, power and subordination, assimilation and resistance, belonging and exile, along with social, cultural and historical contexts for the peoples of Europe, Africa, India, Southeast Asia, Australia, and the Caribbean.

- ** English 290, 390, 490 – Selected Topics (1-3).
- ** English 292 – Publication Productions (1-3).
- ** English 295, 395, 495 – Independent Study (1-12).

English as a Second Language

ESL 150 – Intensive Workshop in English as a Second Language (1-4)
Prerequisite: Placement exam and consent of the instructor. A workshop in all of the basic communication skills: reading, writing, listening and speaking. Instruction is individualized to the extent possible. If taken for less than four units, this course may be repeated for credit; however, the total number of credit units given may not exceed four. This course may also be audited.

- ** English as a Second Language 295, 395, 495 – Independent Study (1-12).

Forensic Science Investigations

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

FSI 200 - Fundamentals of Forensic Science Investigations (3) ★ Prerequisite: Sophomore standing. A comprehensive course that studies the fundamentals and

applications of the forensic sciences and, within it, crime scene management. The design of this course is both academic and practical. Students will be assessed by comprehensive testing based on readings and research, but further assessment will be balanced by discussion interactions and practical activities relating to the topics. Topics include *Management of Crime Scenes*, *Medicolegal Death Investigation*, *Crime Scene Reconstruction*, *Impression Evidence*, *DNA Evidence*, and *Ethics and Forensic Science*. The academic and practical components are immersed throughout the 8 week sequence [or 8 segments] of the course. This course is designed for forensic investigators, police officers, private or public investigators, or other students or professionals with an interest in forensic investigation. IND/CSU

FSI 241 - Ethics in Forensic Science (3) ★ Prerequisite: Sophomore standing. This course explores the role of the forensic investigator as a moral progenitor and propagator. Students explore the forensic investigator from the moral lenses of a scientist, as a law enforcer, and as a member of the academic discipline of forensic science. The course explores both historical and current issues of ethical dilemmas and expectations of forensic scientists, investigators, and trainers/educators. A practical focus is placed in exploring each student's ethical foundations and growth. An academic approach focuses on philosophical paradigms of past and present in dealing with normative ethics of humankind. The design of this course is both academic and practical. Students will be assessed by comprehensive testing based on readings and research, but further assessment will be balanced by discussion interactions and practical activities relating to the topics. These components are immersed throughout the 8 week sequence of the course. This course is designed for beginning, middle, or experienced scientific and criminal investigators, or other students or professionals with an interest in ethical conduct, practice, and development. IND/CSU

FSI 301 - Forensic Death Investigations (3) ★ Prerequisite: FSI 200. This course explores the role that science plays in the medicolegal investigation of death. The course explores both historical and current death investigation and administrative legal issues relating to death investigation. A practical focus is placed on time of death estimation, blunt and sharp force trauma, gunfire injuries, thermal death, asphyxia and drowning deaths, electrical and lightning deaths, and vehicular accident injuries. The design of this course is both academic and practical. Students will be assessed by comprehensive testing based on readings and research, but further assessment will be balanced by discussion interactions and practical activities relating to the topics. These components are immersed throughout the 8 week sequence of the course. This course is designed for medicolegal death investigators, coroners, investigators, or other students or professionals with an interest in death investigation.

FSI 302 - Forensic Fingerprint Evidence (3) ★ Prerequisite: FSI 200. This course covers the theory and comparison methodology of fingerprint individualization. The course explores the anatomical concepts underlying the biological uniqueness and persistence of friction ridge skin as well as classification techniques, analysis

and comparison methods. Realizing that skill is developed through a combination of theory, apprenticeship and practical application, this course incorporates all three elements utilizing book reading, video tutorials and practical application of concepts. Students will be assessed through a series of comprehensive questions at the end of each module taken from the reading as well as through the application of the methods learned in a series of practical exercises. Considering the discipline makes use of consensus and peer review, discussion is highly encouraged. This course is designed for professionals who want to enhance the underlying theory of their discipline as well as students who are seeking to pursue a career in friction ridge comparison.

FSI 303 - DNA Evidence and Crime Solving (3) ★ Prerequisite: FSI 200. DNA is the genetic source code of life. It determines the physical characteristics of a person, as well as the internal processes that are essential for daily life and the continuance of future generations. Even though the vast majority of a person's genetic code has no function, modern science and technology has developed a way for it to be useful in aiding those in law enforcement. Contained within the DNA sequence are variable and unique universal sequence patterns, or markers. Since genetic information is an inherited combination from both parents, no two people will share the exact same DNA—with the exception of identical twins. This exclusivity of the DNA sequence—and the technology used to identify individuals—has propelled DNA fingerprinting to be accepted as the Gold Standard of Forensic Science. This course is designed as an in-depth look into Deoxyribonucleic acid and how it pertains to human identity. The course is divided into 3 Modules covering a span of 8 weeks. Module I will introduce the biology of DNA, the origins of DNA Typing, and how information from DNA Typing is being used. Module II will cover the more technical aspect of DNA: how it is collected and preserved at the crime scene, and the laboratory procedures to obtain DNA from evidence. Lastly, Module III will cover the information obtained from DNA Typing, quality procedures to ensure its confidence, and its strength as legal evidence.

FSI 304 - Forensic Photography Techniques (3) ★ Prerequisite: FSI 200. This course is designed for the photographer with a working knowledge of the camera and basic knowledge of crime scene photography. This class will give a basic review and overview of crime scene photography and deals with advanced technical photographic techniques used in crime scene documentation. This class will incorporate short reading assignments to strengthen and enhance the lectures and the practical exercises. This course is intended to be a “hands on” class requiring practical exercises used to demonstrate the techniques discussed in lectures and readings. Additionally, the student will be required to upload several digital images into the classroom, which will be critically analyzed by other students.

FSI 401 - Forensic Behavioral Analysis (3) ★ Prerequisite: FSI 301. This course explores the role that behavioral science plays in the criminal investigation process. The course explores both historical and current issues of analyzing serial crimes and serial offenders. A practical focus is placed exploring recurring patterns of serial

crimes, drawing meaning from observations of crime scenes, time-line investigations, geographic observations and conclusions, and common analysis of serial crimes such as murder, rape, arson, robbery, cult and unorthodox religious based crimes, and hate and bias crimes. An academic approach focuses on psychological and sociological explanations of serial criminals such as environmental, personality, or psychological motives. The design of this course is both academic and practical. Students will be assessed by comprehensive testing based on readings and research, but further assessment will be balanced by discussion interactions and practical activities relating to the topics. These components are immersed throughout the 8 week sequence of the course. This course is designed for criminal investigators, or other students or professionals with an interest in criminal behavioral analysis.

FSI 402 - Forensic Anthropology: The Identification of Human Remains (3) ★

Prerequisite: FSI 301. This course will provide an overview of the techniques used by forensic anthropologists in the examination of crime scenes and the identification of human remains, stages of human decomposition, forensic entomology, forensic odontology and the forensic anthropologist in human rights cases. The course in Forensic Anthropology will also provide students with an in-depth knowledge of the protocols, methods and procedures used by forensic anthropologists and entomologists in the recovery of human skeletal material, identification of human skeletal remains and to identify and analysis of types of bone and soft tissue trauma and the stages and processes of human decomposition. In addition, students will have gained experience in the identification and classification, timing and nature of trauma to bones and the estimation of time since death.

FSI 490 - Special Topics (3, 6, 9) ★ Prerequisite: FSI 301 or permission of the administrator. Course content is designed by Songer Institute staff based on needs of the profession, in coordination with specific agencies, or in cooperation with institutions of higher learning.

French

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Note: Speakers of French with native-like fluency will not receive credit for courses except with advance approval from the instructor and department.

Note: Each four-unit language course is comparable to one year of a high school language course in the same language.

French 100 – Elementary French I (4) ★★★ Basic course to develop comprehension, speaking, reading and writing skills. Essential structure of the

French language and practical vocabulary. Laboratory work is required weekly. UC/IND/CSU area C2

French 101 – Elementary French II (4) ★★★ Prerequisite: French 100 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Continues the study of basic grammar, structures, idioms and vocabulary. Emphasis is placed on speaking and reading skills. Laboratory work is required weekly. UC/IND/CSU area C2; IGETC area 6

French 200 – Intermediate French I (4) ★★★ Prerequisite: French 101 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Continues the study of French grammar with readings in French for continued growth in vocabulary, speaking and writing skills. Course includes composition work and selected readings on the geography, customs and culture of France in order to stimulate intercultural awareness. UC/IND/CSU area C2

French 201 – Intermediate French II (4) ★★★ Prerequisite: French 200 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Course includes the study of a wide variety of readings with occasional grammar review as preparation for more advanced work in literature. A continuation of the study of French civilization and culture as a vehicle for intercultural comparison and contrast forms an integral part of the coursework. UC/IND/CSU area C2

** French 290, 390, 490 – Selected Topics (1-3).

** French 295, 395, 495 – Independent Study (1-12).

Geography

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Geography 100 – Cultural Geography (3) ★★★ Examination of the cultural factors that condition the way people perceive, organize and use their habitats. General geographic concepts; settlement patterns, economic, religious, linguistic and political geography; and population dynamics. UC/IND/CSU area D5; IGETC area 4

Geography 108 – Physical Geography (3) ★★★ Prerequisite: English 105. Physical Geography is the study of planet Earth as a system of interrelated parts, exploring its major subsystems – land, water and air – and their interactions. Topics include weather and climate, the hydrologic cycle, land forms, soils, and vegetation. UC/IND/CSU area D5, BI; IGETC area 5

Geography 108H – Physical Geography Honors (3) ★★★★★ Member of the PTK Honors Program or consent of instructor. This course studies the planet Earth as a system of interrelated parts, exploring its major subsystems – lithosphere, hydrosphere, atmosphere, biosphere – and their interactions. Topics include: weather and climate, geomorphology – including tectonic and gradation forces, soils, and vegetation. An extensive research project will explore the man-land relationship (man as caretaker or consumer). UC/IND/CSU area D5, BI, IGETC area 5

Geography 108L – Physical Geography Lab/Field Study (1) Co- or Prerequisite: Geography 108 and permission of instructor for weekend field trips. Directed application of methods of field study and analysis in physical geography. UC/IND/CSU area B3; IGETC area 5

Geography 120 – World Regional Geography (3) ★★★★★ Prerequisite: English 106. The basic concepts and fundamentals of both physical and cultural geography are used for an interpretation of the geographic regions of the world. These regions include the Americas; Europe and the former Soviet Union; Africa and the Middle East; Asia and the Pacific Islands. UC/IND/CSU area D5; IGETC area 4

Geography 250 – Introduction to GPS and Remote Sensing (1) ★★★★★
Prerequisites: English 106 and Math 60 or 90. Co-requisites: GEO 255.
Recommended Preparation: College level Natural Science course. An introduction to the Global Positioning System (GPS), a satellite-based technology for determining location, and its relation to the larger field of remote sensing. The course includes a brief history of GPS and remote sensing, a survey of GPS applications, field experience in the use of GPS devices, and an overview of the uses of GPS and remote sensing in conjunction with maps and Geographic Information Systems (GIS) (see GEO 255). IND/CSU

Geography 255 – Introduction to GIS (3) ★★★★★ Prerequisites: English 106 and Math 60 or 90. An introduction to Geographic Information Systems (GIS), a computer-based technology for creating and manipulating spatial models. The course will provide a brief history of GIS, and survey its applications in business, regional planning, environmental research, and other areas; provide practice in data input from web/software, keyboard, and GPS sources; and introduce data management, analysis, and interpretation exercises in diverse applications. IND/CSU

Geography 280 - Topics in Regional Geography (1-3) ★★★ Designed to study a wide range of topics related to geography, allowing for concentrated exploration of a specific geographic region. CSU

Geography 320 – Human Migration (3) ★★★★★★ Prerequisites: At least one prior course in behavioral/social science, and in history. An overview of past, present, and projected future patterns of human migration from local to national and global levels, and their social, cultural, economic, political, and environmental impacts. (Same as ANT/SOC 320)

- ** Geography 290, 390, 490 – Selected Topics (1-3).
- ** Geography 295, 395, 495 – Independent Study (1-12).

Global Studies

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Global Studies 135 – Perspectives on Global Development (3) ★★★★★ This course provides a comparative, multi-disciplinary overview of concepts, methods, and theories of development and growth. Global disparities in wealth, power and quality of life are analyzed, and alternative approaches to development are examined. (Same as ECO/HIS 135) UC/IND/CSU area D7; IGETC area 4

Global Studies 200 - Introduction to Human Rights (3) ★★★★★ Introduces students to the philosophic and political background of the concept of human rights. Discusses important documents as part of the history of the development of human rights theories. Examines important issues in current political and ethical debates about human rights. Reviews core legal documents and the work of the most important governmental and nongovernmental institutions currently involved in human rights protection and promotion. Examines at least one current problem area in human rights protection. (Webster University HRTS 1100) Articulation pending.

Global Studies 220 – Introduction to Sustainability (3) ★★★★★ Prerequisites: English 106 and Math 60 or 90. Co-requisite: ENG 114. Recommended preparation: prior college science course. A survey of the theory and practice of sustainability, addressing human impacts on Earth's natural and human resources through resource consumption, waste and pollution. Coverage includes philosophical rationales, scientific underpinnings, and applied measures to reduce unsustainable practices in business operations, public administration, household management, and other enterprises. UC/IND/CSU area D7, IGETC area 4

GS 241 - A Reflective Experiential Sojourn (2) ★★★★★ Prerequisite: Approval to participate on Marymount Study Abroad program. This course, taken during a Marymount College semester study abroad program is intended to supplement the overseas experience. The course involves engagement in culturally appropriate experiences and reflections shaped by experiential learning and intercultural competency theories to increase students' recognition of multiple perspectives and global awareness. Online course. Articulation pending.

Global Studies 302 – California in the Global Economy (3) ★★★★★ An examination of key California industries including agriculture, energy, education,

arts and media, manufacturing, tourism, services, and trade in a regional and global context. Topics include natural and human resources, diversity, migration, innovation, physical infrastructure and transportation, the regulatory and tax environment, and the international flow of goods, ideas, and capital. (Same as ECO 302)

Global Studies 330- Climate Change (3) ★★★★★★ Prerequisite: One college level Science course. A consideration of climate change in relationship to human behavior. The course provides a general overview of the evidence for and against global warming, including discussion of greenhouse gases and their sources, Earth's carbon cycle, natural and unnatural trends in atmospheric chemistry and climate change, effects of atmospheric changes, mitigation strategies, and political responses.

GS 400 – People, Profit, Planet (3) ★★★★★★ Prerequisite: Senior standing. An interdisciplinary approach to the challenges of meeting human needs in a socially responsible and environmentally sustainable manner. The course expands on classical economic models by integrating consideration of a triple bottom line of profitability, social equity, and physical sustainability in the broader context of resources, systems, and values. (Same as ECO 400)

GS 405 - Global City: Los Angeles (3) ★★★★★★ A multidisciplinary, critical analysis of Los Angeles with its foundation in urban development, history, culture, politics, environment, art, architecture, film and spatial analysis. Through the works of scholars, filmmakers and even the city itself as classroom for various onsite observations, we can study this complete yet relatively young, unusual and fascinating city.

GS 410 - Economics of Population, Energy and Resources (3) ★★★★★★ Prerequisite: upper division standing. This course will examine the historical trends of population economics and the future implications for energy and resource policy. It will examine aspects of local, national and global markets for resources, and resource management. Particular emphasis will be placed on the demand and supply of fossil fuels, nuclear power and renewable energy. Private-sector and public-sector solutions will be debated. (Same as ECO 410)

**** Global Studies 290, 390, 490 - Selected Topics (1-3).**

**** Global Studies 391, 491, 591 - Internship (12).**

**** Global Studies 295, 395, 495, 595 - Independent Study (1-12).**

**** Global Studies 296, 396, 496, 596 - Practicum (1-6).**

Health Education

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Health 100 – First Aid and CPR (1) ★★★ A study of Community CPR and Basic First Aid techniques and procedures. Emphasis on practical skills and assessing emergencies in the home, school and community. American Red Cross certifications may be earned. UC/IND/CSU

Health 130 – Human Sexuality (2-3) ★★★★★ An analysis of human sexual behavior from the physiological, sociological and psychological points of view. UC/IND/CSU area E

Health 150 – Concepts in Health Education (1-2) ★★★ Contemporary health knowledge intended to develop proper attitudes and behavior. Topics selected from: nutrition, fitness, drug and alcohol use and abuse, stress, chronic diseases, acquaintance rape, death and dying, self-esteem, and lifestyle diseases. UC/IND/CSU area E

Health 170 – Fitness for Life (1-2) ★★★ A combination of physical assessments, classroom lectures, daily walking and/or physical activities to promote optimal wellness. (Same as PED 170) CSU area E

** **Health 290, 390, 490 – Selected Topics (1-3).**

** **Health 295, 395, 495 – Independent Study (1-12).**

History

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

History 100 – Western Tradition I (3) ★★★★★ Prerequisite: English 106. The emergence of European culture and the development of western society from the neolithic era to the Enlightenment. Emphasis on the political, economic, social, religious and intellectual events that had an impact on the maturation of European traditional culture. UC/IND/CSU area D6; IGETC area 4

History 101 – Western Tradition II (3) ★★★★★ Prerequisite: English 106. Emergence of modern European culture and the development of western society from the Age of Absolutism to the present. Emphasis on political, economic, social, religious and intellectual events that had greatest impact on the maturation of modern Europe. UC/IND/CSU area D6; IGETC area 4

History 120 – History of the United States I (3) ★★★ Prerequisite: English 106. Survey of the political and social history of the United States from colonial times to 1865. Special emphasis on the constitutional development of the nation and on the development of American national characteristics. UC/IND/CSU area D6, F; IGETC area 4

History 121 – History of the United States II (3) ★★★ Prerequisite: English 106 or equivalent. Survey of the political, social and institutional changes in the history of the United States since the Civil War. Emphasis on economic growth and the international role of the United States. UC/IND/CSU area D6, F; IGETC area 4

History 125 – History of the United States Since 1945 (3) ★★★ Prerequisite: English 106 or equivalent. Survey course that examines and analyzes the development of the United States from 1945 to the present. Attention is given to the political, social, intellectual, cultural and economic changes in American society. UC/IND/CSU area D6; IGETC area 4

History 135 – Perspectives on Global Development (3) ★★★★★ This course provides a comparative, multidisciplinary overview of concepts, methods and theories of development and growth. Global disparities in wealth, power, and quality of life are analyzed, and alternative approaches to development are examined. (same as ECO/GS 135) UC/IND/CSU area D7

History 200 – Twentieth Century Europe (3) ★★★★★ A study of the political, social, economic and intellectual trends in Europe from 1900 to the present. Emphasis on ideologies, political systems and social transformations during the Imperial Age, the Russian Revolution, the two World Wars and the era of super-power confrontation. UC/IND/CSU area D6; IGETC area 4

History 201 – History of England (3) ★★★★★ A political and social history from the Tudor period to modern times. Development of parliamentary democracy, impact of the industrial revolution, expansion and decline of the empire, and creation of the modern welfare state. UC/IND/CSU area D6; IGETC area 4

History 210H – Western Heritage, Honors (3) ★★★★★ Prerequisite: member of the PTK Honors Program or consent of instructor. A critical survey of Western culture from the 17th century to the present based on analysis of primary sources, literature and film documentaries. Emphasis on social structures, political ideologies, economic systems, revolutionary movements, imperialism and modern warfare. UC/IND/CSU area D6; IGETC area 4

History 220 – The United States in the Twentieth Century (3) ★★★★★

Prerequisite: English 106. An historical survey of the major movements and events of the 20th century to provide insight into those forces primarily responsible for shaping the present United States. UC/IND/CSU area D6; IGETC area 4

History 220H – The United States in the Twentieth Century – Honors (3)

★★★★ Prerequisite: member of the PTK Honors Program or consent of instructor. An historical survey of the major movements and events of the 20th century to provide insight into those forces primarily responsible for shaping the present. United States. UC/IND/CSU area D6; IGETC area 4

History 270 – Ethnic History of the United States (3) ★★★★★ This course surveys the history and current conditions of a range of ethnic groups in the United States, examining the distinctive features and contributions of different ethnic groups and cultures, as well as the range of variations in relations between ethnic groups and in their particular perspective on the institutions of the wider society. The history of issues interconnecting race, class, and politics is addressed to provide greater context for understanding various current issues in ethnic relations. UC/IND/CSU area D3, D6; IGETC area 4

History 275 – History of Women in the United States (3) ★★★ A survey of the expanding roles of women in American society since colonial times. Examination of the values, expectations and contributions of women from various social classes and ethnic groups. UC/IND/CSU area D4, D6; IGETC area 4

History 285 - History of American Business & Management (3) ★★★★★ Traces the rise of business as a major American cultural institution, with consideration given to its impact on government, law, education, and social customs. Special emphasis is given to the changes in managerial thought and practice in the twentieth century and the rise of corporate bureaucracy. Same as BUS 285. (Webster University MNGT 2340)

History 320 – Environmental History (3) ★★★★★★ Prerequisite: At least one course in U.S. History with coursework in World History, life sciences, and anthropology or sociology recommended. An overview of human impacts on the environment—local, national, and global—from prehistoric times to the present. The course also addresses changing perceptions of nature, and the historical emergence of modern environmental quality issues and mitigation strategies at local, national, and global levels.

History 330 - Latin America and the Latino Experience ★★★★★★ History of Latin America, with special emphasis on Mesoamerica, from before European contact up to the present. Explores the history of relations between Latin America and the US, with an emphasis on the development of Latino/Hispanic communities in the US, the development of Chicano and Diaspora identities, the role of US-Mexico border, and the role of Mexican heritage in US cultural diversity. Combining

archaeology, ethnohistory, history, anthropology, cultural studies, political science, global and ethnic studies, this course provides an in-depth foundation in the origins of, and evolution of, the Latino experience in America.

**** History 290, 390, 490 – Selected Topics (1-3).**

**** History 295, 395, 495 – Independent Study (1-12).**



Interdisciplinary Studies

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Note: These courses (with the exception of ID117) fulfill the CC/CD requirement.

Interdisciplinary 107 – Introduction to Peace and Conflict Studies (2-3) ★★★★★

Prerequisite: English 106. A survey of the causes, consequences and alternatives to conflict, from interpersonal to international levels. The course integrates perspectives, theories and issues from different disciplines and incorporates cross-cultural comparisons. UC/IND/CSU

Interdisciplinary 117 – The Art of Being Human (2-3) ★ A critical examination of the liberal arts and sciences for the purpose of acquiring the base skills, knowledge and values for personal, social and physical well-being. UC/IND/CSU area E

Interdisciplinary 117H – The Art of Being Human - Honors (3) ★ ★ ★ A critical examination of the liberal arts and sciences for the purpose of acquiring the basic skills, knowledge, and values for personal, social and environmental well-being. In this honors course, students will integrate their learning by actively participating in research, evaluation and integration of a focused honors study topic culminating in a project showcased at our fall honors symposium. UC/IND/CSU area E

Interdisciplinary 123 – Psychobiology: Mind, Brain and Behavior (3) ★★★★★

Prerequisite: Psychology 150 or 150H. This course is designed to integrate psychological and biological approaches to explaining human consciousness and behavior. The interrelationship between mental experiences and the brain's neurochemical activities will be explored with respect to the following topics: sensation and perception; cognition; drives; emotions; social behavior; altered states of consciousness; mental health and mental illness. (Same as Psychology 123) UC/IND/CSU areas B2, D7, D9; IGETC areas 4, 5

Interdisciplinary 123H – Psychobiology: Mind, Brain and Behavior - Honors (3)

★★★★★ Prerequisites: Psychology 150 or 150H and membership in the PTK Honors Program or consent of instructor. This course is designed to integrate psychological and biological approaches to explaining human consciousness and behavior. The interrelationship between mental experience and the brain's neurochemical activities will be explored with respect to the following topics: sensation and perception; cognition; drives; emotion; social behavior; altered states of consciousness; mental health and mental illness. The course will also offer many opportunities to analyze the most current research in this area. (Same as Psychology 123H) UC/IND/CSU areas B2, D7, D9; IGETC areas 4, 5

Interdisciplinary 126 – The Compleat Naturalist: Interdisciplinary Approaches to the Natural World (1-3) ★★★ Prerequisite: English 105. A survey of how the sciences and humanities bear on our perception, understanding and response to a designated natural region and its distinctive features. The course integrates extensive field activities to interconnect natural history, the history of human adaptations, and both philosophical and artistic responses to the region. (126A-Southern California; 126B-Costa Rica; 126C-Ecuador) UC/ IND/CSU

Interdisciplinary 133 – Dynamics of Leadership (1-3) ★★★ The purpose of this course is to provide the student with an intensive opportunity to analyze responsibilities and commitments in the context of leadership. This course explores theories and styles of leadership in order to understand the changing nature of leadership today and examines the ethics of leadership using current topics. CSU/IND

Interdisciplinary 135 – Perspectives on Global Development (3) ★★★★★ This course provides a comparative, multidisciplinary overview of concepts, methods and theories of development and growth. Global disparities in wealth, power, and quality of life are analyzed, and alternative approaches to development are examined. (same as ECO/HIS 135, replaced by GS 135 Fall 2010) UC/IND/CSU area D7; IGETC area 4

Interdisciplinary 142 – Religion in America I (3) ★★★ A study of the origins/importance of religion in America from pre-European contact to Civil War. Topics include: Native American religions, colonial powers, interaction with natives, Revolutionary and Federalist period, religious movement, utopian communities, rise of abolition and fight against slavery and religion and civil war. (Same as REL 142) UC/IND/CSU: IGETC area 3

Interdisciplinary 146 – Mysteries in Literature and Film (2-3) ★★★ Exploration of the mystery genre as it appears in literature and film. Emphasis on the elements of the mystery genre, including plot, characterization and tone. UC/IND/CSU area C2

Interdisciplinary 147 – Literature and Psychology (2-3) ★★★ A study of psychology applied to an appreciation and understanding of selected writings. UC/IND/CSU area C2

Interdisciplinary 148 – History of Film (2-3) ★★★ This course surveys the evolution of filmmaking in the 20th and 21st centuries. The course exposes students to a wide range of film genres and explores how the cultural, political and ideological values have influenced filmmakers and the art of filmmaking. Critical analysis of film scriptwriting, cinematography, direction, acting and style are emphasized. (Same as AM 202/CAR 148) UC/IND/CSU area C1

Interdisciplinary 149 – Fairy Tales and Folklore (2-3) ★★★ This course explores the values and lessons in fairy tales and folk stories from around the world. Analysis of stories will incorporate a variety of interpretive perspectives, including psychological, anthropological, feminist and humanist. Stories will be contrasted

according to cultural differences as well as differences between print and film versions. UC/IND/CSU area C2

Interdisciplinary 180 – Comparative Culture (2-3) ★★★ The study of a non-Western culture; the nature and interrelations of society, character and culture. The socio-cultural system of a country or area; cross-cultural communication and understanding. (180A – Japan; 180B – China; 180D – The Middle East; 180E – Kenya; 180F – Soviet Union) UC/IND/CSU area D7

Interdisciplinary 185 – Backstage with the Arts (2-3) ★★★ Theoretical and practical aspects of visual and performing arts through a combination of lecture, discussion, and media presentations, and the direct experience of exhibits and performances. (Same as ART/MUS/THE 185) IND/CSU

Interdisciplinary 191 – Western Culture (1-3) ★★★ A study of the culture and sub-cultures of Europe and the Americas, including their social systems, history, economy, religion and art. (191B – The Heritage of Britain; 191C – Mexico; 191E – The Iberian Peninsula; 191F – Scandinavia; 191G – France; 191I – Greece and Italy; 191K – Mesoamerica; 191L – Italy) UC/IND/CSU area D7

Interdisciplinary 217 - Personal, Academic & Career Development (1) ★★
Prerequisite: ID 117 or by placement. Through reflection, discussion and technology, students will gain a firm understanding of the transformative college experience, and will create visual documentation to support it. Using self-exploration & assessment tools coupled with technology, students will develop skills in their specific academic and career areas of interest, digital literacy and organization. Throughout this course students will: continually develop their e-Portfolio as means of careful and purposeful documentation of growth and learning at the College; gain a thorough understanding of their own academic, personal and career interests and goals; and create specific strategies and tools to achieve academic, personal and career goals. IND/CSU.

Interdisciplinary 230 – Information Literacy (1) ★★★★★ Learn to construct a research strategy and use research resources for academic and career endeavors. Examine information technology's impact on the individual and society. (Formerly ID 130) UC/CSU/IND

Interdisciplinary 279 – Study Travel (1) ★★★ Prerequisites: Completion of appropriate prerequisite course (1-3 units) with a C or above or concurrent enrollment in a companion (2-3 unit) course in preparation for the study component, completion of application for study-travel, and instructor's permission to travel. ID 279 is a companion course which is attached to other course-s in the Marymount College Catalog in order to enhance the curriculum and provide additional opportunities to meet student interests and needs. May be repeated for credit as long as the travel destination is not repeated. A maximum of 4 units will count towards graduation. CSU

Interdisciplinary 317 - Dynamics of a Successful Work Experience (1)

★★★★★ Prerequisite: Junior standing, second semester. Juniors interested in combining their Senior Capstone Project with an Internship will benefit from this class. Assistance will be given in identification of a potential company/organization to connect with the Capstone Project. This course will support the development of the capstone project, leading to successful completion of the requirements as well as enhancing the experience.

Interdisciplinary 430 – Leadership Seminar (3) ★★★★★ Prerequisite: Upper division standing, record of co-curricular participation, 2.5 GPA The course offers upper division students opportunities to reflect on leadership, through readings, presentation, discussion, and drawing on the experiences of guest speakers and students themselves in a variety of contexts.

Interdisciplinary 497 - Liberal Arts Capstone I (3) ★★★★★ Prerequisite: senior standing, and approval of Liberal Arts Division Chair. Seminar under the leadership of a designated instructor and in collaboration with other students preparing their capstone project, in which the student will develop a research plan related to both the student’s areas of emphasis and select a mentor or mentors under whose guidance the research will be conducted.

Interdisciplinary 498 – Liberal Arts Capstone II (3) ★★★★★ Prerequisite: Approval of Liberal Arts Division Chair and successful completion of ID 497. Continuation of Capstone I in which, under the leadership of a designated instructor and in collaboration with other students completing their capstone project, the student completes the research plan developed in ID 497. The project will culminate in an oral and/or audio-visual and written presentation.

Interdisciplinary 530 – Leadership Seminar (3) ★★★★★ Prerequisite: Instructor consent. Course is open to post baccalaureate students and upper division students with a minimum 3.5 GPA by petition. The course offers upper division and post-baccalaureate students opportunities to reflect on leadership, through readings, presentation, discussion and practice-based research.

**** Interdisciplinary 290, 390, 490, 590 - Selected Topics (1-3).**

**** Interdisciplinary 391, 491, 591 - Internship (12).**

**** Interdisciplinary 192, 292, 392, 492, 592 - Service Learning (1-8).**

**** Interdisciplinary 295, 395, 495, 595 - Independent Study (1-12).**

**** Interdisciplinary 296, 396, 496, 596 - Practicum (1-6).**

Japanese

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Note: Speakers of Japanese with native-like fluency will not receive credit for courses except with advance approval from the instructor and department.

Note: Each four-unit language course is comparable to one year of a high school language course in the same language.

Japanese 100 – Elementary Japanese I (4) ★★★ The course develops competence in elementary spoken Japanese and the practical skills required to use the modern Japanese language as well as the study of Hiragana and Katakana. UC/IND/CSU area C2

Japanese 101 – Elementary Japanese II (4) ★★★ Prerequisite: Japanese 100 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Continuation of Japanese 100 with emphasis on speaking, vocabulary, reading, grammar, speech patterns and cultural knowledge. Continues the study of hiragana and katakana and introduces the kanji writing systems; geography and aspects of Japanese customs and manners are included. UC/IND/CSU area C2; IGETC area 6

Japanese 200 – Intermediate Japanese I (4) ★★★ Prerequisite: Japanese 101 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Continuation of Japanese 101; course includes drill to increase proficiency in dialogue, intermediate level readings on various topics related to contemporary Japanese life and culture to increase reading proficiency and stimulate cross-cultural awareness, and exercises in written composition utilizing hiragana, katakana and kanji. UC/IND/CSU area C2

Japanese 201 – Intermediate Japanese II (4) ★★★ Prerequisite: Japanese 200 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Continuation of Japanese 200; course includes instruction in the spoken language to increase verbal fluency, a continuation of study of the written language incorporating readings on topics related to Japanese life and culture and exercises in written composition using kiragana, katakana and kanji. Intercultural awareness is emphasized throughout the course. UC/IND/CSU area C2

**** Japanese 290, 390, 490 – Selected Topics (1-3).**

**** Japanese 295, 395, 495 – Independent Study (1-12).**

Mathematics

All math courses: open to students of any English level

NOTE ON COURSE SEQUENCING: Students who place into developmental math courses (Math 50/50I/60/90/90I) must complete the appropriate sequence of courses before enrolling into a college-level math course, e.g., Math 105. Also, students must meet the respective course prerequisites before continuing on into the next course in the math sequence. Math 50 through 90 are offered for a grade of A, A-, B+, B, B-, C+, C or No Credit (NC).

Mathematics 50 – Elementary Algebra (3) A course in basic algebra, including a study in equation solving, exponents, scientific notation, polynomials, factoring, linear inequalities, word problems, literal equations, rational expressions, complex fractions, radicals, fractional equations and quadratic equations.

Mathematics 50I – Elementary Algebra: Intensive (2) Prerequisite: a sufficient score on the math placement exam, or a grade of D or better in an Elementary Algebra course at the college level. This course rapidly reviews topics found in Elementary Algebra, including equation solving, exponents, polynomials, factoring, linear inequalities, word problems, literal equations, rational expressions, fractional equations, radicals and quadratic equations.

Math 60 – Fundamentals of Algebra (4) Prerequisite: Math 50 or by placement (see Catalog section on Placement Testing). Topics in Elementary and Intermediate Algebra including: solving linear and quadratic equations, operations on polynomials and factoring, completing the square, rational, exponential and logarithmic expressions and equations, graphing and interpretation of graphs and exponential and logarithmic functions.

Mathematics 90 – Intermediate Algebra (3) Prerequisite: Mathematics 50 or 50I with a grade of C or higher, or math placement equivalent. This course covers graphing linear equations, rational, exponential and logarithmic expressions, fractional exponents, quadratic equations, completing the square, radicals, functions, complex numbers, absolute value equations and inequalities, parabolas, and systems of linear equations.

Math 90I – Intermediate Algebra: Intensive (2) Prerequisite: A grade of B+ or better in Math 50 or 50I. This course rapidly reviews topics found in Intermediate Algebra, including graphing linear and quadratic equations, rational exponents, radicals, factoring, functions, complex numbers, absolute value problems, and systems of linear equations. This course does not fulfill the General Education Quantitative Reasoning Requirement.

Mathematics 105 – College Algebra (4) Prerequisite: Mathematics 60, 90 or 90I, credit (CR) or C or higher, or sufficient score on the placement exam. This

course includes functions and transformations, systems of equations, matrices and determinants, theory of polynomial equations, complex numbers, study of functions (polynomial, rational and irrational), and their graphs, sequences and series. UC/IND/CSU area B4; IGETC area 2.

Mathematics 107 – Liberal Arts Mathematics (3) Prerequisite: Mathematics 60, 90 or 90I, credit (CR) or C or higher, or sufficient score on the placement exam. An elementary introduction to mathematics, emphasizing the deductive process; concepts of contemporary mathematics; primarily for liberal arts students. UC/IND/CSU area B4; IGETC area 2

Mathematics 109 – Trigonometry (3) Prerequisite: Mathematics 60 or 90, credit (CR) or C or higher, or sufficient score on the placement exam. This course introduces circular and trigonometric functions. Topics include graphing, equations, identities, laws of sines and cosines, complex numbers and DeMoivre's theorem. IND/CSU area B4

Mathematics 110 – Pre-calculus (4) Prerequisite: Math 109 with a grade of C or better, or sufficient score on the placement exam. Prior to 2010: Mathematics 105 with a grade of C or higher, or math placement equivalent. Study of rational functions, conic sections, quadratic inequalities, induction, the Binomial Theorem, trigonometry and vectors. UC/IND/CSU area B4; IGETC area 2

Mathematics 115 – Finite Mathematics (4) Prerequisite: Mathematics 60, 90, 90I with a grade of C or higher, or sufficient score on the placement exam. This course includes the study of functions, logarithmic and exponential functions, systems of linear equations, matrices, linear programming and the simplex method, set theory, the mathematics of finance, elementary probability and combinatorics, Markov chains, and game theory. UC/IND/CSU area B4; IGETC area 2

Mathematics 120 – Calculus for Managerial Life and Social Sciences (4) Prerequisite: Mathematics 105, 110 or 115 with a grade of C or higher, or sufficient score on the placement exam. A study of calculus to include functions, derivatives, optimization problems, graphs of functions, integration of functions of one variable, functions of several variables, partial derivatives, Lagrange multipliers, double integrals, and application problems that involve concepts from the managerial, life and social sciences. The emphasis is on problem-solving techniques. UC/IND/CSU area B4; IGETC area 2

Mathematics 130 – Calculus I (4) Prerequisite: Mathematics 110 with a grade of C or higher, or or sufficient score on the placement exam. Study of limits, differentiation and integration of algebraic and trigonometric functions, applications of the derivative and the definite integral, and curve sketching. UC/IND/CSU area B4; IGETC area 2

Mathematics 131 – Calculus II (4) Prerequisite: Mathematics 130 with a grade of C or higher, or the equivalent. Differentiation and integration of several transcendental functions, methods of integration, analytic geometry, polar coordinates, parametric equations, indeterminate forms, improper integrals, and infinite series. UC/IND/CSU area B4; IGETC area 2

Mathematics 132 – Calculus III (4) Prerequisite: Mathematics 131 with a grade of C or higher, or the equivalent. Analytic study of vectors, lines, planes, surfaces and curves. This course also studies partial differentiation, multiple integration, Green's Theorem, surface integrals and Stokes' Theorem. UC/IND/CSU

Mathematics 220 – Differential Equations and Linear Algebra (4) Prerequisite: Math 131. Recommended preparation: Math 132. This course consists of a study of first-order ordinary differential equations, systems of linear equations, matrices, determinants, vector spaces, linear transformations, linear ordinary differential equations having second (or higher) order, Laplace transforms, eigenvalues, eigenvectors, systems of linear differential equations and applications. UC/IND/CSU area B4, IGETC area 2

Mathematics 270 – Introductory Statistics (4) Prerequisite: Mathematics 60, 90 or 90I, credit (CR) or C or higher, or sufficient score on the placement exam. An introductory course in probability and statistics. It includes calculation and analysis of statistical parameters with hand-held calculator and with statistical software for personal computers. Topics include sampling, measures of central tendency and variability, probability distribution, normal and binomial distributions, confidence intervals, hypothesis testing. Application of a variety of statistical tests, including the sign test, z-test, t-test, chi-square analysis of variance, linear regression and correlation, and non-parametric tests. Comparable to ANT/PSY/SOC 235 and BUS 220. UC/IND/CSU area B4; IGETC area 2

** **Mathematics 290, 390, 490 – Selected Topics (1-3).**

** **Mathematics 295, 395, 495 – Independent Study (1-12).**

Music

★ Open to students of any ESL/English level

★★ Placement in English 104 or higher

★★★ Placement in English 108 or higher

★★★★ Placement in English 112 or equivalent

★★★★★ Completion of English 112 or equivalent

★★★★★★ Completion of English 114 or equivalent

Music 100 – Music Appreciation (3) ★★★ Basic course for the music or non-music major. Development of perceptive listening skills through an exploration of the parameters of music and a study of the history and literature of music from the Middle Ages to the present. UC/IND/CSU area C1; IGETC area 3

Music 101 – Music in America (3) ★★★ Basic course for the music or non-music major. Survey of music in the United States with emphasis on folk, country, blues, jazz, rock, musical theatre and popular traditions. UC/IND/CSU area C1; IGETC area 3

Music 105 – Music Fundamentals (3) ★★★ Beginning music theory course for the general student as well as music major. Covers music terminology, rhythm, pitch, notation, meter, key signatures, scales, chords and keyboard layout. UC/IND/CSU

Music 112 – History of the American Musical Theatre (3) ★★★ A survey of the history of the American musical theatre will be presented beginning with the influence of the European operetta to the minstrel show of the 19th century through to the present day. UC/IND/CSU area C1

Music 115 – Music Theory I (3) ★★★ Prerequisite: MUS 105; Corequisite: Music 117. Designed for the music major but open to others with consent of instructor. Introduction to basic music theory and musicianship. Terminology, melodic and rhythmic notation, intervals, scales and chords. UC/IND/CSU; IGETC area 3

Music 116 – Music Theory II (3) Prerequisite: Completion of Music 115. Corequisite: Music 118. Designed for the music major but open to others with consent of instructor. Continuation of Music 115. Diatonic harmony, including non-harmonic tones, bass modulations and dominant seventh chords. UC/IND/CSU; IGETC area 3

Music 117 – Musicianship I - (1) Corequisite: Music 115. Covers the techniques of sight-singing, dictation, ear-training and keyboard fundamentals, of rhythm, diatonic harmony and melody, including notation of intervals, major scales and triads in root position. UC/IND/CSU

Music 118 – Musicianship II - (1) Prerequisite: Music 115 and 117. Corequisite: Music 116. Continuation of Musicianship I, including compound rhythms, chromatic harmony, minor scales and triads in all inversions. UC/IND/CSU

Music 155 – Choral Ensemble (1) ★ Open by audition or with the consent of the instructor. Rehearsal and performance of music of all periods of music history as well as pop literature. May be taken for four semesters of credit. UC/IND/CSU

Music 164 – Jazz Ensemble (1) ★ This course is designed to give the student the experience of participating and performing in a jazz ensemble. The ensemble will perform literature from a variety of jazz genres and will learn historically relevant facts about jazz and jazz artists. Improvisation will be taught and explored by the ensemble players. UC/IND/CSU

Music 165 – Applied Music, I, II, III, IV (1-2) ★ Fifteen private lessons per semester on an instrument or voice. Open to all students regardless of experience.

One half-hour lesson per week earns one unit credit; one one-hour lesson per week earns two units. May be taken for four semesters of credit. UC/IND/CSU

Music 185 – Backstage with the Arts (2-3) ★★★ Theoretical and practical aspects of visual and performing arts through a combination of lecture, discussion, and media presentations, and the direct experience of exhibits and performances. (Same as ART/ID/THE 185) IND/CSU

Music 310 – Roots, Folk and World Music (3) ★★★★★ Prerequisite: Previous coursework in anthropology. A cross-cultural survey of indigenous, traditional, and “world” music genres. The course emphasizes the varying socio-cultural contexts of music—who performs, for whom, at what times and places, with what message or purpose. The course will also discuss essential features of music, such as rhythm, melody, harmony, and instrumentation. (Same as ANT 310)

** **Music 290, 390, 490 – Selected Topics (1-3).**

** **Music 295, 395, 495 – Independent Study (1-12).**

Philosophy

★ Open to students of any ESL/English level

★★ Placement in English 104 or higher

★★★ Placement in English 108 or higher

★★★★ Placement in English 112 or equivalent

★★★★★ Completion of English 112 or equivalent

★★★★★★ Completion of English 114 or equivalent

Philosophy 100 – Contemporary Moral Issues (3) ★★★ A critical examination of controversial moral problems confronting contemporary society. Topics may include: abortion, capital punishment, environmental ethics, sexual morality, euthanasia, affluence and poverty, business ethics, censorship, gun control, discrimination, nuclear war, and genetic engineering. UC/IND/CSU area C2; IGETC area 3

Philosophy 110 – Ethics (3) ★★★ Concerned with the justification for how/why we treat each other and the environment. The focus is on the question of the good life, the development of moral character, the relative merits of ethical principles, and the ethical assumptions of the student and of modern society. UC/IND/CSU area C2; IGETC area 3

Philosophy 120 – Introduction to Philosophy: History of Philosophy (3) ★★★★★ Selected major philosophies from the four great historical periods and their developmental influences into the 21st century. Ancient Philosophy (Buddha, Confucius, Socrates, Plato, Aristotle); Medieval Philosophy (St. Augustine, St. Thomas Aquinas); Modern Philosophy (Descartes, Locke, Berkeley, Hume, Kant); Contemporary Philosophy (James, Ayer, Wittgenstein, Sartre, 20th Century Science). UC/IND/CSU area C2; IGETC area 3

Philosophy 121 – Introduction to Philosophy: Issues of Philosophy (3) ★★★★★
 Several important topics in philosophic thought: Appearance vs. Reality, Knowledge vs. Skepticism, Freedom vs. Determinism, God vs. Naturalism, Mind-Body Relationship, Self-Identity, Justice and the State, Pluralism and the Common Good, Ethics and the Good Life. UC/IND/CSU area C2; IGETC area 3

Philosophy 130 – Logic – Critical Thinking (3) ★★★★★ A foundation course in formal and informal logic. Topics include the functions and forms of language, symbolizing ordinary language, deductive logic, inductive logic, informal fallacies, and the scientific method. Emphasis is on appreciating the value of sound/cogent reasoning and unambiguous communication. UC/IND/CSU areas C2, A3

Philosophy 145 – Philosophy of Religion (3) ★★★★★ A study of issues raised by religious faith: proofs for existence of God, the problem of evil, atheism, free will, existence/immortality of the soul, and why there are so many religions. UC/IND/CSU area C2

Philosophy 150 – Human Nature and Values (3) ★★★★★ The major ideologies and philosophies defining the meaning of human nature and their consequent values and philosophies of life: Hinduism, Buddhism, Confucianism and Christianity; the teachings of Plato, Aristotle, Aquinas, Descartes, Darwin, Huxley, Marx, Freud, Skinner and Sartre; scientific reductionism; cybernetics. UC/IND/CSU area C2; IGETC area 3

Philosophy 220H – Introduction to Philosophy: Honors Philosophy (3) ★★★★★
 Member of the PTK Honors Program or consent of instructor. This course is an intensified, introductory examination of the major figures and major issues in the history of philosophy. The central theme of the course is “meaning and the human condition.” Emphasis is placed upon articulation of primary source readings, research and critical thinking. Readings will include works that address the perennial philosophical questions from metaphysics (what is real?), epistemology (what can we know?), and ethics (character and what ought we to do?). UC/IND/CSU area C2; IGETC area 3

Philosophy 240 - Business Ethics: Theories, Values and Case Studies (3) ★★★★★
 This course critically analyses the essential role of ethics in the American-Global business community. Topics for analysis include: the current ethical conditions in the business community; defining business; defining ethics; the necessary connection between business and ethics; the purpose/s of work; fair profits and wages; capitalism and its critics; global business practices; power and justice; corporate and employee responsibilities; business, sustainability, and the environment; ethics and global business relations. (Same as BUS 240, replacing PHI 140) UC/IND/CSU

Philosophy 305 - Philosophy of Art-Aesthetics (3) ★★★★★ Prerequisite: Completion of a lower division Philosophy course. Introduces the student to the basic philosophical questions about art: what is the nature of art and artistic endeavor? How do we discern the difference between art and non-art? What, if anything, makes good art different from bad art? What role ought art to play in human life? The course involves a study of key concepts involved in the artistic endeavor: taste, beauty, imagination, creativity, representation, expression, and metaphor.

Philosophy 310 - Philosophy of Film (3) ★★★★★ Prerequisite: Completion of a lower division Philosophy course. Introduces students to the basic contemporary philosophical questions about film: what is the nature of art and artistic endeavor? What is film and how does film fit into this picture? What, if anything, makes good film different from bad film? What role ought the cinema play in human life and society? The main theories developed in contemporary philosophy of film are presented and rigorously analyzed through conceptual analysis and case studies.

Philosophy 320 – American Philosophy (3) ★★★★★ Prerequisite: One Philosophy course. A critical examination of the most influential ideas in United States history that have contributed to the development of a distinctive American Philosophy and so, an American Way of Life. Philosophers and ideas to be considered include: Edwards/Puritanism; Jefferson/American Government; Emerson/Thoreau: Transcendentalism; Pierce/James: Pragmatism; Dewey/Experimentalism; Whitehead/Process Philosophy; Quine/Scientific Empiricism; Searle/Analytic-Linguistic Philosophy.

Philosophy 330 - Postmodernism (3) ★★★★★ Prerequisite: Completion of a lower division Philosophy course. A critical examination of the people and ideas that have shaped the development of a distinctive emerging postmodern philosophy and the movement's influence on American and Global thought. The course will also contrast the features of modern thought with more traditional philosophy. Philosophers and ideas to be considered include: Descartes, Derrida, de Certeau, Foucault, Lyotard, Post-Structuralism, Deconstructionism and Social Constructions.

Philosophy 350 - Ethics in America: the Pursuit of Happiness (3) ★★★★★ Prerequisite: one lower division Philosophy course. Recommended: one lower division American History or Economics course. The Declaration of Independence defined "The American Dream" as "life, liberty and the pursuit of happiness." This search defines us as a people. References to "happiness" are everywhere: advertisements promise to help consumers attain it, musicians sing about it, politicians invoke it in an effort to gain public support. But what is it? In this course, we will explore interpretations of American understandings of happiness in shaping the national moral character, and critically examine the ethical choices people have made and do make "to be happy."

Philosophy 380 - Biomedical Ethics (3) ★★★★★ Prerequisite: Completion of a lower division Philosophy course. Recommended preparation: lower division

Science class. This course is an introduction to biomedical ethics. The first part of the course provides an introduction to basic ethical theory, which is intended to serve as a background aid for thinking through the particular issues discussed in the remainder of the course. Specific topics to be discussed include confidentiality and truth-telling in the doctor/patient relationship, medical experimentation and informed consent, abortion, treatment decisions for seriously ill infants, physician assisted suicide, and health care reform.

Philosophy 385 - Philosophy of Science (3) ★★★★★ Prerequisite: Completion of a lower division Philosophy course. Studies the nature of science: its assumptions, practices, concepts and argument forms. Topics include: the nature of science vs. non-science, the nature of scientific explanation and theory, the nature of scientific progress and the role of theory in scientific progress and research, ethical principles in research, and the relationship of science to other fields of knowledge.

** **Philosophy 290, 390, 490 – Selected Topics (1-3).**

** **Philosophy 295, 395, 495 – Independent Study (1-12). Prerequisite: Two courses in Philosophy with a grade of B or better in each course.**

Physical Education

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

AQUATICS

Physical Education 100 – Beginning Swimming (1) ★ Students will learn proper breathing and stroke techniques for freestyle, breaststroke, backstroke and elementary backstroke with emphasis on safety, technique and conditioning. UC/IND/CSU area E

Physical Education 101 – Intermediate/Advanced Swimming (1) ★ Course includes strokework on the following: freestyle, backstroke, breaststroke, and butterfly with emphasis on conditioning. Students must have some swimming ability. UC/IND/CSU area E

Physical Education 104 – Lifeguard Training (1) ★ Development of skills needed to become a lifeguard. Emergency rescue and resuscitations related to aquatics. Students must have at least intermediate swimming ability. Red Cross Lifeguard Training card will be issued upon successful completion of this course. This course fulfills either Physical Education or Health Education requirement. UC/IND/CSU area E

Physical Education 149 – Surfing (1) ★ This course is designed for students who are proficient in basic surfing skills. Students will work to improve overall conditioning and technique, learn safety skills and enhance relationship skills with other ocean athletes. Class will meet at Torrance Beach. UC/IND/CSU area E

TEAM SPORTS

Physical Education 121 – Basketball (1) ★ Development of fundamental skills, history, rules and strategies of the game. Open to players of all levels. UC/IND/CSU area E

Physical Education 122 – Soccer (1) ★ Development of basic soccer skills, including passing, dribbling, trapping and shooting. Emphasis on strategies and game play. Open to players of all levels. UC/IND/CSU area E

Physical Education 124 – Softball (1) ★ Instruction in batting and fielding with emphasis on game play and rules. Open to players of all levels. UC/IND/CSU area E

Physical Education 125 – Volleyball (1) ★ Development of basic skills, including serve, pass, set and spike. An emphasis on game play, rules and strategy. Open to players of all levels. UC/IND/CSU area E

Physical Education 126 – Flag Football (1) ★ This course is designed for students to learn the strategies, fundamentals and rules of flag football. Instruction will focus on offensive and defensive skills and execution. UC/IND/CSU area E

Physical Education 128 - Lacrosse (1) ★ Instruction, practice, conditioning and strategies in the game of Lacrosse. Articulation pending.

INDIVIDUAL SPORTS

Physical Education 141 – Beginning Tennis (1) ★ Development of beginning level skills, including groundstrokes, serve, volley, overhead and lob. Instruction in history, rules, etiquette, terms and basic strategies of the game. UC/IND/CSU area E

Physical Education 142 – Intermediate Tennis (1) ★ Prerequisite: Minimum of B in Beginning Tennis or with instructor's permission. Development of intermediate level skills, including topspin and slice groundstrokes, serving techniques, net play, and strategies. UC/IND/CSU area E

Physical Education 143 – Advanced Tennis (1) ★ Prerequisite: Minimum of B in Intermediate Tennis or with instructor's permission. Development of advanced skills, including approach shots, topspin and slice lobs, overhead, and strategies. UC/IND/CSU area E

Physical Education 144 – Jogging (1) ★ Development of running skills and cardiovascular fitness. Open to runners of all levels. UC/IND/CSU area E

Physical Education 146 – Golf (1) ★ Development of golf skills including basic swing and approach shots. Course concentrates on proper use of clubs; history, course etiquette, rules, terms and basic strategies. UC/IND/CSU area E

Physical Education 147 – Self Defense (1) ★ Instruction in the basics of self defense and how to be prepared physically and mentally for an emergency situation. Course concentrates on basic kicks, blocks and punches as well as escape from front and back attacks. UC/IND/CSU area E

Physical Education 148 – Yoga (1) ★ An overview course in yoga with instruction on alignment of postures. Students will improve flexibility, muscle tone and general well-being and learn deep-breathing stress reduction techniques. Open to students of all fitness levels. UC/IND/CSU area E

Physical Education 150 – Samurai Swordsmanship (1) ★ Techniques from classical samurai sword arts Kenjutsu and Batto-ho. Students will practice with the bokken (wooden samurai sword) to learn solo techniques, two-person forms, samurai etiquette and philosophy. Traditional sword techniques will be combined with unarmed techniques to improve agility, coordination, personal security awareness, muscle tone, and reflexes. Students will learn Japanese language terms as they apply to the practice of these arts. UC/IND/CSU area E

DANCE

Physical Education 160 – Introduction to Dance Forms I (1) ★ An introduction to dance including jazz, ballet, modern and contemporary dance. Open to dancers of all levels. UC/IND/CSU area E

Physical Education 161 – Introduction to Dance Forms II (1) ★ Prerequisite: Minimum of B in Introduction to Dance Forms I or with instructor's permission. Continuation of Introduction to Dance Forms I with an emphasis on jazz and composition dance. UC/IND/CSU area E

Physical Education 162 – Beginning Step Aerobics (1) ★ This step class focuses on a cardiovascular workout, plus added benefits of muscle conditioning, yoga and basic health information. Open to students of all fitness levels. UC/IND/CSU area E

Physical Education 163 – Power Step Workout (1) ★ An advanced step exercise workout designed to build cardiovascular fitness. Included in course-muscle conditioning, yoga and basic health information. UC/IND/CSU area E

FITNESS FOR LIFE

Physical Education 170 – Fitness for Life (1-2) ★★★ Fitness for Life is a combination of physical assessments, classroom lectures, daily walking and physical activities to promote optimal wellness. (Same as HED 170) IND/CSU area E

INTERCOLLEGIATE ATHLETICS

Physical Education 182 – Women’s Tennis (1-2) ★ Prerequisite: Instructor’s approval. Instruction in the advanced skills of the game. Course includes competition at the community college level. UC/IND/CSU area E

Physical Education 183 – Men’s Tennis (1-2) ★ Prerequisite: Instructor’s approval. Instruction in the advanced skills of the game. Course includes competition at the community college level. UC/IND/CSU area E

Physical Education 184 – Women’s Intercollegiate Soccer (1-2) ★ Prerequisite: consent of instructor. Instruction, practice, conditioning and strategies in the advanced skills of the game. Course includes competition in the community college conference. UC/IND/CSU area E

Physical Education 185 – Men’s Intercollegiate Soccer (1-2) ★ Prerequisite: consent of instructor. Instruction, practice, conditioning and strategies in the advanced skills of the game. Course includes competition in the community college conference. UC/IND/CSU area E

Physical Education 186 – Intercollegiate Golf Team (2) ★ In this course, students will continue to develop their golfing skills while competing at the intercollegiate level. Additionally, the objectives of this course include mastering the rules of golf and golfing etiquette. UC/IND/CSU area E

Physical Education 188 – Women’s Intercollegiate Cross Country (2) ★ Prerequisite: approval of coach. Intercollegiate cross country participation. Learning the rules and regulations of intercollegiate cross country and the training techniques and theory of running cross country. Articulation pending.

Physical Education 189 – Men’s Intercollegiate Cross Country (2) ★ Prerequisite: approval of coach. Intercollegiate cross country participation. Learning the rules and regulations of intercollegiate cross country and the training techniques and theory of running cross country. Articulation pending.

** **Physical Education 290, 390, 490 – Selected Topics (1-3).**

** **Physical Education 295, 395, 495 – Independent Study (1-12).**

Political Science

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Political Science 100 – American Institutions (3) ★★★★★ United States government philosophical foundations, political structures and the behavior of the political system. National government and state government; in particular, the State of California. UC/IND/CSU area D8, F; IGETC area 4

Political Science 110 – Introduction to Political Science (3) ★★★★★ Basic concepts of political science and contemporary political analysis. This course considers the major terms, concepts, functions and institutions related to the processes of politics. UC/IND/CSU area D8; IGETC area 4

Political Science 220 – Comparative Government (3) ★★★★★ Government institutions, constitutional principles and political problems in a selected variety of major national states – including modern France, Great Britain, the former Soviet Union and Germany. UC/IND/CSU area D8; IGETC area 4

Political Science 240 – Introduction to International Relations (3) ★★★★★ This course develops critical thinking skills through observation, analysis and evaluation of competing theories concerning international politics and the specific challenges facing decision-makers. Topics include international conflict and cooperation, economic development, and global environmentalism. UC/IND/CSU area D8; IGETC area 4

Political Science 245 - Politics of Peace (3) ★★★★★ Studies issues of war prevention, including social justice, ecological balance, large-scale social change, impacts of science and technology, and political processes relating national and transnational institutions. (Webster University INTL 2650)

Political Science 255 - Politics of Development (3) ★★★★★ Focuses on how the majority of the world's people, those living in the poorest nations, are governed. Topics include colonialism and neocolonialism, tradition and modernity, dependency, and the nature of contemporary revolution in the Third World. (Webster University POLT 2550)

Political Science 310 - Demography (3) ★★★★★★ Prerequisite: At least one course each in behavioral/social science, history, and statistics (with consent of the instructor, statistics may be a corequisite) An overview of the field of demography and its relevance in today's world. After introducing basic concepts and methods in

demography, the course surveys applications of demographic tools and data at local, state, national, and international scales, with an emphasis on their value in addressing current needs and future planning. (Same as SOC 310)

Political Science 320 - Advanced Studies in International Politics (3-4) ★★★★★

Allows students to pursue advanced studies in international politics or one of its subfields. Specific subject matter varies from semester to semester. Prerequisite: 6 credit hours of political science (international or comparative focus) or permission of the instructor. May be repeated for credit if content differs. (Webster University POLT 4100)

** **Political Science 290, 390, 490 – Selected Topics (1-3).**

** **Political Science 295, 395, 495 – Independent Study (1-12).**

Psychology

★ Open to students of any ESL/English level

★★ Placement in English 104 or higher

★★★ Placement in English 108 or higher

★★★★ Placement in English 112 or equivalent

★★★★★ Completion of English 112 or equivalent

★★★★★★ Completion of English 114 or equivalent

Psychology 100 – Personal Development (1-3) ★★ Prerequisite: Completion of ID 117 with a D or better or transfer student status as determined by the Office of Admission &/or Advising & Career Director. Application of psychology to one's everyday life, with an emphasis on life planning and growth towards the development of one's potential. Focus on self-awareness, self-exploration, self-concept, identifying values, interests, needs and goals. Skill development in the areas of life and lifestyle choices, career development and lifelong learning action plan, major choices and transfer college choice. UC/IND/CSU

Psychology 123 – Psychobiology: Mind, Brain and Behavior (3) ★★★★★

Prerequisite: Psychology 150. This course is designed to integrate psychological and biological approaches to explaining human consciousness and behavior. The interrelationship between mental experiences and the brain's neurochemical activities will be explored with respect to the following topics: sensation and perception; cognition; drives; emotions; social behavior; altered states of consciousness; mental health and mental illness. (Same as Interdisciplinary 123) UC/IND/CSU area B2, D7, D9; IGETC areas 4, 5

Psychology 123H – Psychobiology: Mind, Brain and Behavior - Honors (3)

★★★★ Prerequisites: Psychology 150 or 150H and membership in the PTK Honors Program or consent of instructor. This course is designed to integrate psychological and biological approaches to explaining human consciousness and behavior. The interrelationship between mental experience and the brain's neurochemical activities

will be explored with respect to the following topics: sensation and perception; cognition; drives; emotion; social behavior; altered states of consciousness; mental health and mental illness. The course will also offer many opportunities to analyze the most current research in this area. (Same as Interdisciplinary 123)UC/IND/CSU areas B2, D7, D9; IGETC areas 4,5

Psychology 150 – General Psychology (3) ★★★★★ Prerequisite: English 105. Survey of various fields within the discipline of psychology, such as perception, memory and personality, and how each of these fields contributes to understanding and improving human behavior. UC/IND/CSU area D9; IGETC area 4

Psychology 150H – General Psychology – Honors (3) ★★★★★ Prerequisite: Member of the PTK Honors Program or consent of instructor. Survey of various fields within the discipline of psychology, such as perception, memory and personality, and how each of these fields contributes to understanding and improving human behavior. UC/IND/CSU area D9; IGETC area 4

Psychology 200 – Child Psychology (3) ★★★★★ Prerequisite: English 105. Development of children from conception to adolescence: physical, cognitive, linguistic, moral and personality development. (Same as Education 220.) UC/IND/CSU area D9; IGETC area 4

Psychology 205 – Child and Adolescent Development (3) ★★★★★ This course is designed to explore major concepts, theories, issues, research findings, and application in the field of child and adolescent development, ranging from conception through adolescence. UC/IND/CSU area D9; IGETC area 4

Psychology 210 - Adult Development and Aging (3) ★★★★★ Prerequisite: PSY 150/150H This course is a multidisciplinary exploration of the biological, psychological, and social domains of the lives of adults. Includes theoretical perspectives on changes in the adult experience beginning in the second decade of life. Articulation pending.

Psychology 220 – Human Life-Span Development (3) ★★★★★ Prerequisite: English 106. This course investigates major concepts, issues and methods in the study of human development, from conception through death, with emphasis on the following aspects of development: physical, perceptual, cognitive, language, moral, personality (social and emotional) and atypical. UC/IND/CSU area D9, E; IGETC area 4

Psychology 222 -Psychology of Gender (3) ★★★★★ Prerequisite: PSY 150/150H This course examines the biological and social context in which women and men express gendered behaviors. Research and scholarship provide the material for a critical review and an overall picture of gender from a psychological perspective, while emphasizing cross-cultural and diversity perspectives of gender. Articulation pending.

Psychology 225 – Social Psychology (3) ★★★★★ Prerequisite: English 105. Concerned with understanding how an individual's behavior, thoughts and feelings are affected or influenced by the presence, characteristics and actions of other people. Focuses on social interaction – describing, understanding and explaining interpersonal behavior. UC/IND/CSU area D9; IGETC area 4

Psychology 228 – Abnormal Psychology (3) ★★★★★ Prerequisite: Completion of Psychology 150 or 150H. This course investigates major psychological disorders, treatment modalities, and various theories of psychopathology. Emphasis is placed on diagnosis, treatment and prevention. UC/IND/CSU area D9; IGETC area 4

Psychology 230 – Drug Use and Abuse (3) ★★★ Investigation of the myths and realities of drug use and abuse. Legal and illegal drugs in terms of their physical and psychological effects; uses and values; health risks; incidence and frequency of use; causes, treatment and prevention of abuse. Drugs and sexuality, athletics/sports, drug-free altered states of consciousness. Fulfills Health Education requirement. IND/CSU area E

Psychology 235 – Introduction to Statistics for the Study of Behavior (4) ★★★★★ Prerequisite: Math 60 or 90/90I, credit (CR) or C or higher. Application of descriptive and inferential statistical techniques for summarizing research data in the behavioral sciences; including levels of measurement, frequency distributions, central tendency, variability, normal distributions, Central Limit Theorem, and applications of a variety of statistical tests. (Same as ANT/SOC 235). Comparable to BUS 220 and MTH 270. UC/IND/CSU area B4; IGETC area 2

Psychology 240 – Research Methods for the Study of Behavior (3) ★★★★★ Prerequisite: Psychology 235 or Math 270. An introduction to scientific inquiry and research in the social sciences, including experimental and non-experimental designs. Includes data collection strategies, hypothesis testing, analyzing tests of measurement, and use of computer aids. (Same as ANT/SOC 240.) UC/IND/CSU

For students planning to major in the behavioral/social sciences, Statistics is the first component of a recommended two-course sequence and should be followed by ANT/PSY/SOC 240.

Psychology 280 – Intercultural Psychology (3) ★★★★★ Prerequisite: English 106. This course introduces theories, concepts and research methods employed in studying behavior in the intercultural context, variables influencing human interaction, and basic knowledge concerning cultural issues. This course facilitates students' development of observational and analytical skills regarding intercultural interaction. UC/IND/CSU area D9; IGETC area 4

Psychology 310 - Positive Psychology (3) ★★★★★★ Prerequisite: PSY 150 150H This course focuses on the psychological aspects of a fulfilling and flourishing life. Topics include change, goal-setting, focus, self-esteem, happiness, empathy,

friendship, love, creativity, achievement, mindfulness, spirituality, and good-natured humor.

Psychology 325 – Organizational Behavior (3) ★★★★★ A study of performance, behavior and group formation as it impacts organizational effectiveness. Students examine the social, psychological and theoretical factors that influence the management of groups and individuals in work settings. Topics include leadership, communication, power, organizational culture and politics. (Same as BUS 325)

Psychology 328 – Personality Theory (3) ★★★★★ Prerequisites: PSY 150/150H or consent of instructor. This course explores the question “How do humans get to be the way they are?” This course provides an overview of current theories of the structure, dynamics, and development of human personality and personality traits. It also explores the assumptions about human nature that underlie the various major theories of personality through the works of Freud, Jung, Maslow, Rogers, Watson and other historical and modern major theorists and models.

Psychology 330 – Forensic Psychology (3) ★★★★★ Prerequisite: PSY 150/150H An introduction to the field of forensic psychology. Surveys the interface between psychology and the law. Emphasis is placed on ethics in psychology, criminal personalities, profiling and mental health services provided correctional inmates.

Psychology 335 - Physiological Psychology (3) ★★★★★ Prerequisite: PSY 150/150H Study of the neurological and physiological foundations of behavior. Includes an introduction to functional neuroanatomy, as well as detailed study of the physiological bases of sensation, perception, emotion, motivation, learning, and higher mental functions.

Psychology 336 - Learning Theory (3) ★★★★★ Prerequisite: PSY 150/150H Introduction to principles of learning through discussions of early and contemporary learning theory. Application of principles in educational and therapeutic settings is also examined.

Psychology 337 - Cognitive Processes (3) ★★★★★ Prerequisite: PSY 150/150H This course discusses the higher mental functions such as memory, thinking, language, and problem solving through examination of contemporary research in the field.

Psychology 340 – Foundations of Counseling (3) ★★★★★ Prerequisite: PSY 150/150H. This course is an introduction to counseling theory and practice. Psychological theories, techniques and processes are studied. The course also focuses on ethics, legal issues and contemporary trends.

Psychology 345 – Social Psychology (3) ★★★★★ Prerequisites: Completion of PSY 150/150H or SOC 100/100H or consent of instructor. Recommended course:

ANT/PSY/SOC 240 Concerned with understanding how an individual's behavior, thoughts and feelings are affected or influenced by the presence, characteristics and actions of other people. Focuses on social interaction – describing, understanding and explaining interpersonal behavior.

Psychology 348 – Writing for the Social & Behavioral Sciences (3) ★★★★★

Prerequisite: PSY 150/150H Provides a solid foundation for writing in APA style, communicating research findings, and improving upon basic writing skills. Students will write documents to communicate information from scientific literature in the social and behavioral sciences and will learn to write in a variety of formats (e.g., abstracts, poster presentations, journal-style manuscripts). This course is intended for declared psychology majors. Students who have not yet declared their major or who have declared a major other than psychology may register on a case-by-case basis in consultation with the psychology program director.

Psychology 350 - Junior Seminar in Psychology (3) ★★★★★ Prerequisite:

PSY 150/150H and junior status. This course is intended to provide psychology majors with resources in career planning toward specific post-graduation goals of either seeking psychology-related employment, or applying for graduate school. The course is designed to facilitate preparation for senior year and the capstone experience, a practicum placement at a psychology-related site (if applicable), and the establishment of a successful work identity and goals. This course is intended only for declared psychology majors.

Psychology 370 - Psychology of Health and Wellness (3) ★★★★★ Prerequisite:

PSY 150/150H This course will explore the contributions of psychology to our understanding of health and illness. We will explore the relationship between psychological factors and the development of illnesses; the role that social, emotional, and behavioral factors play in the prevention of illness and the maintenance of a healthy lifestyle; and we will examine how psychologists can assist in the management of chronic and terminal illnesses. We will also take a critical look at the current state of our healthcare system.

Psychology 380 – Applied Intercultural Psychology (3) ★★★★★ Prerequisites:

PSY 150/150H or consent of instructor. This course focuses on the application of intercultural psychology to improve the well-being of people in a variety of settings. It discusses theories and concepts related to variables influencing human interaction and basic knowledge concerning intercultural interaction, cultural issues, and social justice.

Psychology 385 – Psychology's Perspective of the Arts (3) ★★★★★

Prerequisites: PSY 150/150H or consent of instructor. This course focuses on the psychological study of the mental processes and universal and culture-specific behavior involved in the creation and appreciation of art, including perception, symbols, emotions, and creativity.

Psychology 410 – Motivation and Emotion (3) ★★★★★ Prerequisite: PSY 150/150H or consent of instructor. Study of needs, feelings, desires and purposes that arouse and direct human behavior.

Psychology 415 - Tests and Measurements (3) ★★★★★ Prerequisite: PSY 150/150H and PSY 235 This course will expose the student to psychological and educational tests, their validity, reliability, scale transformations, norms, and standardization. We will also explore administration, uses, and interpretation of various instruments of assessment.

Psychology 430 – Psychology’s Perspective of Film (3) ★★★★★ Prerequisite: PSY 150/150H or consent of instructor. This course focuses on the psychological study of mental processes and universal and culture-specific behavior involved in the creation and appreciation of film, including perception, emotion, genres, and cinema-therapy.

Psychology 440 – Psychology’s Perspective on Literature (3) ★★★★★ Prerequisite: PSY 150 / 150H or consent of instructor. Psychological study of the interplay of the personality and personal history of author and reader along with the relationship of social psychological concepts to literature.

Psychology 450 – Psychology of Place (3) ★★★★★ Prerequisite: PSY 150/150H or consent of instructor. Studies sense of place based in social psychology and shows importance of symbolic meanings related to place satisfaction (attitude toward a setting) and attachment (personal identification with setting) and behavior.

Psychology 460 – The Psychology of Creativity (3) ★★★★★ Prerequisite: PSY 150/150H or consent of instructor. Psychological study of creativity at the individual and group level and ways in which creativity is encouraged or discouraged. Discussion of the traits of creative individuals and self-exploration.

Psychology 470 - Sports Psychology (3) ★★★★★ Prerequisite: PSY 150/150H and PSY 370 This course will cover various psychological principles associated with sport. Exploration of which psychological variables can hinder athletic performance and which variables can enhance performance. Introduction to psychological techniques that can enhance sport performance.

Psychology 497 - Psychology Capstone I (3) ★★★★★ Prerequisite: PSY 235, PSY 240, senior standing, and approval of Psychology chair. This course is the first of two capstone courses (PSY 497 & 498) that mentor and facilitate the student’s year-long senior project that will demonstrate their mastery of the Psychology Program Learning Objectives and their ability to plan, execute, and deliver an original project. At a minimum, this course will include the front-end activities of the senior capstone project: defining the scope of the project, selection of a mentor, converting the defined project into an executable project plan including tasks and a timeline, presenting the scope and plan for approval, and beginning the execution

of the plan. The second course (PSY 498) is focused on completing the execution, report preparation, and presentation of the project.

Psychology 498 - Psychology Capstone II (3) ★★★★★★ Prerequisite: PSY 497, and Chair approval. This course is the second of two capstone courses that mentor and facilitate the student's year-long senior project that will demonstrate their mastery of the Psychology Program Learning Objectives and their ability to plan, execute, and deliver an original project. This course is a continuation of the activities begun in PSY 497 and includes: completing the execution of the plan, data entry, data analysis, preparation of the written report, and presentation of the project.

**** Psychology 290, 390, 490 - Selected Topics (1-3).**

**** Psychology 391, 491, 591 - Internship (12).**

**** Psychology 295, 395, 495, 595 - Independent Study (1-12).**

**** Psychology 296, 396, 496, 596 - Practicum (1-6).**



Religious Studies

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Religious Studies 102 – Roots of Western Religious Literature I (3) ★★★ The literature of ancient Hebrew civilization and of the early Christian movement, as preserved in the Bible, from a culture very different from our own. The course aims to capture a sense of what this literature meant to the people of its time by studying its historical, cultural and literary background. This provides depth and perspective for a student’s personal interpretation of the Bible. UC/IND/CSU area C2; IGETC area 3

Religious Studies 103 – Roots of Western Religious Literature II (3) ★★★ The literature of the early Christian movement, as preserved in the New Testament of the Bible, in a culture very different from our own. The course aims at reading this literature through the eyes of key persons of that time. The student will thus obtain a fresh perspective that will provide context and enrichment for personal reading of scripture literature. UC/IND/CSU area C2; IGETC area 3

Religion 110 – Survey of Religious Symbol (3) ★★★ An introductory survey of the Orthodox, Catholic and Protestant belief in God and the development of the meaning of the word “person” that follows from this common belief. CSU/IND

Religion 120 – Introduction to Catholic Thought (3) ★★★★★ Students will examine various themes in Catholic theology and how they relate to perennial human questions and aspirations. Theology can be understood as reflection upon faith experience, which in turn leads to the formulation of structures of belief. Students will gain an appreciation of the Catholic understanding of the human person, approach to revelation and mystery, and contribution to moral reasoning. In this conversation with the Catholic tradition, students will explore their own approach to foundational spiritual and ethical questions. IND/CSU

Religious Studies 125 – Introduction to Religious Studies (3) ★★★ A study of the common elements of religion throughout the ages. Topics include: study of origins of religion; myth; concepts of God; role of worship, prayer and symbolism; religious language; the place of revelation and morality; and the relationship of religion to science. UC/IND/CSU area C2; IGETC area 3

Religious Studies 130 – World Religions (3) ★★★ Introduction to the history, literature and thought patterns of the major religions of the world. UC/IND/CSU area C2; IGETC area 3

Religion 130H – World Religions: Honors (3) ★★★★★ Member of the PTK Honors Program or consent of instructor. Introduction to the history, literature and thought patterns of the major religions of the world with special emphasis on the reading of primary texts from the great religious traditions. UC/IND/CSU area C2; IGETC area 3

Religion 142 – Religion in America I (3) ★★★★★ A study of the origins/importance of religion in America from pre-European contact to Civil War. Topics include: Native American religions, colonial powers, interaction with natives, Revolutionary and Federalist period, religious movement, utopian communities, rise of abolition and fight against slavery and religion and civil war.(Same as ID 142) UC/IND/CSU area 2, IGETC area 3

Religion 144 – Religion in America II (3) ★★★★★ This course is an introductory study of American religious history from the end of the Civil War to the present time. Topics include the study of major events and persons in the primary religious traditions of America as well as an examination of the growing religious pluralism and religious diversity found in the United States. UC/IND/CSU area C2, IGETC area 3

Religious Studies 200 – Contemporary Issues in Religious Ethics (3) ★★★ An introductory survey of ethical issues (social, environmental, sexual, medical) confronting contemporary society. Studied from the perspective of religious faith with particular focus on the major figures who have contributed to the discussion of the issues. UC/IND/CSU area C2

Religious Studies 210 – Death and Dying (3) ★★★ The attitude to and the explanations of the phenomenon of death as offered by the great religious traditions and related to social and psychological studies of death and dying. UC/IND/CSU area C2

Religious Studies 225 – Religion and Society (3) ★★★★★ Study of how the major religious groups within American society are organized, how they relate to and have impact on the broader society in which they exist, and how they themselves are affected by that broader society. UC/IND/CSU area C2; IGETC area 3

Religion 310 – Catholic Social Teaching (3) ★★★★★★ Prerequisites: Completion of a lower division religion course and a lower division history course. Studies the complex social problems facing the modern world by investigating the ways the Catholic Church, Catholic thinkers and activists have applied Christian principles to social issues, with special emphasis on official church documents since Leo XIII's Rerum Novarum (1891). Students are not required to accept Catholic social teaching, but to enter into dialogue with it.

Religion 330 – Religion, War and Peace (3) ★★★★★★ Prerequisites: Completion of a lower division religion course and a lower division literature or

history course. Studies the relationship of religion to war. This course will discuss the following questions: Is religion inherently inclined to violence? Is monotheism inherently inclined to violence? Have most wars really been religious at root? The course will include discussion of contemporary conflicts between religious groups.

Religion 342 – Religion in American Popular Culture (3) ★★★★★

Prerequisites: Completion of a lower division religion course, and an English literature course. Studies the understanding of religion expressed or implied in selected works of contemporary American popular culture (fiction, film, music, theatre, television). The course includes an analysis of the attitudes to and understandings of religion implied in the work, a critical study of any factual claims about religion made in the work, and a comparison/contrast of religious self-understanding with the way in which religious belief is understood in the work.

Religion 345 – Religion in Digital Media (3) ★★★★★ Prerequisite: completion

of a lower division Religion course. This course will investigate American media culture with an emphasis on television, video games and emerging digital media, while exploring the theological implications and in turn seek a theological engagement with the diverse contours of digital media. The class will also explore religious imagery, Christian practices and the development of digital sacred space in order to engage in an informed religious conversation with contemporary media culture.

Religion 350 - American Catholics and Slavery: 1789-1866 (3) ★★★★★

Prerequisite: one lower division Religion course; History 120 recommended. This course will investigate the Catholic Church's scriptural and dogmatic teachings, and its historical practices in relation to the institution of slavery with particular emphasis on the American Catholic Church's position on slavery from its establishment in America to the end of the Civil War.

Religion 370 - Contemplative Practice and Mental Health (3) ★★★★★

Prerequisite: one lower division Religion course. By means of reading, discussion and practice the course will explore some basic contemplative practices in order to understand how they contribute to spiritual growth and mental health. Emphasis will be on the Christian tradition, with reference to other religious traditions. The course is open to students of any or no religious affiliation.

** **Religious Studies 290, 390, 490 – Seminars on Selected Topics (1-3).**

** **Religious Studies 295, 395, 495 – Independent Study (1-12).**

Science

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Science 100 – Introduction to Physical Science (4) ★ Prerequisite: Placement in Math 60 or above. Laboratory three hours per week. Lecture three hours per week. Prerequisite: Mathematics 50 or sufficient score on the math placement test. Lecture/laboratory course for the non-science major. Interrelates the fundamental principles of chemistry and physics with emphasis on the experimental nature of science. UC/IND/CSU area B1, B3; IGETC area 5.

Science 102 – Survey of Physical Science (3) ★ Prerequisite: Placement in Math 60 or above. Lecture/demonstration course for the non-science major exploring the world of physical science and its significance in contemporary life. Topics from the fields of astronomy, chemistry, geology, meteorology and physics. UC/IND/CSU area B1; IGETC area 5

Science 110 – Introductory Chemistry (4) ★ Lecture three hours per week. Lab three hours per week. Prerequisite: Placement in Math 60 or above. A survey of general, organic and biochemistry. A study of the fundamental principles of chemistry, including atomic and molecular structure, the structure, properties and reactions of organic compounds and their role in human biochemistry. An introductory look at the structure and function of biological macromolecules. (Recommended for students entering an allied health field who require a one-semester course in chemistry, and as a preparation for Science 240.) UC/IND/CSU area B1,B3; IGETC area 5.

Science 115 - Fundamentals of Chemistry (5) ★ Prerequisite: Placement in Math 60 or above. Lecture three hours per week. Lab three hours per week. Problem Solving three hours per week. The fundamental principles of chemistry are stressed, with emphasis on the chemistry of inorganic compounds. Includes the topics of atomic structure, chemical bonding, descriptive chemistry, stoichiometry, gas laws, solutions, equilibrium and redox. Recommended for students as a prerequisite for SCI 220, SCI 240, and/or SCI 116. Articulation pending.

Science 116 - Fundamentals of Organic and Biochemistry (4) Prerequisite: SCI 115 Lecture three hours per week. Lab three hours per week. Problem Solving three hours per week. A survey of organic and biochemistry. A study of the fundamental principles of organic chemistry, including molecular structure, properties and reactions of organic compounds and their role in human biochemistry.

An introductory look at the structure and function of biological macromolecules. Recommended for students entering an allied health field. Articulation pending.

Science 120 – Physical Geology (3) ★★★ Composition and structure of the earth, the forces acting upon it and the resulting surface features. Includes laboratory demonstrations and optional field trips. Students desiring a lab science may also enroll in Science 120L. UC/IND/CSU area B1; IGETC area 5

Science 120L – Physical Geology Laboratory (1) Co- or Prerequisite: Science 120. Laboratory three hours per week. Includes laboratory work and weekend field trips. UC/IND/CSU area B1, B3; IGETC area 5

Science 130 – Biology of Animals (4) ★★★ Laboratory three hours per week. Lecture three hours per week. Lecture/laboratory course designed especially for the non-science major. Structure, function, development, evolution and overall diversity of animals. Interactions between animals and their environment. UC/IND/CSU area B2, B3; IGETC area 5

Science 132 – Human Anatomy (4) ★★★ Prerequisite: successful completion of high school or college biology. An introduction to the structure of the human body at both the macroscopic and microscopic levels. Laboratory includes extensive dissection of preserved animals. Lecture 3 hours per week. Laboratory 3 hours per week. UC/IND/CSU area B2, B3; IGETC area 5

Science 133 – Human Physiology (4) ★★★ Prerequisite: High school biology and chemistry with a grade of C or better, or their college equivalents. Science 132 strongly recommended. An introduction to the function of the human body at the molecular, cellular and organ system levels of organization. Lecture 3 hours per week. Laboratory 3 hours per week. UC/IND/CSU area B2, B3; IGETC area 5

Science 135 – Anatomy and Physiology (4) ★★★ Laboratory three hours per week. Lecture three hours per week. Prerequisite: High school biology or chemistry or the equivalent. Structure and function of the human body. Basic physical, chemical and biological principles necessary to understand the functioning of the organism as a whole and of the major systems. Recommended for psychology majors. UC/IND/CSU area B2, B3; IGETC area 5

Science 140 – Plants and Civilization (4) ★★★ Laboratory three hours per week. Lecture three hours per week. Lecture/laboratory course designed especially for the non-science major. Basic structure, physiology and evolution of the major plant groups and the roles of plants in the development of civilization and in modern society. UC/IND/CSU area B2, B3; IGETC area 5

Science 145 – Principles of Biology (3) ★★★ Major themes and unifying concepts of biology; physical/chemical basis of life; cellular biology; genetics and evolution. Surveys the biological kingdoms, including structure and function, evolution and

diversity, behavior and ecology of representative groups. Lecture course for pre-majors or non-majors requiring life science. Students desiring a lab science may also enroll in Science 145L. UC/IND/CSU area B2; IGETC area 5

Science 145L – Principles of Biology Laboratory (1) Laboratory three hours per week. Concurrent enrollment in Science 145 required. UC/IND/CSU area B3; IGETC area 5

Science 145H – Principles of Biology: Honors (4) ★★★★★ Lecture/Laboratory six hours/week. Prerequisite: High school biology or chemistry or equivalent; member of the PTK Honors Program or consent of instructor. An introduction to the study of living organisms, emphasizing history, concepts, theories and explanations that make biology a coherent body of knowledge. Includes basic chemistry and physics in relation to living organisms, as well as genetics, evolutionary theory and molecular biology. UC/IND/CSU areas B2, B3; IGETC area 5

Science 150 – Microbiology (4) ★★★★★ Lecture/Laboratory six hours per week. Prerequisite: High school biology or chemistry or equivalent. This course studies the biology of living microorganisms, with emphasis on bacteria and their role in health and other human-related activities. Stresses disease-related microbes, with emphasis on laboratory skills in culturing, isolation and identification of selected, non-pathogenic bacteria. UC/IND/CSU area B2, B3; IGETC area 5

Science 155 – Introduction to Genetics (3) ★★★★★ Principles of heredity with emphasis on humans. Includes the structure and function of genetic material, inherited diseases, the role of genes in cancer and current research in genetic engineering. This course is for the non-science major and has no college science prerequisite. UC/IND/CSU area B2; IGETC area 5

Science 160 – Marine Biology (4) ★★★★★ Lecture/Laboratory six hours per week. An introduction to the sea and its inhabitants. Includes study of the major marine ecosystems, with emphasis on the intertidal. Also considers the problems arising from man's intervention in the natural marine systems. Laboratory emphasizes field studies, dissections and studies of live organisms. UC/IND/CSU area B2, B3; IGETC area 5

Science 170 – Ecology of Humans (3) ★★★ This is a study of the relationship between humans and the physical and biotic environment. The emphasis is directed toward the basic principles of ecology and evolution, the historical impact of humans on ecosystems and current environmental problems. Students desiring a lab may also enroll in Science 170L. UC/IND/CSU area B2; IGETC area 5

Science 170L – Ecology of Humans Laboratory (1) Laboratory three hours per week. Co- or Prerequisite: Science 170. UC/IND/CSU area B3; IGETC area 5

Science 220 – General Chemistry I (5) ★★★★★ Lecture three hours per week. Laboratory three hours per week. Prerequisites: Math 60 or above and Science 110

or 115 with a grade of C or higher or passing grade on the chemistry proficiency exam. General Chemistry for Science and Engineering majors with laboratory. This is the first semester of a two-semester sequence. It covers fundamental principles and laws of chemistry. Topics include states of matter, measurement, atomic structure, quantum theory, periodicity, chemical reactions, molecular structure and chemical bonding, stoichiometry, gas laws and theories and solutions. The laboratory work emphasizes physical-chemical measurements, quantitative analysis and synthesis. Three fifty-minute lectures and one laboratory period (3 hours) per week. UC/IND/CSU area B1, B3; IGETC area 5.

Science 221 – General Chemistry II (5) Lecture three hours per week. Laboratory three hours per week. Prerequisite: Science 220, with a grade of C or higher. This course is the second course in the two-semester sequence for General Chemistry for Science Majors with Laboratory, 1 year. Topics include thermodynamics, chemical kinetics, chemical equilibrium, acid-base theory, oxidation-reduction, electrochemistry, descriptive chemistry of representative metallic and non-metallic elements, and an introduction to nuclear and organic chemistry. The laboratory work emphasizes physical-chemical measurements, quantitative analysis and synthesis. Three fifty minute lectures and one laboratory period (3 hours) per week. UC/IND/CSU area B1, B3; IGETC area 5.

Science 224 – Introductory Astronomy (3) ★★★ An introductory course designed to introduce students to the basic concepts of astronomy, including cosmology, cosmogony, elements of the solar system, stellar formation, galaxies and planetary observation. UC/IND/CSU area B1; IGETC area 5.

Science 230 – Physics I with Calculus (5) ★★★★★ Prerequisite: Completion of Math 130 or Math 120 with a grade of C or higher. This course is a calculus-based survey of kinematics, dynamics, statics, momentum, energy, rotation, gravitation and planetary motion. In addition, the course covers elasticity and vibration, wave motion, interference and standing waves, sound, the kinetic theory of gases, and thermodynamics. UC/IND/CSU area B1, B3; IGETC area 5

Science 231 – Physics II with Calculus (5) ★★★★★ Prerequisite: Completion of Science 230 with a grade of C or higher. Recommended preparation: Math 131 and Math 132. This course is a calculus-based survey of electricity, magnetism, light, geometric and physical optics, special relativity, atomic and nuclear physics. UC/IND/CSU area B1, B3; IGETC area 5

Science 240 – General Biology I (4) ★★★★★ Lecture three hours per week. Laboratory three hours per week. Prerequisites: Completion of Science 110 or 115 or 220 with a grade of C or higher or passing grade on the chemistry proficiency exam; completion of Math 60 or above with a grade of C or higher; and high school biology or the equivalent. This is the first semester of a two-course sequence designed to give the biology major a strong foundation in the principles of structure and function, growth and development, energy transformations, molecular and

classical genetics, ecology and evolution. The nature of scientific thought and current progress in biology are discussed. UC/IND/CSU area B2, B3; IGETC area 5.

Science 241 – General Biology II (4) Lecture three hours per week. Laboratory three hours per week. Prerequisite: Science 240, with a grade of C or higher. This course is the second in the two-course general biology sequence. It will reinforce the major concepts mastered in SCI 240 by focusing on both plant and animal structure and function, as well as the homeostatic balance required for all life to exist. UC/IND/CSU area B2, B3; IGETC area 5.

Science 250 – Organic Chemistry I (4) Lecture three hours per week. Lab three hours per week. Prerequisite: General Chemistry II (SCI 221) with a grade of C or higher. The first semester of the Organic Chemistry sequence. Topics include an introduction to Organic Chemistry to include structure, reactions, mechanism, and analysis of major functional groups of organic chemistry. Discussion will include ionic and radical reactions. UC/IND/CSU area B1, B3, IGETC area 5

Science 251 – Organic Chemistry II (4) Lecture three hours per week. Lab three hours per week. Prerequisite: Organic Chemistry I (SCI 250) with a grade of C or higher. The second semester of the Organic Chemistry sequence. Topics include structure and reactions of alcohols, carboxylic acids, aldehydes, ketones, amines, aromatic compounds, heterocycles, sugars and amino acids. UC/IND/CSU area B1, B3, IGETC area 5

Science 300 - Thirsty Planet-the Science and Politics of Water (3) ★★★★★ This class will examine the scientific facts and the political issues involved in decisions that directly affect our water management decisions. We will also explore the social and ecological impacts of the coming water crisis and our responsibility to future generations.

Science 320 – Biochemistry (3) ★★★★★ Prerequisites: SCI 241 and SCI 251 with a grade of C or higher. A survey of biochemistry covering intermediary metabolism and compounds of biochemical interest. The focus is on the application of biochemistry and the biochemical foundations of life.

Science 330 - Biology of Microorganisms (4) ★★★★★ Lecture 3 hours per week. Laboratory 3 hours per week. Prerequisite: SCI 320 This course covers microbial biology, biochemistry and genetics; ultrastructure and morphology, energy metabolism, physiology of bacterial growth, regulatory mechanisms, action of chemotherapeutic agents, and studies of clinical viruses, mycology and parasitology. The course covers the core concepts of microorganisms, emerging diseases, and the cutting-edge discoveries.

Science 340 - Cell Biology (3) ★★★★★ Prerequisite: SCI 330 An introduction to the principles that guide cellular organization and function. An emphasis on modern genetic, genomic, proteomic approaches to cell biology. The course

will include a study of the cell cycle through apoptosis, modern genetic and molecular technologies. This will include nanotechnology, bioluminescence, X-ray crystallographic data, and genetic engineering.

Science 350 - Genomics (3) ★★★★★ Prerequisite: SCI 330 Genomics covers both core concepts of genetics and cutting-edge discoveries. It will integrate formal genetics (rules by which genes are transmitted), molecular genetics (the structure of DNA and how it direct the structure of proteins), systems biology (analysis of the gene set and its expression), and human genetics (how genes contribute to health and disease).

Science 380 - Molecular Biology (5) ★★★★★ Lecture/Laboratory 9 hours per week. Prerequisite: SCI 350. Molecular Biology provides the chemical principles that determine the structure and function of macromolecules. The course will include the organization of the genetic material (DNA and RNA), and the maintenance of the genomes in chromosomes through DNA replication recombination and repair. The course will cover the techniques of molecular biology, genomic, proteomics, and bioinformatics.

**** Science 290, 390, 490 - Selected Topics (1-3)**

**** Science 295, 395, 495 - Independent Study (1-12)**

Sociology

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Sociology 100 – Introduction to Sociology (3) ★★★★★ Introduction to basic concepts of sociology and sociological analysis. Emphasis upon the group, socialization, social processes, stratification, institutions, social organization and social change. UC/IND/CSU area D10; IGETC area 4

Sociology 100H – Introduction to Sociology: Honors (3) ★★★★★ Member of the PTK Honors Program or consent of instructor. Introduction to basic concepts of sociology and sociological analysis. This course will offer a global approach in studying group behavior, socialization, stratification, social institutions and organizations, and social modernization and change. An extensive research project will further allow the development of the sociological imagination. UC/IND/CSU area D10; IGETC area 4

Sociology 125 – Sociology of Marriage and the Family (3) ★★★★★ This course is an examination of the family as a social institution. Emphasis will be placed on

relationships between the family and other social institutions from American and cross-cultural perspectives. Theories of family development in society as well as pertinent family research will be studied.

UC/IND/CSU area D10

Sociology 140 – The Home, the School, the Community (3) ★★★ Prerequisite: English 106. Examines contemporary issues in education and their effect on the child and family. A study of the variety and pattern changes in family life and of the influence of family, church, school and peers upon the development of a child. (Same as ED 140) UC/IND/CSU area D10

Sociology 175 – Modern Social Problems (3) ★★★ Analysis of current sociological problems and their backgrounds in terms of sociocultural, economic and political change. Solutions, as well as causes, of social problems. UC/IND/CSU area D10; IGETC area 4

Sociology 220 – Crime and Delinquency (3) ★★★ Strongly recommended: an introductory course in Psychology or Sociology. The nature of criminal and delinquent behavior stressing theories of causation. Societal reactions to deviant behavior and methods of crime and delinquency control. UC/IND/CSU area D10

Sociology 235 – Introduction to Statistics for the Study of Behavior (4) ★★★ Prerequisite: Math 60 or 90/90I, credit (CR) or C or higher. Application of descriptive and inferential statistical techniques for summarizing research data in the behavioral sciences, including levels of measurement, frequency distributions, central tendency, variability, normal distributions, Central Limit Theorem and applications of a variety of statistical tests. (Same as ANT/PSY 235). Comparable to BUS 220 and MTH 270. UC/IND/CSU area B4; IGETC area 2

Sociology 240 – Research Methods for the Study of Behavior (3) ★★★ Prerequisite: Sociology 235 or Math 270. An introduction to scientific inquiry and research in the social sciences, including experimental and non-experimental designs. Includes data collection strategies, hypothesis testing, analyzing tests of measurement and use of computer aids. (Same as ANT/PSY 240.) UC/IND/CSU

For students planning to major in the behavioral/social sciences, Statistics is the first component of a recommended two-course sequence and should be followed by ANT/PSY/SOC 240.

Sociology 250 – Race, Ethnicity, Gender and Class in the United States (3) ★★★ Strongly recommended: An introductory course in Psychology or Sociology. This course examines and analyzes stratification in the U.S. with consideration of the major ethnic and racial groups and gender inequality. Historical and contemporary views and research of assimilation, prejudice and discrimination of minority groups in society will be offered. UC/IND/CSU area D3, D10; IGETC area 4

Sociology 310 - Demography (3) ★★★★★ Prerequisite: At least one course each in behavioral/social science, history, and statistics (with consent of the instructor, statistics may be a corequisite) An overview of the field of demography and its relevance in today's world. After introducing basic concepts and methods in demography, the course surveys applications of demographic tools and data at local, state, national, and international scales, with an emphasis on their value in addressing current needs and future planning. (Same as POL 310)

Sociology 315 –Aging in America (3) ★★★★★ Prerequisite PSY 150/150H or SOC 100/100H An examination of the impact of aging on the larger society. Examination of the responses of various social institutions of the aged as well as the impact of an aging population on those institutions. Special attention is given to the changing roles of the aged and the cultural attitudes toward the elderly.

Sociology 320 – Human Migration (3) ★★★★★ Prerequisites: At least one prior course in behavioral/social science, and in history. An overview of past, present, and projected future patterns of human migration from local to national and global levels, and their social, cultural, economic, political, and environmental impacts. (Same as ANT/GEO 320)

** **Sociology 290, 390, 490 – Selected Topics (1-3).**

** **Sociology 295, 395, 495 – Independent Study (1-12).**

Spanish

- ★ Open to students of any ESL/English level
- ★★ Placement in English 104 or higher
- ★★★ Placement in English 108 or higher
- ★★★★ Placement in English 112 or equivalent
- ★★★★★ Completion of English 112 or equivalent
- ★★★★★★ Completion of English 114 or equivalent

Note: Speakers of Spanish with native-like fluency will not receive credit for courses except with advance approval from the instructor and department.

Note: Each four-unit language course is comparable to one year of a high school language course in the same language.

Spanish 100 – Elementary Spanish I (4) ★★★ Course includes basic elements of Spanish grammar with work in the oral and written language, phonetics, vocabulary building, conversation and reading. Lab work required weekly. UC/IND/CSU area C2

Spanish 101 – Elementary Spanish II (4) ★★★ Prerequisite: Spanish 100 with a grade of C or better, or a satisfactory score on the placement test, or credit by examination. Course includes a review of Spanish 100 grammar, including the

study of the subjunctive. Simple readings and composition in Spanish are part of the coursework. Lab required weekly. UC/IND/CSU area C2; IGETC area 6

Spanish 200 – Intermediate Spanish I (4) ★★★ Prerequisite: Spanish 101 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Course includes intensive review of grammar with emphasis on the uses of the subjunctive, advanced conversation. Compositions and readings in Spanish culture and civilization designed to increase proficiency in written language and promote intercultural awareness. UC/IND/CSU area C2

Spanish 201 – Intermediate Spanish II (4) ★★★ Prerequisite: Spanish 200 with a grade of C or better, or satisfactory score on the placement test, or credit by examination. Course emphasizes uses of the Spanish idiom, intensive vocabulary building, idiomatic conversation and composition with occasional grammar review. Readings from Spanish and Spanish-American authors are included. Cross-cultural awareness is emphasized throughout the course. UC/IND/CSU area C2

**** Spanish 290, 390, 490 – Selected Topics (1-3).**

**** Spanish 295, 395, 495 – Independent Study (1-12).**

Speech

★ Open to students of any ESL/English level

★★ Placement in English 104 or higher

★★★ Placement in English 108 or higher

★★★★ Placement in English 112 or equivalent

★★★★★ Completion of English 112 or equivalent

★★★★★★ Completion of English 114 or equivalent

Speech 105 – Fundamentals of Speech (3) ★★★ (Formerly Speech 110) An introductory course in public speaking that focuses on communication skills, including organization of ideas, research, critical thinking and audience adaptability. (Same as CAR 105) UC/IND/CSU area A1

Speech 125 – Small Group Discussion (3) ★★★ Basic principles and techniques of discussion. Relationship of discussion to democratic processes and contemporary society, including a study and practice of critical thinking, and problem-solving techniques in various group discussion settings. (Same as Communication Arts 125) UC/IND/CSU area A1

Speech 130 – Interpersonal Communications (3) ★★★★ This course focuses on learning the theory and practicing skills needed to improve the quality of interpersonal communication, including social cognition, social rules, coding the message, conflict resolution and critical thinking skills. (Same as CAR 130) UC/IND/CSU area A1

Speech 145 – Communication Structures (3) ★★★ An examination of the structures underlying both verbal and visual modes of communication in modern society. Emphasis is placed on a study of comparable features in the various media used in the art of expression. Contemporary media will be investigated against a background of standard patterns of communication. (Same as CAR 145); UC/IND/CSU area A1

Speech 200 – Oral Interpretation (3) ★★★ Analysis, theory and practice of oral interpretation of prose, verse and grammatic dialogue with attention to effective delivery. (Same as CAR 200) UC/IND/CSU

Speech 250 – Argumentation and Debate (3) ★★★★★ Prerequisite: Car/Spe 105. An examination of the fundamentals of logical thinking, the analysis of propaganda, research techniques and the uses of evidence. Principles and techniques of effective group discussion, argumentation and debate. (Same as CAR 250) UC/IND/CSU area A1

Speech 260 – Forensics (1) ★★★ (Formerly Speech 291) Concentrated training and instruction for the enhancement of public speaking skills, critical and analytical thinking, and literary analysis for the purpose of participating in either individual and/or team intercollegiate speaking activities. (Same as CAR 260); IND/CSU

** **Speech 290, 390, 490 – Selected Topics (1-3).**

** **Speech 295, 395, 495 – Independent Study (1-12).**

Theatre Arts

★ Open to students of any ESL/English level

★★ Placement in English 104 or higher

★★★ Placement in English 108 or higher

★★★★ Placement in English 112 or equivalent

★★★★★ Completion of English 112 or equivalent

★★★★★★ Completion of English 114 or equivalent

Theatre Arts 100 – Reader’s Theatre (3) ★★★ Selected readings from world drama, prose and poetry. Emphasis on characterization and interpretation under performance and class conditions. UC/IND/CSU area C1

Theatre Arts 110 – Introduction to Theatre (3) ★★★ Exploration of the creative elements of theatre art: playwriting, acting, directing, scenic, lighting, costume design. Analysis of major plays in production. (Same as CAR 110) UC/IND/CSU area C1; IGETC area 3

Theatre Arts 120 – Introduction to Acting I (3) ★★ An introduction to the interpretation of drama through the art of the actor. Movement and speech as the basis of role study. This course emphasizes movement and theatre. UC/IND/CSU area C1

Theatre Arts 121 – Introduction to Acting II (3) ★★ A continuation of the principles and techniques of Theatre 120. Emphasis is on voice, television and film. UC/IND/CSU area C1

Theatre Arts 170 – Beginning Play Production I (Technical) (1-3) ★ Students support the semester play by becoming a technical crew. It is an eclectic overview of the various aspects of the theatre, such as design and scenery construction, lighting, sound, costuming and makeup, theatre management and publicity. UC/IND/CSU

Theatre Arts 171 – Beginning Play Production II (Technical) (1-3) ★
Prerequisite: Theatre Arts 170. Students support the semester play by becoming a technical crew. It is an eclectic overview of the various aspects of the theatre, such as design and scenery construction, lighting, sound, costuming and makeup, theatre management, and publicity. UC/IND/CSU

Theatre Arts 172 – Advanced Play Production I (Technical) (1-3) ★★★
Students provide advanced technical support to the semester play by becoming a technical crew. It is an eclectic overview of the various aspects of the theatre, such as design and scenery construction, lighting, sound, costuming, make-up, theatre management, and publicity. UC/IND/CSU

Theatre Arts 173 – Advanced Play Production II (Technical) (1-3) ★★★
Prerequisite: Theatre Arts 172. Students provide advanced technical support to the semester play by becoming a technical crew. It is an eclectic overview of the various aspects of the theatre, such as design and scenery construction, lighting, sound, costuming, make-up, theatre management, and publicity. UC/IND/CSU

Theatre Arts 174 – Beginning Play Production I (Acting/Directing) (1-3) ★
Students who are cast in the semester play take this class. It is an eclectic overview of the various aspects of the theatre. Heavy emphasis on acting, directing and staging. Some theatre history. UC/IND/CSU

Theatre Arts 175 – Beginning Play Production II (Acting/Directing) (1-3) ★
Prerequisite: Theatre Arts 174. Students who are cast in the semester play take this class. It is an eclectic overview of the various aspects of the theatre. Heavy emphasis on acting, directing and staging. Some theatre history. UC/IND/CSU

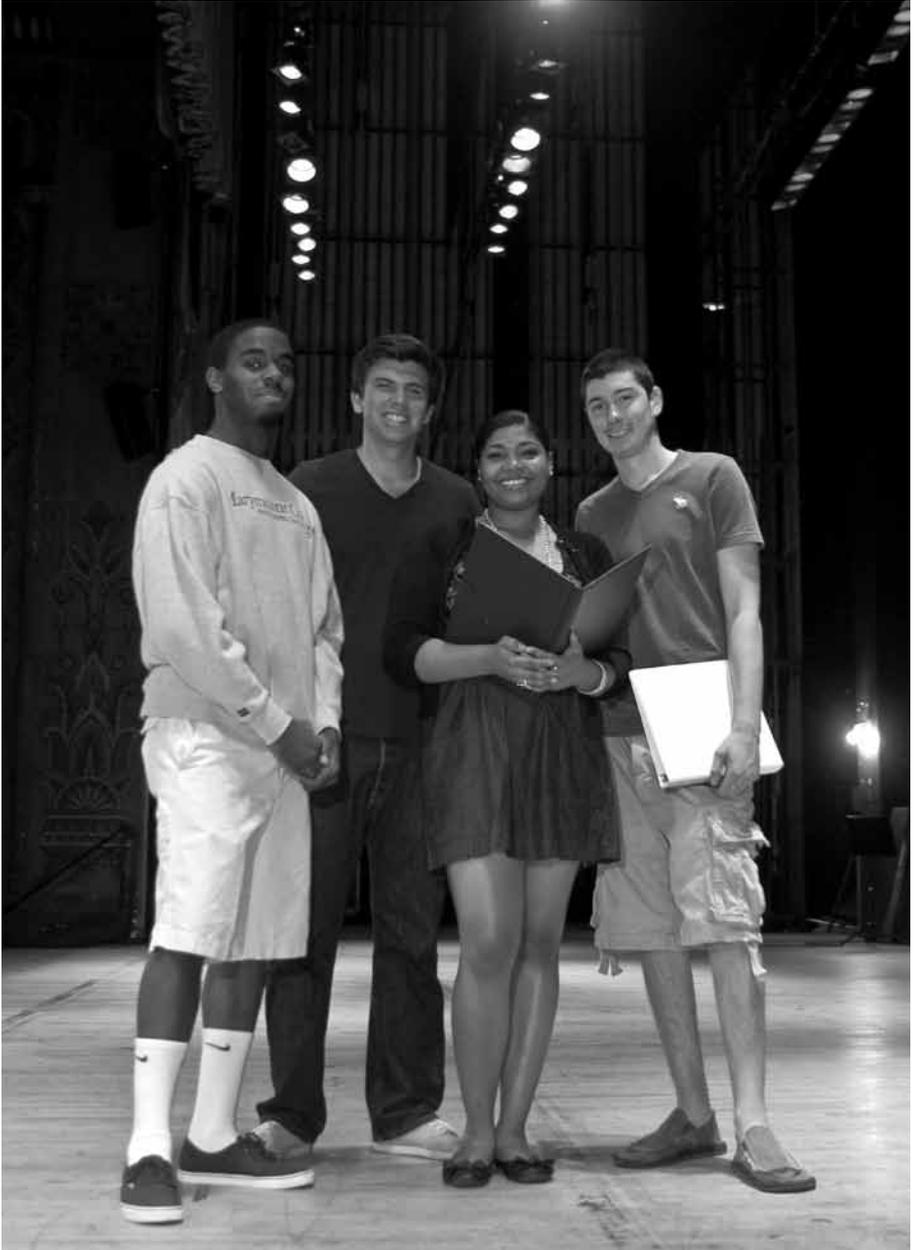
Theatre Arts 176 – Advanced Play Production I (Acting/Directing) (1-3) ★★★
Students who are cast in the semester play take this class. It is an advanced overview of the various aspects of the theatre. Heavy emphasis is on acting, directing and staging. Some theatre history. UC/IND/CSU

Theatre Arts 177 – Advanced Play Production II (Acting/Directing) (1-3) ★★★
Prerequisite: Theatre Arts 176. Students who are cast in the semester play take this class. It is an advanced overview of the various aspects of the theatre. Heavy emphasis is on acting, directing and staging. Some theatre history. UC/IND/CSU

Theatre Arts 185 – Backstage with the Arts (2-3) ★★★ Theoretical and practical aspects of visual and performing arts through a combination of lecture, discussion, and media presentations, and the direct experience of exhibits and performances. (Same as ART/ID/MUS 185) IND/CSU

** **Theatre Arts 290, 390, 490 – Selected Topics (1-3).**

** **Theatre Arts 295, 395, 495 – Independent Study (1-12).**



Campus Life

The development of the whole person is the premise on which the founders of Marymount College based the educational philosophy of the institution. Campus Life at Marymount strives to provide opportunities for growth and development of balance in the intellectual, spiritual, social, emotional and physical lives of our students.

Campus Ministry

Being a Catholic college, Marymount values individual and communal religious experiences as an integral element in its mission and educational philosophy. The College promotes a holistic approach to the process of learning in which spirituality and religion play important roles in the growth of the individual and community.

At Campus Ministry, we believe that spiritual experience is a vital dimension of personal growth. We strive to provide opportunities and resources for faith formation, prayer, worship, and religious support, founded on Catholic tradition, the heritage of the Religious of the Sacred Heart of Mary (RSHM), and enhanced by the religious diversity represented on campus. Throughout the school year, campus ministry offers weekly Catholic Mass on Wednesday, spiritual counseling, Bible study, sacramental preparation classes, social justice volunteering opportunities, celebrations of other religions' holidays, and interfaith prayer services. We are dedicated to respond to the needs of students, faculty, and staff of all faith traditions.

Marymount Advantage

Marymount Advantage is a popular program for students as they fulfill their graduation portfolio requirements, offering both special events and classes that integrate curricular and experiential learning. Students begin their Marymount Advantage experience in First-Year Seminar within a service learning program. Further information about Marymount Advantage can be found in the Office of Student Life or at MAvantage@marymountpv.edu.

Experiential Learning Opportunities

Experiential education is the opportunity for students to identify and apply student learning objectives, hone skills, and gain experience in real-world environments regionally, nationally and globally. At Marymount students begin experiential education during their first semester and continue through their senior year.

At Marymount College, experiential education consists of a variety of programs including practica, internships, Marymount Advantage, Service Learning, Study Abroad and the Capstone project.

Student Activities

Student activities at Marymount College are designed to provide a variety of campus events that contribute to students' social, intellectual and physical development. Students are encouraged to enjoy full participation in formal and

informal campus events on and off campus, including social and cultural activities, recreational sports programs, student clubs and organizations, service and leadership development programs.

Student activities are administered by both students and professionals on campus. To get involved, check out Student Life in my.marymountpv.edu and on facebook, or visit the Student Info Desk in the Student Center on the main campus.

Intramurals

Each semester, students have the opportunity to participate in various recreational and intramural sports programs. Typical programs have included intramural competition in flag football, basketball, tennis, soccer, dodge ball, softball, air hockey, pool and table tennis. There are a variety of outdoor recreational opportunities each year as well, including sea kayaking, rock climbing, paintballing and snow sports. Find out more in the Student Life section of my.marymountpv.edu, on facebook, or visit the Student Info Desk in the Student Center on the main campus.

Intercollegiate Athletics

As a member of the National Association of Intercollegiate Athletics (NAIA), Marymount College provides student-athletes with preparation for lifelong learning, service to others and fosters collaborative relationships in a nurturing environment that will enhance intellectual, ethical, spiritual, athletic and social development.

Marymount Athletics is committed to the NAIA *Champions of Character* program and the five core values, Integrity, Respect, Responsibility, Sportsmanship and Servant Leadership, that go well beyond the playing field to the daily decisions of student-athletes. These character values help our students—and those associated with their development—make good choices in all aspects of their lives and reflect the true spirit of competition.

For a complete listing of athletic policies and academic compliance, refer to the Athletic Policy Manual posted on our website. For details, contact the Athletic Director.

Volunteer Programs

Marymount is dedicated to providing service opportunities for students on and off campus. Students are able to participate in service through formal classroom experiences, and informal co-curricular experiences. Recent service projects have included campus blood drives, book drives, Operation Teddy Bear, beach clean ups and trips to area food banks. Service projects are often a gateway experience for students who choose to do individual volunteer work at a site where Marymount has visited previously. To get involved with a service project, or to start your own, visit the Student Info Desk in the Student Center on the main campus, or talk with any of the Student Life staff.

Leadership Development

There are many ways for students to develop leadership skills at Marymount. Beginning in the first year on campus, students can get involved and develop leadership skills through the Boys and Girls Club, and various retreats on campus

in the fall. Students can continue developing and refining leadership skills by participation in campus jobs and student organizations on campus, as well as student government. The Office of Student Life and Marymount Advantage program offer one leadership experience each semester – for more details, visit the Student Life section of my.marymountpv.edu.

Student Government

The Associated Students of Marymount College (ASMC) is the College's student government organization. Through its elected executive board and senators, it strives to advocate for enrolled students on campus. ASMC holds council meetings each week, which are open to all students. These meetings serve as an opportunity for all students to voice concerns and bring up issues. Additionally, ASMC is the governing body over all student clubs and organizations, and provides funding to recognized student organizations. Elected members of ASMC hold office hours during the academic year in TDW 107, which is in the Student Center. Contact elected officials in the office or at asmc@marymountpv.edu

Student Organizations

Get involved – it's easy, and fun! Any group of students can charter an organization focused on a common interest. To start an organization, complete the "registered student organization" form in my.marymountpv.edu. This form requires the names of five students, an organization advisor, and a constitution. Once this is completed, the student organization is eligible for funding for activities from ASMC, and can have events on campus for students. Details can be found in my.marymountpv.edu or at the Student Info Desk. Start your organization today – and start creating community on campus!

Student Conduct System

Marymount College is committed to creating and maintaining an environment where individual and institutional rights and responsibilities merge to encourage the holistic development of each member of our community. To achieve this goal, the College has established a number of policies and procedures that present to our students, staff and faculty the values and expectations of this institution.

Each member of the College community is expected to adhere fully to the policies established by the College and to comply not only with the letter of the various regulations, but also to act positively within the spirit of these policies.

Consistent with these values, the Student Conduct System and the Student Code of Conduct have been created. They serve to establish and clarify standards of behavior essential to the College's educational mission and community life. Please consult *The Anchor*, Marymount's student handbook, for the complete description of the Student Conduct System.

Campus Publications

The Anchor, the student handbook, is published annually by the Dean of Students and governs the Marymount community. This handbook outlines campus resources and departments, explains Marymount's Student Code of Conduct,

overviews the conduct process, and highlights major campus activities. *The Anchor* is published on the Marymount website.



Student Services

Office of Student Life

The Office of Student Life plans programs to help students thrive in pursuits outside of the classroom. Using the Wellness Model, Student Life organizes activities designed to contribute to social, recreational, emotional, educational, spiritual, vocational and cultural development.

The Office of Student Life oversees operation of the Student Center, providing a big screen TV, game tables, equipment and game check-outs, and plenty of comfortable couches and chairs.

The Office of Student Life is also responsible for New Student Orientation at the beginning of each semester. Orientation is designed to introduce and integrate new students to campus, resources, and people in an exciting and welcoming way. Select returning students serve as Student Orientation Staff (SOS), and provide valuable peer leadership and support to help new students connect to the College community.

Additional services provided by the Office of Student Life include advising ASMC, registering student clubs, providing weekend and outdoor programming, publishing a monthly activities calendar, generating co-curricular transcripts, and coordinating leadership development efforts.

Log on to www.studentlifeonline.com or stop by the Student Information Desk in the Student Center to inquire about scheduled activities. The student staff will be happy to answer your questions.

Major/Career Planning Services

The Office of Advising and Career Services supports students through academic advising, career information, internship coordination, and transfer assistance. Personal guidance helps the student to identify their interests and goals and to create plans to help in the successful attainment of those goals.

The Office of Financial Aid also offers students the opportunity to gain valuable work experience by assisting them in finding on-campus work/study positions.

Student Health Center

The Student Health Center provides skilled medical and nursing care to all students. The Student Health Center is open Monday through Friday during the fall and spring semesters. All Marymount students are welcome to use the services provided by the Student Health Center. No appointment is necessary; students are seen on a first-come, first-served basis. All care and consultation are strictly confidential.

The Student Health Center provides:

1. Triage.
2. Ongoing and follow-up health care.
3. Preliminary first aid.
4. Nurse consultation.
5. Physician care two mornings per week.

6. Diagnostic testing.
7. Over-the-counter medication.
8. Health-related counseling.
9. Private physician and dental referral.
10. Library of information to assist students in health education and preventive medicine.
11. Limited immunizations.
12. Health-related testing.

Most services of the Student Health Center are free to full-time students; however, there is a small fee for some services (any outside lab work or prescription medications, for example). All students are required to file with the Student Health Center an official physical examination signed by a physician, a documented immunization form for the following diseases: HepB (series of 3 injections), Tdap (within past 5 years), MMR (series of 2 injections), T/B test and result, and a medical information, health history form and meningitis informational form. Failure to provide these records will prohibit students from registering for subsequent semesters. The Student Health Center strongly recommends that all students be vaccinated for meningitis and varicella.

Counseling Services

Counseling Services provides short-term and long-term counseling, crisis intervention and consultation, outreach and referral for the campus community. Counseling Services staff members are licensed mental health professionals with training and experience in college student mental health and development.

The main purpose of Counseling Services is to assist students in attaining their academic goals through self-development. Some of these services include relationship counseling, conflict counseling, stress management and other issues of personal wellness. All students in need of objective insights or merely a “listening ear” are encouraged to avail themselves of Counseling Services. No student concern is too insignificant. Students often address their concerns with a counselor on an individual basis. However, there are opportunities for group interaction on certain topics and outreach programming for both student and faculty/staff work groups. Counseling Services staff also provides drug and alcohol assessment, education, prevention and early intervention resources for the campus community.

Counseling involves personal self-disclosure and is insight-oriented. The process may include problem identification and resolution, goal setting and/or psychosocial education. The information shared between counselors and students is considered strictly confidential. Confidentiality is protected by law, and the counselor will not break confidentiality without expressed consent by the student. Exceptions include instances when the client may be in imminent life-threatening danger to self or others and instances of abuse of a minor or elder.

All services are provided free to full-time students. The number of weekly sessions may be limited due to counselor availability and student need. Limited services are available to part-time students. Counseling sessions are by appointment or counselor availability. Referral to local agencies is sometimes necessitated.

Psychiatric services can be provided for students with significant need. These psychiatric services are, however, limited in availability, yet free of charge.

Residential Life

The Office of Residential Life coordinates all student life services for approximately 500 Marymount students living in residence. The College-owned residential sites are located in San Pedro, just a short distance from the campus. A shuttle service is available from the residential sites to campus during class hours.

Marymount College supports a holistic educational experience for students, encompassing learning that takes place outside of the classroom. Our Residential Life Program creates an atmosphere conducive to studying, but which also affords room for growth and development outside the classroom.

We believe that students learn from each other, both in and out of the classroom. Therefore, living in residence is an integral part of the Marymount experience. The education acquired from the social and interpersonal experiences of residential life plays a vital role in student development. As a result, all first-year students are required to live in residence unless they meet any of the following exceptions:

- 21 years or older
- Living with parents or close relatives near campus
- Married, in a domestic partnership or living with a dependent child
- Current active military or veteran's status
- Qualified for financial hardship

A student who meets one of the criteria listed above and who wishes to request commuter status must petition the Dean of Students Office.

Applications for College residence are accepted on a rolling basis and are made available once a student has been accepted to the College. Assignments are made on a first come, first-served basis with priority given to out-of-town applicants who apply prior to June 1. Students in residence are required to participate in a meal plan. Additional information regarding the meal plan and the residential communities is available in the Office of Residential Life & Student Conduct or on our website: www.marymountpv.edu.

Residential Life also offers a prepared list of local off-campus housing options. For information please contact the Office of Residential Life & Student Conduct.

International Student Services

The Office of International Study serves the unique needs of international students on the Marymount College campus. The office acts primarily as a source of information and assistance with the goal of helping to make the international student experience at Marymount College as productive and meaningful as possible.

The office provides the following services: issuance of required immigration documents; student tracking and reporting as required by SEVP and Department of State; fall and spring orientation programs; assistance with financial and personal matters; assistance with health insurance, internships, on-campus employment, tax and immigration matters; certificates of enrollment and official letters for foreign

administration offices; information on social and cultural events; and liaison with campus and community partners.

The Office of International Study is located in the Advising and Career Center.



Financial Aid, Scholarships and Student Employment

Marymount College is committed to a comprehensive program of financial aid assistance for those students and families who otherwise would be unable to take advantage of the educational opportunities Marymount offers.

Financing a college education is primarily the responsibility of the student and his or her family. When these resources are not sufficient to meet the costs of attending Marymount, the Office of Financial Aid attempts to fill the gap from a variety of federal, state and institutional resources.

Application Process

Financial aid is available to students who are U.S. citizens or eligible non-citizens who demonstrate financial need according to the Federal Methodology of Needs Analysis. To be considered for aid, a student must:

1. Apply and be admitted to Marymount College.
2. Complete the Free Application for Federal Student Aid (FAFSA) and submit it to the Federal Processor. Marymount College's school code is 010474.
3. California residents will be expected to complete the Cal Grant Grade Point Average Verification Worksheet and submit it to the California Student Aid Commission by the state deadline: March 2.
4. Returning students must be in good academic standing.

Verification

Some students may have their file selected for review in a process called verification. The Office of Financial Aid may request that a student submit copies of certain financial documents including but not limited to federal tax returns, documentation of income and bank statements. The Office of Financial Aid may also request documentation related to a student's citizenship, date of birth, social security number and selective service registration status.

Students will not receive an offer of financial aid assistance until all requested verification documentation has been received by the Office of Financial Aid.

Priority Deadline

March 2 is the priority deadline for financial aid at Marymount College. Marymount College has established a priority deadline for financial aid applications because there is not enough financial aid available to meet the full need of all students who qualify.

To receive full consideration for financial aid funding, students must submit their applications for financial aid and admission by March 2. Marymount College cannot guarantee that applications received after March 2 will receive full financial aid consideration. Late applications will be awarded based on funds available. Your award may also be revised due to other outside funding that you qualify for.

Financial Aid Programs

Marymount College participates in several federal and state financial aid programs including:

- Federal Pell Grant
- Federal Supplemental Educational Opportunity Grant (SEOG)
- Federal Work Study
- Federal Direct Student Loans
- Federal Direct Parent PLUS Loan
- Cal Grant A
- Cal Grant B

In addition to the above, Marymount College maintains a grant fund drawn from the operating budget of the College. Grants from this fund are need-based. In addition to need-based grants, Marymount College also offers merit-based scholarships in the form of the Trustee's Scholarships, President's Scholarships, Dean's Scholarships and Achievement Scholarships. These merit-based scholarships are available to first year, first time students only. Transfer Scholarships are available to incoming transfer students in the form of Transfer Trustee's, Transfer Dean's and Transfer Achievement Scholarships, based on academic performance at the collegiate level. The Marymount College soccer and cross country/track programs offer athletic scholarships based on the recommendation of the coach. The Marymount College fine arts programs offer scholarships to outstanding students in theatre, studio arts, music and film and are based on a portfolio review and faculty recommendation. Athletic Merit scholarships are renewable provided certain academic and/or eligibility criteria are met. Merit scholarships are awarded based on criteria determined by the Office of Admission and the Office of Financial Aid and are subject to change each year.

Gift-Supported Scholarships

Marymount College offers numerous gift-supported scholarships, funded through the generosity of individuals and foundations. The various scholarship awards are based on both academic achievement and on financial need. Scholarship recipients are determined as part of the College's financial aid process. Gift-supported scholarships are not open for application.

Student Employment

There are a variety of job opportunities for students to work on campus. Students are allowed to work a maximum of 15 hours/week. Typically, on campus jobs pay a salary of \$8.00/hour unless specified by the hiring supervisor. Students may have up to two jobs on campus but will be held to the 15 hours/week maximum

between both positions. Supervisors may work with the student's class schedule as much as possible while fulfilling departmental needs.

A student will not be able to work until they provide appropriate documentation to the Office of Financial Aid clearing them to be employed in the United States. After clearing the student to work, the Office of Financial Aid will provide them with a student handbook that will outline the available job opportunities as well as provide important information concerning appropriate behavior as a student worker at Marymount. A student may be dismissed from work at the discretion of the supervisor for any reason.

How Need is Determined

Most financial aid programs available at Marymount College are based on financial need. Stated simply, need is the difference between the cost of the educational program and the student's and family's ability to pay, known as the Expected Family Contribution (EFC). The cost of attendance/budget used to compute a student's need includes the direct cost associated with attending the College and other average expenses. The direct costs include tuition, fees and on-campus housing. These costs are paid directly to the College. Other average costs, such as off-campus housing, books and supplies, transportation and miscellaneous/personal expenses, are only used to create the student budget and determine eligibility for financial aid. Marymount uses several standardized student budgets based on the California Student Aid Commission guidelines. Student budgets are based on enrollment for 12 to 17 units per semester. Changes in enrollment unit levels or living arrangements may affect your budget and financial aid award.

The Financial Aid Package

Once a student has demonstrated financial need, the Office of Financial Aid at Marymount brings together funds from various sources to create a financial aid package. The foundation of this package is the student's Pell Grant and/or Cal Grant award. If further need is demonstrated, the student will be authorized for on-campus employment under the Federal Work Study program. (Note: The Federal Work Study Program is targeted toward students with high need.) Remaining need is then met with additional grants and/or scholarships from College sources to the extent funds are available. Federal Direct PLUS and Federal Direct Loans may be used to replace the expected family contribution, up to the maximum loan limits.

The financial aid offered to a student by Marymount College is only finalized once all required documentation is received, the student is enrolled in an Associate or Bachelor's degree program, and the student has signed and returned the Financial Aid Award Report within the specified time frame. Any appeals, requests for re-evaluation, or the processing of information received after the initial offer has been made will be evaluated as they are received, and will be considered if there are funds available after the initial offers have been received.

Failure to respond to an offer of financial assistance within the indicated time frame will result in the withdrawal of the offer of financial assistance. If the student wishes the offer be reinstated, it he or she must submit it as a late application.

Note: Students who appeal for additional assistance must officially accept the initial Financial Aid Award Report in order to retain it during the appeal process.

Disbursement of Financial Aid Funds

Financial aid award reports are normally sent to students with confirmation of registration for the upcoming term. For those students meeting the March 2 deadline, award reports are sent in May to provide the students with ample time to plan for their college expenses. Late applicants are notified of their eligibility on a rolling basis as applications are received. After a student has received and accepted the financial aid award and completed all necessary paperwork, Business Services is notified of the funds that will be available. That office determines each student's tuition, fee, and room and board charges, and sends the student a statement of these charges, which also shows projected financial aid funds. Estimated awards do not appear on statements, as they may change before being credited. Any balance due that is not covered by financial assistance is due at that time, either in a lump sum payment, through monthly payments through Tuition Management Systems, or through the Federal Direct PLUS parent loan program.

Financial aid funds are credited to the student's account in Business Services as they are received and after the student's enrollment level and residence have been confirmed. Most funds are credited directly to the student's account. If there are funds in the student's financial aid package that are to be used for other educational costs, such as books and supplies or living expenses, they will be disbursed to the student.

Under the Federal Direct Loan Program, first-time borrowers must complete a pre-loan counseling session before the loan can be processed. Loan disbursements for first-time borrowers are available after the 30th day of the semester. Loan funds received electronically will post within three days of receipt. If a student's enrollment cannot be verified, the EFT funds will be returned and the student billed for any charges the loan was intended to cover.

Students may use Federal Work Study (FWS) earnings for living expenses. If the student is awarded FWS, the student must apply and interview for all jobs available. Guarantees are not made for job availability. Once hired, students may work a maximum of 15 hours per week. The funds are disbursed biweekly as earned. Time sheets are electronically submitted to the Office of Human Resources on alternate Fridays, with pay available the following Friday.

Since financial aid funds cannot be released until a student has registered and is in attendance, it is essential that each student arrive on campus with sufficient funds to cover miscellaneous living expenses and start-up costs, such as funds to purchase books, for the semester.

Summer Session

Generally, financial assistance is not available for Summer sessions. Students may request a review of their financial aid file to determine if they have remaining loan eligibility to cover the cost of the Summer sessions.

Study Abroad

Students may use financial aid to participate in Marymount's Partner, Affiliate and London study abroad programs. A student who wishes to participate in a study abroad program needs to plan well in advance by gaining acceptance into the program and informing the Financial Aid Office of his/her plans. The study abroad student needs to provide his/her overseas address to the Financial Aid Office. Although it is not required, a student may designate power-of-attorney to endorse checks and authorize fund transfers. The power-of-attorney cannot be a College employee.

Partner Programs

Marymount students participating on Partner Programs can utilize all financial aid, including federal (except work-study), state and institutional funding* (except tuition exchange/discount) and pay their regular Marymount College comprehensive fees (tuition, housing and meal plan-as applicable). A \$200 study abroad fee is applied to the student's bill the semester before departure.

Affiliate Programs

Marymount students participating on Affiliate Programs can apply ONLY federal (with the exception of work-study) and state financial aid and pay the program comprehensive fees. A \$200 study abroad fee is applied to the student's bill the semester before departure.

London Program

Marymount students participating in the London Programs can utilize all financial aid, including federal (except work-study), state and institutional funding* (except tuition exchange/discount) and pay their regular Marymount College comprehensive fees (tuition, housing and meal plan-as applicable).

*Recipients of the Fulfillment Funds Horizon Scholarship are able to use the support of this scholarship for **one** study abroad or exchange program while enrolled at the College.

Withdrawal and Leaves of Absence

If you decide to withdraw or take a leave of absence from Marymount, you must contact the Registrar's Office regarding the official withdrawal procedure. Failure to do so can result in serious academic consequences and/or an unresolved financial obligation. Cal Grant A or B recipients must complete a Leave of Absence or Deferment of Enrollment form and obtain approval from the California Student Aid Commission. Without this approval, your Cal Grant may be canceled. Recipients of state awards from outside California should contact their own state's scholarship agency to see what procedures are necessary.

Satisfactory Academic Progress Standard

Every institution participating in federal aid programs must monitor its students to ensure they are meeting satisfactory academic progress (SAP) standards. This standard applies to all students. In order to receive or continue to receive financial

aid of any kind (including Veterans Benefits) at Marymount College, these standards must be met. The standards listed below apply to all Marymount College students and comply with federal regulations and guidelines.

Marymount College's SAP policy is comprised of three components: units completed, cumulative grade point average and length of enrollment.

Per Semester Unit Requirement

Students will be expected to complete successfully a certain number of units per semester in order to be eligible and to continue to be eligible for financial aid.

- Full-Time Students: Completion of 12 units per semester.
- Three-Quarter-Time Students: Completion of 9 units per semester.
- Half-Time Students: Completion of 6 units per semester.

Grade Point Average (GPA) Requirement

All students will be expected to maintain a 2.00 cumulative grade point average.

Length of Enrollment

Students completing a BA degree may not receive more than twelve semesters of financial aid. Students completing an AA degree may not receive more than 6 semesters of financial aid assistance. The total number of semesters a student is eligible for represents a total of 150% of the published time frame for completion of Marymount College requirements.

Enrollment Status Changes and Grades

- Withdrawals and Failed Courses: Courses in which a student receives a "W," "F" or "NC" grade cannot be counted as units completed when determining SAP. Courses that are retaken or repeated may impact a student's overall unit count when determining SAP.
- Incomplete Grades: Courses in which a student receives a grade of "IN" or "Incomplete" cannot be counted as units completed when determining SAP. A student may request that his or her SAP status be re-evaluated once the incomplete work has been completed and a final grade has been assigned.
- Audits: Audited courses that are granted a grade of "AU" and courses that are used for high school credit are not considered units completed when determining SAP.
- Credit by Examination (CBE): Credit by examination may be counted as units completed when determining SAP.
- Winter Term and Summer Term Courses - Units acquired during the winter term and/or summer term may be counted as units completed when determining SAP. Grades for these units must be posted to the student's official Marymount College transcript before they will be considered.

Satisfactory Academic Progress Evaluation

All students will be evaluated each semester of the academic year. Students who fail to meet the SAP requirements will be placed on financial aid warning for the

next semester. If you are awarded financial aid for the next semester before grades are posted and you do not meet the SAP standard, your financial aid award will be re-evaluated and may be cancelled.

Financial Aid Warning

Students who do not meet the SAP standard will be placed on a one-semester Financial Aid Warning. During this warning, the student must complete 12 or more units and bring the cumulative GPA to a minimum 2.00. The total number of units to be completed may vary depending on previous units earned. The Financial Aid Office will notify each student on warning of the units that must be completed for the student to meet SAP standards. All SAP requirements must be cumulative and include all periods of enrollment, but can be reviewed at the discretion of the Financial Aid Office. If the SAP standard is not met, all financial aid will be cancelled for the semester following the warning term.

Students on Financial Aid Warning will not be considered eligible for financial aid for the next academic term until all conditions of their warning status have been met.

Illustrated below is the minimum SAP standard full-time students will be expected to meet in any given semester:

| | | | |
|--|--|--|--|
| 1st Semester | 2nd Semester | 3rd Semester | 4th Semester |
| 12 cumulative units 2.00 cumulative GPA | 24 cumulative units 2.00 cumulative GPA | 36 cumulative units 2.00 cumulative GPA | 48 cumulative units 2.00 cumulative GPA |
| 5th Semester | 6th Semester | 7th Semester | 8th Semester |
| 60 cumulative units 2.00 cumulative GPA | 72 cumulative units 2.00 cumulative GPA | 84 cumulative units 2.00 cumulative GPA | 96 cumulative units 2.00 cumulative GPA |

Termination and Reinstatement of Financial Aid

A student who fails to meet the SAP standards after the one semester warning period will have all forms of financial aid (including veteran's benefits) terminated. Reinstatement of financial aid is possible by completing the required number of units and/or raising the cumulative GPA in accordance with SAP standards. With the Academic Dean's permission, a student may complete the required additional units and/or raise his or her GPA by attending Marymount College. However, financial aid will not be available to such a student. He or she may also attend another approved institution and forward the final grade(s) to Marymount College. Once the student is again maintaining satisfactory academic progress, the student's eligibility will be re-evaluated.

Appealing Termination of Financial Aid

A student who wishes to present extenuating circumstances as a reason for not maintaining satisfactory academic progress may appeal the termination decision in writing to the Financial Aid Office. The appeal must document specifically extenuating circumstances as well as an academic plan approved by their advisor that the student feels should be taken into consideration. A decision on the appeal will be

made by the Financial Aid Appeals committee. Extenuating circumstances will not necessarily lead to a reinstatement of financial aid. All appeal responses will be in writing. All communication about termination, appeal and reinstatement of financial aid must be in writing. Some appeals may be approved with special conditions or probationary conditions attached. If appeals are approved, the student will receive one subsequent term of Financial Aid assistance and be placed on Financial Aid probation. The student's academic progress will be reviewed again at the conclusion of the probationary term.

Questions about the Satisfactory Academic Progress standards, the appeal process, aid termination and reinstatement should be forwarded to the Office of Financial Aid.



Tuition and Fees

Academic Year 2012-13

All monies are to be paid in U.S. dollars drawn on a U.S. bank. See Tuition and Fee Information for more details. Tuition and fees are subject to change.

Fall 2012 & Spring 2013

Full-time Student (12-17 semester units)— Full Academic Year Expenses

Domestic and International Students

| | | |
|---|-----------|---|
| Application Fee | \$ 40.00 | all students, non-refundable |
| Commitment Deposit | 200.00 | applied to tuition |
| Tuition: (12-17 units semester load)..... | 28,220.00 | per year |
| | 14,110.00 | per semester |
| Unit charge above 17/semester..... | 400.00 | per unit |
| Orientation Fee..... | 275.00 | required of all new students non-refundable, re-admits \$100 |
| Student Association Fee | 300.00 | per year, non-refundable |
| Health Services Fee..... | 100.00 | non-refundable, per year |
| Technology Fee | 150.00 | per year, non-refundable |
| Sustainability Fee..... | 150.00 | per year, non-refundable |
| Credit by Examination | 400.00 | per course |
| Graduation Fee..... | 150.00 | non-refundable |
| Late Registration Fee | 50.00 | |

Lab fees are required for some classes. Please reference lab fees as noted under the course listings.

Residential Life—Room and Board:

| | | |
|---|-----------|--|
| Application/Processing Fee | \$ 50.00 | non-refundable, due with application |
| Damage Deposit | 600.00 | per year – due with application |
| Two Bedroom Suite (double occupancy) | 12,260.00 | per <u>academic</u> year – utilities included |
| Private Bedroom Option..... | 14,260.00 | per <u>academic</u> year – PV West only utilities included |
| Fee per night..... | \$ 50.00 | per night outside of contract period |

Part-time Student (under 12 units)

| | | |
|---|----------|---|
| Application Fee | \$ 40.00 | all students, non-refundable |
| Tuition: Unit charge under 12 units | 1100.00 | per unit |
| Audit Fee | 500.00 | per unit |
| Orientation Fee..... | 275.00 | required of all new students non-refundable |
| Student Association Fee | 150.00 | per semester non-refundable |
| Technology Fee | 75.00 | per semester non-refundable |
| Room and Board | N/A | not available to part-time students |
| Late Registration Fee | 50.00 | |

Lab fees are required for some classes. Please reference lab fees as noted under the course listings.

Marymount College London 2012

| | | | |
|-----------------------|-----------|-----------|--|
| Semester Fee..... | \$ | 20,315.00 | room and board for Fall semester (excludes air fare) |
| Application Fee | \$ 250.00 | | non-refundable |

International Study 2012

| | | | |
|-----------------------|-----------|-----------|--|
| Semester Fee..... | \$ | 18,050.00 | & room based on double occupancy (excludes air fare, meals, and other personal expenses) |
| Application Fee | \$ 200.00 | | non-refundable |

Summer Term

| | | |
|-------------------------------------|----------|--|
| Summer 2013 London Session..... | 5,500.00 | includes tuition, room and board for four weeks (excludes air fare) |
| Summer 2013 3-Week Tuition | 625.00 | per unit |
| Summer 2013 3-Week Room/Board | 1,050.00 | includes modified meal plan 3 week session |

| | | |
|-------------------------------------|----------|---|
| Summer 2013 5-Week Tuition | 625.00 | per unit |
| Summer 2013 5-Week Room/Board | 1,750.00 | includes modified meal plan 5 week session |

Other study travel programs are offered from time to time. Tuition and fees for these programs are based on costs associated with the program. Contact Academic Affairs for further information.

Other Costs:

| | | |
|--|-------------|---|
| Food Service, 14-Meals/Week Plan | \$ 2,265.00 | per semester non-resident students only |
| Commuter Meal Cards | \$ 25.00 | |
| Or | 100.00 | |
| Student Injury and Sickness Insurance Plan... | 971.00 | per year (mandatory for all international students; optional for domestic students) |
| Mariner Academic Strategies and..... | 6,800.00 | per year |
| Techniques (MAST) | | |
| Mariner Academic Assistance Program (MAAP) | 1,650.00 | 2 appointments per week |
| | 2,475.00 | 3 appointments per week |
| | 3,300.00 | 4 appointments per week |
| Transcripts | | |
| Official Copy | 5.00 | each |
| Unofficial Copy | 1.00 | each |
| Special Handling, 24-hour service | 10.00 | per copy (subject to change) |
| Parking Permit | 50.00 | |

All international students are required to purchase the Student Accident and Health Insurance Program designed for Marymount College. This policy assures that the international student’s medical coverage is in compliance with the new mandates of the U.S. Department of Homeland Security’s Student and Exchange Visitor Program (SEVP).

Tuition and Fee Information

Students are responsible for payment of all fees associated with enrollment including tuition, room and board fees, lab fees, and related costs. Statements are sent out as a courtesy at the beginning of each month to the student address on file. Tuition is due based on the dates listed below even if you fail to receive a statement.

All monies due are to be paid in U.S. dollars and checks must be drawn through a U. S. bank and made out to Marymount College. Credit cards are accepted and payment can also be processed through our website at www.marymountpv.edu/tuition. Marymount College offers the following options for paying your tuition and fees.

Option 1: Payment in full by due dates as noted below.

Option 2: Fall and Spring Combined Payment Plan (domestic students only) – \$55.00 enrollment fee, first payment due July 15

Option 3: Spring Only Payment Plan (domestic students only) – \$40.00 enrollment fee, first payment due December 1 for Spring term

Student account balances are itemized in a statement and issued monthly. Statement information is also available to students through the student portal. Please contact the Institutional Technology department for more information about portal access. Tuition and fees itemized on the statement are subject to change. Such changes **may be applied after initial payment has been made**. Increases to the account balance due to financial aid adjustments, modification to number of enrolled units, Residential Life changes, and other changes are the responsibility of the student and are due and payable immediately.

Returned Checks

A \$25 service charge will be assessed on all checks returned for non-sufficient funds.

Due Dates

- Payment for the Fall semester is due July 15 each year.
- Payment for the Spring semester is due December 1 each year.
- Late registration does not change the payment due dates. A Late Registration Fee is charged to a student who has not paid or registered by the semester due date.
- Payments for all Summer sessions are due May 1.

Required Documentation

The following completed documentation is required to be on file with the Office of Business Services prior to clearance for enrollment:

- Tuition and Fee Agreement (also available online at www.marymountpv.edu/student-accounts)
- Payment for tuition and fees (utilizing one of the options listed above)

All required documentation and payment must be received in the Office of Business Services by the due dates noted above. Lack of payment and/or failure to return the required documentation may result in the student being withdrawn from pre-registered classes, and a Late Registration Fee will be charged.

Past Due Accounts

Accounts with outstanding balances will be placed on tuition hold and can be subject to one or more of the following:

- Late fees
- Inability to view grades or receive transcripts
- Inability to register for future classes
- Prohibited College computer login and access to the student portal
- Suspension of meal plan and/or residential privileges
- Will not receive a diploma at the time of graduation or other certification of program completion.

A reduction of services, due to holds, does not entitle the student to a refund for lost services. Delinquent accounts are subject to referral to a collection agency. Students are responsible for all collection service fees, including legal fees resulting from collection proceedings. The College's collection agencies report to credit bureaus.

Textbooks and Supplies

Textbooks and supplies are available at the Campus Bookstore. Marymount tuition does not cover the cost of books and other instructional materials (see the College's student handbook, *The Anchor* for Bookstore policies).

All Marymount students are required to have a laptop. Marymount has relationships with several vendors to provide discounted hardware and software. We encourage you to take advantage of the discounts they can offer. More information on laptop requirements can be found on our website at <http://www.marymountpv.edu/technology/laptop-support>.

Commitment Deposit

All new students are asked to submit a commitment deposit of \$200.00 by the date specified. The deposit will be credited toward tuition. A refund of the deposit will be made only upon receipt of a written request postmarked on or before the commitment deposit due date. All commitment deposit written refund requests should be directed to the Office of Admission.

- For new incoming Fall term students, the deposit is due May 1.
- For new incoming Spring term students, the deposit is due with tuition on December 1.

Any deposits made after these dates will not be refunded.

Institutional Schedule of Refunds

The refund schedule applies to students who withdraw from enrollment at the College. Withdrawal dates for refunds are defined as the date a completed Withdrawal Form is received by the Registrar's Office. The refund schedule assumes that all tuition and fees have been paid in full prior to withdrawal. **Any balance due at the time of withdrawal will be deducted from the refund amount. If there is a balance owed after the refund has been applied, the student is responsible for**

the immediate payment of the balance due. Financial aid may be adjusted when a student withdraws from the College. After the financial aid adjustment is applied to the account, it may result in a balance due to the College. Any balance owed after applying financial aid adjustments are due and payable immediately.

If a student withdraws from one or more courses, but does not withdraw completely from the College, no adjustment will be made to the student account. Students considering withdrawal from coursework should consult with their academic advisor.

All requests for refunds must be in writing and addressed to the Office of Business Services after the completed Withdrawal Form is submitted to the Registrar's Office.

| Withdrawal Date | Refund % |
|---------------------------------|-----------------|
| On or before 1st Day of Classes | 100% |
| During the 1st Week | 80% |
| During the 2nd Week | 60% |
| During the 3rd Week | 40% |
| During the 4th Week | 20% |
| During the 5th Week | 20% |
| During the 6th Week | 20% |
| During the 7th Week | 20% |
| After the 7th Week | No Refund |

For the purposes of calculating the refund percentage, a week is defined as Monday through Friday. The first week of the semester will begin with Monday of the week that classes begin – irrespective of whether the first day of classes falls on a Monday – and the weeks will run continuously with no break or delay due to instructional vacation days. Withdrawals submitted after Friday of any week will be considered as being made during the following week. Students who withdraw after the 7th week of class are not eligible for a refund.

Residential Fee Refunds

Students who withdraw completely from the College will be eligible for a refund of Residential Life fees based on the above Institutional Schedule of Refunds assuming that all tuition and fees have been paid prior to withdrawal. If there is a balance owed after the refund has been applied, that amount is immediately due and payable.

Students, who are released from their Residential License Agreement while continuing enrollment at the College, must retain their full meal plan for the remainder of the semester and will lose the refundable portion of their residential deposit. Residential fees (room charges) will be subject to the Institutional Schedule of Refunds.

If, at any time during the academic year, a student is removed from residence due to disciplinary violations or voluntarily vacates the residence without written financial release from the Director of Residential Life, all fees and deposits are forfeited.

Please refer to the Residential License Agreement for further explanation of the terms regarding the residential deposit refund.

Return of Title IV Aid

All institutions that award federal aid to students must calculate the return of federal aid before calculating the institution's refund. This refund will be calculated using the number of days completed divided by the number of days in the period of enrollment (POE). Any unearned federal aid will be returned to the Department of Education based on this calculation. The Institutional Schedule of Refunds will be used to determine aid adjustments of internal aid after all federal aid is calculated and returned. This federal regulation applies to all programs.

Calculation based on the percentage of the term completed:

$$\frac{\text{Number of days completed}}{\text{Number of days in the term}} = \text{Percentage completed}$$

The refund percentage is the complement of the percentage completed. For example, 30% completed in the term would prompt a 70% refund. Refunds are valid through the 60% point of the term only (no refund at 60.1%). Refunds will not exceed 40%. A copy of the refund calculation worksheet may be obtained from the Office of Financial Aid.

Students should be warned that the return of Title IV aid could result in the student owing a repayment on a portion of the federal aid. If you are placed in a repayment status, NO FEDERAL AID may be awarded to you at any institution until the repayment issue is resolved. Contact the Office of Business Services at Marymount College or the Department of Education to arrange a payment agreement.

Appeals to the above policies should be made in writing to the Vice-President of Finance and Administration.

Directories

Board of Trustees

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Caroline Sayers, J.D.
Alice Healy-Sesno, Ph.D.
Sue Soldoff, Ph.D
Camilla Townsend
Maryann Walker

President Emeritus

Thomas M. McFadden, S.T.D.

Administrative Offices

Office of the President

| | |
|--|------------------------------------|
| President..... | Michael S. Brophy Ph.D., M.F.A. |
| Assistant to the President..... | Kimberly Ramsay |
| Director of Mission and Ministry | Father Mark Villano, M.Div. M.F.A. |
| Director of Institutional Research, Planning & Assessment .. | Michael Semenoff, M.S. |
| Director of Public Relations & Communications | Kelly Curtis, B.S., M.H.A. |
| Alumni Relations/Communications Manager..... | Megan McCormick, M.A. |
| Graphic Communications Specialist..... | Gina Zorotovich, A.S. |
| Web Manager | Terika Kons |

Academic Affairs

| | |
|--|-----------------------------------|
| Provost and Dean of Faculty | Ariane Schauer, Ph.D. |
| Assistant to the Provost..... | Leslie Stewart |
| Academic Affairs Administrative Secretary | |
| Associate Dean of Academic Affairs | Virginia Wade, Ed.D. |
| Academic Coordinator | Claudete Marques, B.A. |
| Director of Educational Technology | Shannon Tabaldo, M.A. |
| LMS Administrator | Maury Hillstrom, M.F.A., M.I.S.M. |
| Director of Career Services..... | John McCrudden, M.S. |
| Career Counselor/Internship Coordinator..... | Jean Lyu, M.A. |
| Director of International Study | Katie Roller, Ed.D. |
| Academic Advising Counselor | |
| Director of Library Services | Mary McMillan, M.L.I.S. |
| Collection Services and Reference Librarian | Gary Medina, M.L.I.S. |
| Digital Services and Reference Librarian | Darren Hall, M.Sc, M.L.I.S. |
| Education Services and Reference Librarian | Melanie Sellar, M.L.I.S. |
| Director of Learning Center..... | Sharon Johnson, B.A. |
| Coordinator of Disability Resources..... | Ruth Proctor, B.S. |
| Coordinator of Learning Enhancement Programs | Elizabeth Butler, M.F.A. |
| Learning Specialist..... | Amanda Colbeck, M.A. |
| Learning Specialist..... | Adrienne Sanchez, M.A. |
| Articulation Officer | Susie Martin, M.S. |
| Registrar | Rebecca Mellaci, B.A. |
| Associate Registrar | Lisa Kastelan, A.A. |

Student Development Services

| | |
|--------------------------------|-----------------------|
| Dean of Students | Shane Armstrong, M.A. |
| Administrative Assistant | Nancy Onorato |

Director of Student Life and Engagement Kelly Krusee, M.A.
 Assistant Director of Student Life and Activities Annie McBride, M.S.
 Assistant Director of Student Life and Orientation Michaela Sears, M.S.
 Assistant Director of Student Life and Student Engagement Stephen Sudeth, M.Div.
 Director of Athletics Gary White, M.A.
 Head Men’s Soccer Coach Mark Hervin
 Head Women’s Soccer Coach Courtney Moseley, B.S.
 Director of Student Health Center Judith Hotchkiss, R.N., C.
 Administrative Assistant, Student Health Center Dianne Bettis
 Assistant Dean of Students/Director, Counseling Services David Draper, L.M.F.T., Psy.D.
 Retention Counselor Bradley Hess, L.M.F.T., Psy.D.
 Wellness Counselor Erin Scott-Haines, M.A., R-DMT
 Director of Residential Life and Student Conduct Susie Mitton Shannon, M.Ed.
 Assistant Director, Residential Life and Student Conduct Jennifer Novotny, M.S.
 Office Operations Coordinator Heidi Knight
 Resident Director Michael Fileta, B.S.
 Resident Director Erin Martinez, M.S.
 Resident Director Dacoury Natche, B.A.
 Resident Director David Trujillo, B.A.
 Director of Service Learning Susan Garman, M.A., M.Ed.

Finance and Administration

Vice-President of Finance & Administration James Reeves, M.A.
 Controller Kathleen Ruiz, M.B.A., C.P.A.
 Student Accounts Coordinator Joanne Carbone, A.A.
 Accounts Payable Clerk Susana Lastra
 Senior Accountant Nestor Umali, B.S.
 Accounting Analyst Rowena Potter, B.S.
 Director of Human Resources Karen Thordarson, M.B.A.
 Human Resources/Payroll Coordinator Tracey Johanson
 Director of Campus Safety & Security Michael MacMenamie, A.S.
 Director of Computing Services Monte Schmeiser
 Sr. Network Analyst Kenny Phu, B.S.
 Network Administrator Mike Ricci, A.S.
 Network Analyst Daniel Stiles
 Applications Specialist Devin Griffith, B.S.
 P.C. Coordinator James Neiditch
 Arts and Media Technology Coordinator Jonathan Lococo, B.A.
 Director of General Services Denise Fessenbecker, B.S.
 Receptionist Debbie Martinez
 General Services Assistant Doris Antunez

| | |
|---------------------------|--------------------|
| Mail Room/Bus Driver..... | Marco Torres |
| Bus Driver | Steve Eaton |
| Bus Driver | James Incigigeri |
| Bus Driver | Zellars Nunn |
| Bus Driver | Greg Perow |
| Bus Driver | Jesus Ramirez, Jr. |
| Bus Driver | Johnny Walter |

Enrollment Management

| | |
|--|--------------------------|
| Vice President of Enrollment Management | Barry Ward, M.B.A. |
| Assistant Dean Enrollment Management/Director of Admission | Paula Avery, M.Ed. |
| Assistant Director of International Admission..... | Sarah Wambe, B.A. |
| Assistant Director of Transfer Admission..... | Jeremy Smotherman, M.A. |
| Assistant Director of Admission | Melissa Bettis, B.A. |
| Assistant Director of Admission | Christy Wade, B.A. |
| Assistant Director of Admission | T.J. Lowther, B.A. |
| Admission Technology Support Counselor | Jennifer Gaston |
| Asst. Dean Enrollment Management/Director of Financial Aid | Tracie N. Hunter, M.P.A. |
| Assistant Director of Financial Aid..... | Laura Trax, M.Ed. |
| Assistant Director of Financial Aid..... | Arian Pole, M.S. |
| Enrollment Services Coordinator..... | Sherie Cowan |
| Coordinator of Lifelong Learning and Community Outreach | Kevin Grant, Ph.D. |

Development

| | |
|---|-----------------------|
| Vice President of Development | Brenda Solomon, Ed.D. |
| Assistant Vice President of Development | Dina Dini, B.S. |
| Development Coordinator..... | Marian Neumeyer |
| Director of Individual Giving and Operations | Jessica Ureña, B.A. |
| Major/Planned Gifts Officer | Thomas Zajac, M.Div. |
| Prospect Research and Donor Relations Manager | Audra Platz, B.S. |
| Database Manager..... | Eduardo Rivera |

Faculty Directory

JOHN ALEXANDER (2008)

Chair, Division of Math and Science

Assistant Professor, Science

Ph.D., University of California, Riverside

B.S., University of Colorado

JULIA ANDERSON

Adjunct, Speech

B.A., California State University, Long Beach

M.A., California State University, Long Beach

VALERIE ANDERSON (2002)

Associate Professor, Science

B.S., University of Southern California

M.S., University of Southern California

M.S.Ed., University of Southern California

Ed.D., University of Southern California

SISTER ANTOINE-MARIE BAURIER, RSHM (1972)

Professor, Spanish/French

B.A., Marymount College, Tarrytown

C.E.L.G., Institut Catholique de Paris

M.A., University of California, Los Angeles

Ph.D., University of California, Los Angeles

SHANE ANDREWS

Adjunct, Speech

B.A., University of San Diego

M.S., San Diego State University

Ph.D., University of California at Santa Barbara

JESSICA BECHTOLD

Adjunct, English

B.A., California State University, Long Beach

M.F.A., California State University, Long Beach

FEVEN BELAY

Adjunct, Business

M.B.A., California State University, Dominguez Hills

LORI D. BETTIS

Adjunct, Education

B.A., Pacific Oaks College

DORIS BOOTH (2002)

Professor, Biology

B.S., California State University, Dominguez Hills

Ph.D., University of California, Los Angeles

JIM (BERNARD) BRADY

Adjunct, Math/Science

B.S., University of California, Irvine

M.S., California State University, Long Beach

MICHAEL S. BROPHY (2006)

Professor, English

B.A., The College of Saint Rose

M.A., The College of Saint Rose

M.F.A., Long Island University

Ph.D., University of Wisconsin

ELIZABETH BUTLER

Assistant Professor, English

A.A., Marymount College

B.A., California State University, Long Beach

M.F.A., California State University, Long Beach

JOAN CASHION (1989)

Professor, English/Speech

B.A., Mount St. Mary's College

M.A., University of Southern California

LYNN DELLAPIETRA (2011)

Chair, Division of Psychology

Professor, Psychology

Ph.D., Hahnemann University

B.A., Boston College

CAROLANN DESELMS

Adjunct, English

A.A., Colorado Women's College

B.A., Colorado State University

M.A.T., Michigan State University

Ph.D., Ohio State University

ROSEANNE DESILETS (1989)

Professor, History

B.A., University of California, Irvine

M.A., University of California, Irvine

Ph.D., University of California, Irvine

VINCENT DEVER

Adjunct, Philosophy

B.A., University of San Francisco

M.A., University of St. Thomas, Texas

M.Ed., Grand Canyon University

Ph.D., Marquette University

REXFORD DRAMAN (2010)

Chair, Division of Business and Economics

Professor, Management

B.S., Akron University

M.B.A., St. Edwards University

Ph.D., University of Georgia

DAVID DRAPER

Adjunct, Psychology

B.A., Oklahoma State University

M.A., Antioch University

Psy.D., Ryokan College

LAURENCE DUNLOP (1983)

Chair, Division of Liberal Arts

Professor, Philosophy and Religious Studies

S.T.L., Pontifical Gregorian University, Rome

S.S.L., Pontifical Biblical Institute, Rome

D.S.S., Pontifical Biblical Institute, Rome

DUNCAN EARLE (2010)

Professor, Global Studies

B.A., State University of New York, Binghamton

M.A., State University of New York, Albany

Ph.D., State University of New York, Albany

PAUL EASTUP (2007)

Professor, Fine Arts

B.A., California State University, Long Beach

M.F.A., California State University, Long Beach

ALLEN FRANZ (1987)

Professor, Anthropology

B.A., University of California Santa Barbara

Ph.D., The American University

GREGORY GANSERT

Adjunct, Business Law

B.A., University of Texas, Arlington

J.D., University of West Los Angeles School of Law

SUSAN GARMAN

Adjunct, English

Assistant Professor, Education

B.A., University of California Davis

M.A., California State University, Dominguez Hills

M.Ed., Colorado State University

MIKE GRIMSHAW

Executive in Residence, Entrepreneurship

B.A., California State University, Northridge

DARREN HALL (2012)

Assistant Professor, Information Literacy

B.A., University of California, Santa Cruz

MSc., London School of Economics

M.L.I.S., California State University, San Jose

BRAD S. HESS

Adjunct, Psychology

B.S., California State University, Long Beach

M.A., Philips Graduate Institute

Psy.D., Ryokan College, Los Angeles

ALVIN HOLLIMAN (2012)

Associate Professor, Management

B.A., California State University, Fullerton

M.A., Claremont Graduate University

D.M., University of Maryland University College

JUDITH HOTCHKISS

Adjunct, Health Education

R.N., Mercy Hospital School of Nursing, Iowa City

Certified College Health Nurse, ANCC

SHARON JOHNSON (1985)

Assistant Professor, Geography

A.A., Long Beach City College

B.A., California State University, Long Beach

DENES KASSAI
Adjunct, Computer Science
B.S., Harvey Mudd College
M.S., University of California, Irvine

PAT KELLEY (1990)
Professor, Fine Arts
B.F.A., University of California Irvine
M.F.A., University of California Irvine

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Adjunct, Psychology
B.A., California State University, Long Beach
M.A., The Ohio State University
M.S., University of Southern California
Ph.D., University of Southern California

JOHN F. LANE (1973)
Professor, Theatre Arts
B.A., University of New Orleans
M.F.A., University of California, Los Angeles

GREGORY LEVONIAN (2006)
Associate Professor, English
A.A., Marymount College Palos Verdes
B.A., Loyola Marymount University
M.A., Loyola Marymount University
Ph.D., Indiana University of Pennsylvania

KOSSI MAKPAYO (2012)
Associate Professor, Economics
B.A., University of Mali
M.A., University of Dakar, Senegal
Ph.D., Suffolk University

SUSIE MARTIN (1984)
Professor, Physical Education/Health Education
A.A., Long Beach City College
B.A., University of California, Santa Barbara
M.S., University of La Verne

GHADA MASRI (2010)
Associate Professor, Global Studies
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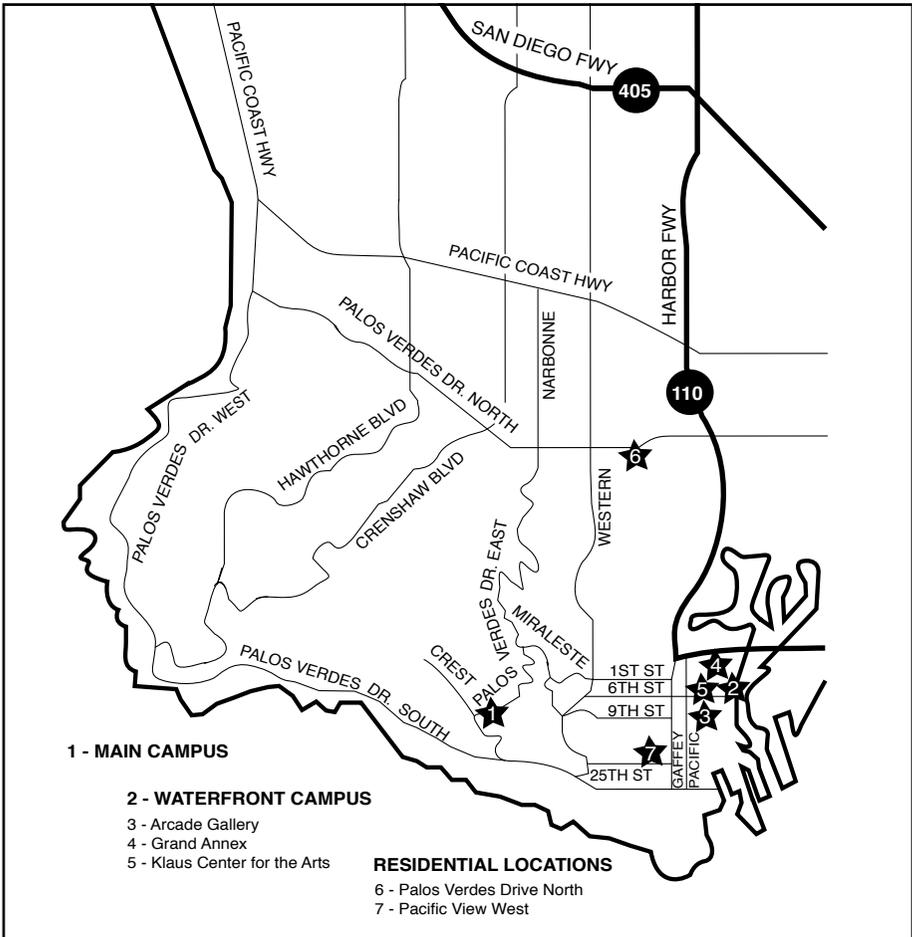
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